



STATE OF IOWA

IOWA DENTAL BOARD

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

JILL STUECKER
EXECUTIVE DIRECTOR

CONTINUING EDUCATION ADVISORY COMMITTEE

MINUTES

October 13, 2015
Conference Room
400 S.W. 8th St., Suite D
Des Moines, Iowa

Committee Members

Lori Elmitt, Board Member
Steven Fuller, D.D.S.
William McBride, D.D.S.
Marijo Beasler, R.D.H.
Sara Schlievert, R.D.H.
Kristee Malmberg, R.D.A.
Sarah Stream, R.D.A.

October 13, 2015

Present
Present
Present
Present
Present
Absent
Present

Staff Members

Jill Stuecker, Christel Braness, Angela Davidson

I. CALL MEETING TO ORDER – OCTOBER 13, 2015

The meeting of the Continuing Education Advisory Committee was called to order at 12:01 p.m. on Tuesday, October 13, 2015. The meeting was held by electronic means in compliance with Iowa Code section 21.8. The purpose of the meeting was to review meeting minutes, requests for continuing education course and sponsor approval, and other committee-related matters. It was impractical to meet in person with such a short agenda. A quorum was established with five (5) members present.

Roll Call:

<u>Member</u>	<u>Beasler</u>	<u>Elmitt</u>	<u>Fuller</u>	<u>Malmberg</u>	<u>McBride</u>	<u>Schlievert</u>	<u>Stream</u>
Present	x	x			x	x	x
Absent			x	x			

- Dr. Fuller joined the call at 12:02 p.m.

II. COMMITTEE MINUTES

- *September 3, 2015 – Teleconference*
- ❖ MOVED by ELMITT, SECONDED by SCHLIEVERT, to APPROVE the minutes as submitted. Motion APPROVED unanimously.

III. CONTINUING EDUCATION COURSE APPLICATIONS FOR REVIEW

- Iowa Academy of General Dentistry – “*Latest Concepts in Implants and Overdentures (lecture); Impressions to Record Making to Delivery of the Complete & Implant Retained Restorations (participation)*” – Requested 8 hours lecture; 16 hours participation; 24 hours total

Dr. McBride recused himself from the discussion and the vote about this course since he will be participating in the course.

- ❖ MOVED by ELMITT, SECONDED by STREAM, to APPROVE the course as submitted. Motion APPROVED unanimously.
- Midlands Dental Group – “*Topics of Pediatric Dentistry*” – Requested 2.5 hours
- Midlands Dental Group – “*Endodontic Techniques & Referrals*” – Requested 2.5 hours

Ms. Schlievert noted that the paperwork indicated that the courses were from scheduled 6:30 p.m. – 8:30 p.m., and the sponsor requested 2.5 hours of credit. Ms. Braness stated that Iowa Administrative Code 650—Chapter 25 indicates that continuing education credit should be awarded based on clock hours.

- ❖ MOVED by ELMITT, SECONDED by SCHLIEVERT, to APPROVE the courses for two (2) hours each. Motion APPROVED unanimously.
- Midlands Dental Group – “*Proper Documentation & Record Keeping*” – Requested 2.5 hours

Ms. Stream does not feel that there is not enough documentation about this course. Dr. McBride expressed concerns that it may be applicable to the clinical practice of dentistry, and therefore, may be ineligible for credit. Ms. Braness reported that Iowa Administrative Code 650—Chapter 25 allows continuing education credit for courses about recordkeeping.

- ❖ MOVED by FULLER, SECONDED by STREAM, to APPROVE the course for two (2) hours. Motion APPROVED unanimously.
- Midlands Dental Group – “*Esthetic Anterior Composites & Crowns*” – Requested 2.5 hours
- Midlands Dental Group – “*Treatment Planning & Education*” – Requested 2.5 hours
- Midlands Dental Group – “*Removable Prosthesis*” – Requested 2.5 hours
- Midlands Dental Group – “*Crown Techniques and Pitfalls*” – Requested 2.5 hours

- Midlands Dental Group – “*Posterior Composite Techniques*” – Requested 2.5 hours
- Midlands Dental Group – “*Introduction to Private Practice General Dentistry*” – Requested 2.5 hours
- Midlands Dental Group – “*Private Practice and General Dentistry*” – Requested 2.5 hours
- Midlands Dental Group – “*Surgical Extractions/When to Refer*” – Requested 2.5 hours

There was some discussion about some concerns related to the dates and times listed. Ms. Braness recommended focusing more on the content of the course, the speakers and overall length of the course as indicated.

Ms. Schlievert noted that the two of the courses related to private practice seemed to be very similar. There were also questions about whether sufficient information was submitted for the courses related to private practice.

- ❖ MOVED by BEASLER, SECONDED by STREAM, to APPROVE all but two (2) of the courses for two (2) hours each; and to REQUEST additional information on the courses “*Introduction to Private Practice General Dentistry*” and “*Private Practice and General Dentistry*”. Motion APPROVED unanimously.
- Dental Professionals Resource Group, L.L.C. – “*3rd Molar Symposium: Retained Asymptomatic Third Molars and Risk for Second Molar Pathology*” – Requested 2 hours
- ❖ MOVED by SCHLIEVERT, SECONDED by STREAM, to APPROVE the course as submitted. Motion APPROVED unanimously.
- Dental Professionals Resource Group, L.L.C. – “*Innovative Periodontal/Orthodontic Case Management for Adult Patients*”, “*Resolution of Inflammation in Periodontal Regeneration*” – Requested 4 hours
- ❖ MOVED by STREAM, SECONDED by ELMITT, to APPROVE the course as submitted. Motion APPROVED unanimously.
- Iowa Dental Hygienists' Association – “*I See Your True Colors Shining Through – Cultural Competence for the Dental Professional*” – Requested 3 hours
- Iowa Dental Hygienists' Association – “*From the Cradle to the Grave – Oral Pathology Through the Life Span*” – Requested 3 hours
- Iowa Dental Hygienists' Association – “*Picture This – Advancements in Digital Imaging*” – Requested 3 hours

Ms. Braness shared Ms. Malmberg’s comments.

Ms. Schlievert stated that the materials did not include an agenda for the course noting the times and intended length of the course. The committee members determined that additional information was necessary regarding the length of the course.

- ❖ MOVED by BEASLER, SECONDED by STREAM, to request additional information for courses about length of course. Motion APPROVED unanimously.
- Mercy Medical Center, Hall-Perrine Cancer Center – “2015 Fall Cancer Update for Dental Health Professionals” – Requested 2 hours
- ❖ MOVED by BEASLER, SECONDED by ELMITT, to APPROVE the course as submitted. Motion APPROVED unanimously.
- Spring Park Implant Dental Study Club (SPOMS) – “Medical Emergencies in the Dental Office 2015” – Requested 4 hours
- ❖ MOVED by STREAM, SECONDED by FULLER, to APPROVE the course as submitted. Motion APPROVED unanimously.
- Eastern Iowa Community College – “Regenerative Endodontics” – Requested 2 hours

Ms. Braness provided overview of this request.

- ❖ MOVED by BEASLER, SECONDED by FULLER, to APPROVE the course as submitted. Motion APPROVED unanimously.
- Linda Harvey – “OSHA & Infection Control: Compliance, Audits and Updates” – Requested 2 hours/session.
- ❖ MOVED by STREAM, SECONDED by MCBRIDE, to APPROVE the course as submitted. Motion APPROVED unanimously.
- Linda Harvey – “HIPAA: Compliance, Audits and Updates” – Requested 2 hours/session.

Ms. Schlievert had concerns about some aspects of the course, which appeared to focus on government regulations.

Ms. Beasler believed that HIPAA courses should be approved since HIPAA is patient-based, and does not benefit the practice since the focus is on the patient. There was additional discussion related to the discussion as to whether to allow credit for HIPAA courses. It was noted that HIPAA is related to recordkeeping, which would be eligible for credit.

Dr. McBride indicated that he would like to discuss this issue further to better clarify eligibility.

- ❖ MOVED by ELMITT, SECONDED by FULLER, to APPROVE the course as submitted. Motion APPROVED unanimously.

IV. CONTINUING EDUCATION SPONSOR APPLICATIONS FOR REVIEW

There weren't any sponsor applications for review.

V. OTHER BUSINESS

▪ *2016 Meeting Dates*

The committee members discussed the proposed dates. For the majority of the committee members, Wednesdays were best. The committee opted to select the proposed meeting dates that fell on Wednesdays.

- ❖ MOVED by FULLER, SECONDED by ELMITT, to set the meeting dates as discussed. Motion APPROVED unanimously.

Ms. Braness stated that she would email a list of the final date selections to the committee members.

▪ *Discussion of Board Rules Related to Continuing Education, Which Should be Reviewed by the Board*

Ms. Braness provided an overview of this matter.

Ms. Beasler stated that she would like to see HIPAA courses added to the list of approved subject matter. Ms. Stuecker stated that she would add it to the list of proposals.

- Ms. Beasler and Ms. Elmitt left the meeting 12:41 p.m.

Ms. Schlievert suggested providing some clarification about continuing education credit for courses focusing on dental public health and clinical practice. Ms. Stuecker stated that she would make note of that. Ms. Stuecker noted that this is not a final list, and that the Board would have to make decisions about which rulemaking suggestions moved forward.

▪ *Discussion of Protocol for Handling Continuing Education Requests*

Ms. Braness provided an overview of this proposal. Dr. McBride agreed with the protocol as proposed.

There was further discussion related to the receipt of review of requests for continuing education, and the best way to determine if and when additional information may be required in order to limit the number of meetings during which a request may be discussed.

- ❖ MOVED by SCHLIEVERT, SECONDED by ELMITT, to APPROVE the process changes as proposed. Motion APPROVED unanimously.

- *Discussion of Information Required for Review of Continuing Education Requests*

Ms. Braness and Ms. Stuecker provided an overview of this information and the reasons for the proposals. Ms. Stuecker noted that continuing education submissions are potentially subject to open records requests.

There was additional discussion related to the updated continuing education forms. The forms would reflect the information needed for the committee to review the requests and make a recommendation to the Board.

VI. OPPORTUNITY FOR PUBLIC COMMENT

No comments were received.

VII. ADJOURN

- ❖ **MOVED** by STREAM, **SECONDED** by MCBRIDE, to **ADJOURN**. Motion **APPROVED** unanimously.

The Continuing Education Advisory Committee adjourned the meeting at 12:52 p.m.

NEXT MEETING OF THE COMMITTEE

The next meeting of the Continuing Education Advisory Committee is scheduled for December 2, 2015. The meeting will be held at the Board office, and by teleconference.

These minutes are respectfully submitted by Christel Braness, Program Planner 2, Iowa Dental Board.