



STATE OF IOWA

IOWA DENTAL BOARD

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

JILL STUECKER
EXECUTIVE DIRECTOR

IOWA DENTAL BOARD

MINUTES

July 23-24, 2015

Conference Room

400 S.W. 8th St., Suite D

Des Moines, Iowa

Board Members

	July 23, 2015	July 24, 2015
Steven Bradley, D.D.S.,	Present	Present
Steven C. Fuller, D.D.S.	Present	Present
Kaaren G. Vargas, D.D.S.	Present	Present
Thomas M. Jeneary, D.D.S.	Present	Present
William G. McBride, D.D.S.	Present	Present
Mary C. Kelly, R.D.H.	Present	Present
Nancy A. Slach, R.D.H.	Present	Present
Diane Meier, Public Member	Present	Present
Lori Elmitt, Public Member	Present	Present

Staff Members

Jill Stuecker, Phil McCollum, Christel Braness, Brian Sedars, Dee Ann Argo, Janet Arjes

Attorney General's Office

Sara Scott, Assistant Attorney General

Other Attendees

Jane Slach, R.D.A. Iowa Dental Assistants Association
Carol Van Aernam, R.D.H., Iowa Dental Hygienists' Association
Francisco Olalde, University of Iowa, Office of Statewide Clinical Education Programs
Jeannene, Veenstra, R.D.A., Iowa Dental Assistants Association
Sara Schlievert, R.D.H., Iowa Department of Public Health
Tom Cope, Iowa Dental Hygienists' Association
Paul Becker, D.D.S., Midwest Dental
Sabrina Johnson, Iowa Medicaid Enterprise
Barb Blough, Iowa Dental Association
Terri Deal, Des Moines Area Community College
Nancy Adrianse, R.D.H., Iowa Primary Care Association
Stephen Thies, Iowa Academy of General Dentistry
Kristee Malmberg, Iowa Dental Assistants Association
Pam Hanson, Kirkwood Community College

Suzanne Heckenlaible, Delta Dental of Iowa

I. CALL TO ORDER FOR JULY 23, 2015

Dr. Bradley called the open session meeting of the Iowa Dental Board to order at 1:02 p.m. on Thursday, July 23, 2015.

Dr. Bradley welcomed Dr. McBride to the Board as its newest member.

A quorum was established with all members present.

Roll Call:

<u>Member</u>	<u>Bradley</u>	<u>Elmitt</u>	<u>Fuller</u>	<u>Jeneary</u>	<u>Kelly</u>	<u>McBride</u>	<u>Meier</u>	<u>Slach</u>	<u>Vargas</u>
Present	x	x	x	x	x	x	x	x	x
Absent									

II. 1st OPPORTUNITY FOR PUBLIC COMMENT

Dr. Bradley asked everyone to introduce themselves. Dr. Bradley allowed the opportunity for public comment.

Ms. Sabrina Johnson spoke briefly to address matters concerning Managed Care of North America (MCA). Ms. Johnson was aware that letters were being mailed to providers. Since approval has not yet been given to MCA, Ms. Johnson recommended that questions be referred to MCA.

III. APPROVAL OF OPEN SESSION MINUTES

- *April 23, 2015 – Quarterly Meeting Minutes*
- ❖ MOVED by MEIER, SECONDED by JENEARY, to APPROVE the open session minutes as submitted. Motion APPROVED unanimously.
- *May 15, 2015 – Teleconference Meeting Minutes*
- ❖ MOVED by ELMITT, SECONDED by KELLY, to APPROVE the open session minutes as submitted. Motion APPROVED unanimously.

IV. INFORMATION SESSION, DENTAL WELLNESS PLAN

Ms. Sabrina Johnson explained that Dental Wellness is a dental program of which Delta Dental of Iowa is currently the only administrator. Since Dental Wellness is an open program, other administrators could be added in the future.

Dr. Jeff Chaffin presented information about the Dental Wellness Plan in Iowa. Dr. Chaffin provided an overview of the tenets of the program with which they must comply. Dr. Chaffin also answered the Board members’ questions about the program.

Dr. Chaffin thanked the Board for their time.

V. REPORTS

EXECUTIVE DIRECTOR'S REPORT

Ms. Stuecker reported that this is a busy time at the Board. The Board is focusing on new graduates and renewal. This year, all dental hygiene licenses and dental assistant registrations are up for renewal. Ms. Stuecker provided some data about the number of applications and renewals processed to date. Ms. Stuecker urged those in attendance to remind others to complete their renewal. Ms. Stuecker also encouraged the use of the IDB Online Services website.

Ms. Stuecker thanked staff for their work during this busy period. Ms. Stuecker stated that staff were attempting to respond to problems and questions as quickly as possible; though, there are limitations due to staff size. Renewing such a large number at once makes it difficult to handle all requests efficiently. In the future, the Board may want to consider other alternatives.

Ms. Stuecker reported that the Board is the midst of a database upgrade. Per executive order, the Board's websites need to meet certain standards. That the website needs to be made more mobile friendly. Board staff is working to ensure compliance with the executive order. The Office of the Chief Information Officer (OCIO) is projecting that this could take 5-8 months to complete.

Ms. Stuecker reported that she and several other board members will be attending the CRDTS' annual meeting in August.

Ms. Stuecker stated that the Board will need to further review issues related to volunteer licensing and expanded functions to better clarify requirements for participation.

Ms. Stuecker indicated that she was looking at ways to better communicate with the public. Ms. Stuecker was open to suggestions.

Ms. Stuecker briefly discussed a couple of the recent Des Moines Register editorials. Ms. Stuecker stated that these are issues that the Board takes very seriously. The Board needs to use the rulemaking process as a way to implement and update regulations. Rules are subject to scrutiny by a number of state agencies and other interested parties. Board staff was considering the Supreme Court decision versus the North Carolina Board of Dental Examiners, and the impact that may have on the Iowa Dental Board.

BUDGET REPORT

Ms. Stuecker reported that updated copies of the budget were available in the Board members' folders. Fiscal year 2015 does not officially close until August 31, 2015. The information provided in the Board folders was current to the date of the meeting. There were still expenses pending that would need to be processed before the official close of the fiscal year.

Ms. Stuecker reported that as a percent of the budget, spending has been conservative. The biggest expense was personal services, which covers salaries and benefits. In most other areas, spending was below projections. Since the Board retains all fees, unspent money will carry forward to the next fiscal year. There was one area of spending that was higher than projected. This was for the maintenance of the Board's database servers. Ms. Stuecker provided a brief explanation of the reasons for the amount of the expected funds which will carry forward to next fiscal year.

Some of the Board members asked questions related to the budget. Ms. Stuecker and Ms. Braness answered those questions.

Ms. Stuecker provided an update on the FY2016 budget proposal. Ms. Stuecker reported that this budget had already been submitted due to timelines based on the start of the fiscal year. Ms. Stuecker asked the Board to review the proposal as the budget may be amended as necessary. Ms. Stuecker also provided an overview of the revenue projections.

There was additional discussion related to the proposed budget and expenditure projections. Ms. Stuecker and Ms. Braness answered the questions posed by the Board members.

❖ MOVED by FULLER, SECONDED by JENEARY, to APPROVE the FY2016 budget as submitted. Motion APPROVED unanimously.

LEGAL REPORT

Ms. Scott reported that other states have been sued under anti-trust laws; however, those cases have not yet been resolved.

ANESTHESIA CREDENTIALS COMMITTEE REPORT

Dr. Vargas reported that the Anesthesia Credentials Committee met recently to review and consider applications for general anesthesia and moderate sedation permits, which were approved for issuance.

CONTINUING EDUCATION ADVISORY COMMITTEE REPORT

- *Recommendations RE: Continuing Education Course Applications*
- *Recommendations RE: Continuing Education Sponsor Application(s)*

Ms. Elmitt reported that the Continuing Education Advisory Committee met recently. Ms. Elmitt provided an overview of the committee's recommendations. Ms. Elmitt noted that the recommendation regarding the course on the use of Botox and dermal filler would be pending the Board's decision regarding the use of Botox in the practice of dentistry.

Ms. Elmitt provided an overview of the committee's recommendation to consider rulemaking. Specifically, there are some concerns related to credit for courses related to dental public health.

- ❖ MOVED by ELMITT, SECONDED by JENEARY, to APPROVE the committee's recommendations as submitted.

Ms. Kelly asked about the rulemaking recommendation. Ms. Stuecker stated that this would be addressed as part of the other rulemaking priorities.

- ❖ Vote taken. Motion APPROVED unanimously.
- *Other Committee Recommendations, If Any*

There were no other recommendations from the committee.

EXECUTIVE COMMITTEE REPORT

Dr. Bradley reported that the committee met earlier that morning and discussed the issue of dental service organizations (DSO).

LICENSURE/REGISTRATION COMMITTEE REPORT

- *Actions Taken by Committee on Applications*

Dr. Vargas provided an overview of the applications reviewed and actions taken by the committee since the last quarterly Board meeting. A list of actions taken by the committee was included in the Board members' folders.

- *Pending Licensure/Registration Applications, If Any – Will be Discussed under Agenda Item VIII*

There weren't any applications, which required review and discussion by the Board.

- *Other Committee Recommendations, If Any*

There were no other recommendations from the committee.

DENTAL HYGIENE COMMITTEE REPORT

- *Pending Dental Hygiene Applications, If Any – Will be Discussed Under Agenda Item VIII*
- *Report RE: Actions Taken at Dental Hygiene Committee Meeting*
- *Committee Recommendations, If Any*

Ms. Kelly reported that the Dental Hygiene Committee supported the proposed rules for Iowa Administrative Code 650—Chapter 10, which address expanded functions for dental hygienists.

Ms. Kelly spoke briefly about the requirements for reporting address changes as required by Iowa Administrative Code 650—Chapter 10. There was some discussion about how to best address some of those concerns. This matter may be discussed further.

Ms. Kelly reported that the committee recommended approval of a rule waiver of the requirements for a local anesthesia submitted by Ms. Houston.

Ms. Kelly reported that another issue, which will be discussed later is the matter of supervision in CODA-approved educational programs. The discussion does not relate to new rulemaking; rather, the discussion was intended to clarify what is currently required by law.

Ms. Kelly briefly discussed a paper issued by the Public Policy Center regarding the dental hygiene workforce in Iowa. The report proposed some changes to the Board's renewal questions for better data collection.

Ms. Kelly reported that the Dental Hygiene Committee also discussed the issue the use of patients in clinical examinations. Ms. Kelly reported that two legislators were surprised that patients are used for these examinations. Others have expressed concern as well. Ms. Kelly stated that, currently, there aren't any equivalent exams to replace the current examination process.

DENTAL ASSISTANT REGISTRATION COMMITTEE REPORT

- *Committee Update*

Ms. Arjes reported that the committee met on June 22, 2015. The committee welcomed two new committee members. The committee discussed a number of issues including reinstatement and made some recommendations for consideration regarding the requirements for reinstatement. Ms. Arjes provided an overview of some of the concerns related to the current reinstatement requirements.

The committee also recommended granting continuing education credit for successful completion of the Dental Assistant National Board (DANB) examination. The committee has recommended removal of any reference to a timeframe during which the examination must have been completed to be eligible for continuing education credit.

The committee also discussed the removal of adhesives as a level 2 expanded function. This was a request from Dr. Tesene. The committee felt that the Board should address that further. Mr. McCollum stated that this request was listed later in the agenda.

Ms. Arjes provided an overview of a number of proposed rule changes that they would like the Board to consider.

Ms. Arjes reported that Ms. Sarah Johnson requested an exemption from testing prior to reinstatement since she had been practicing in another state. The committee approved her request.

EXAMINATIONS REPORT

- *CRDTS – Dental Steering Committee Report*

Dr. Bradley reported that they discussed the patient-based examinations and other issues related to the administration of the examination.

- *CRDTS – Dental Hygiene Examination Review Committee Report*

Ms. Kelly reported that they met a few weeks ago. The Dental Hygiene Examination Review Committee also discussed the patient-based examination. Ms. Kelly stated that there were some discussions about changes made previously. Ms. Kelly reported that there weren't any statistical changes in the failure rate; however, there was improved patient acceptance, which was the goal.

- *CRDTS – Dental Examinations Review Committee Report*

Dr. Vargas reported that there only a few proposed changes, including the acceptance of lesion depth based on current treatment models.

QUARTERLY IPRC REPORT

Mr. Sedars provided an overview of the Iowa Practitioner Review Committee program. Mr. Sedars also provided an overview of the current IPRC data.

EXPANDED FUNCTIONS COMMITTEE REPORT

- *Vote on Recommendations: RE: Expanded Functions Course Applications*
- *Other Committee Recommendations, If Any*

Ms. Slach reported that the committee met twice by teleconference. The committee recommended approval of the two new level 1 expanded functions for Impact Dental Training and Davidson Family Dentistry. Dr. Tesene submitted requests for expanded functions approval; however, the committee requested additional information. Dr. Tesene complied with those requests.

The committee discussed the issue of continuing education credit for these courses. The committee has recommended using the Dental Educators Council Guidelines as a basis for awarding continuing education credit for expanded functions courses as continuing education credit is requested. Ms. Slach provided an overview of the guidelines.

- ❖ **MOVED** by SLACH, **SECONDED** by ELMITT, to **APPROVE** the new Level 1 expanded functions requests from Impact Dental Training and Davidson Family Dentistry, and for the updates to the original 9 courses from Dr. Tesene. Motion **APPROVED** unanimously.
- ❖ **MOVED** by SLACH, **SECONDED** by MEIER, to **APPROVE** continuing education credit for the courses for Impact Dental Training and Davidson Family Dentistry using the Dental Educators Council Guidelines as basis for awarding credit. Motion **APPROVED** unanimously.

VI. ADMINISTRATIVE RULES/PETITION FOR RULE WAIVER

- *Review of Public Comments for Iowa Administrative Code – Chapter 10, “General Requirements”*

Mr. McCollum reported that the rules are not yet eligible for adoption. The Board will only be addressing the comments received. If the Board meets the proposed timelines, the rules would be filed on August 26, 2015, published September 16, 2015 and effective October 21, 2015. The Board will likely vote on this matter during a teleconference.

Mr. McCollum reported that the public hearing was held July 21, 2015. Mr. Cope was the only person in attendance. In total, two comments were received.

- *Discuss Draft Rules for Retired Volunteer Dentist and Dental Hygiene License*

Mr. McCollum reported that there is a proposed draft for the retired volunteer dentist and dental hygiene licenses. The Board needs to put administrative rules into place to administer this program as allowed by law. To date, at least one request has been received about how to pursue this.

Mr. McCollum reported that this language largely matched the agreement reached between the Iowa Dental Association and the Board when this legislation was originally pursued.

Ms. Blough, Iowa Dental Association, asked about the proposed timeframe. Mr. McCollum believed that the Board could consider a Notice of Intended Action at the October meeting provided there is little disagreement about the drafted language.

- *Discuss Rulemaking Priorities for 2016*

Ms. Stuecker reported that the Board has received a copy of the proposed rulemaking priorities, based on recommendations and suggestions from committees and other interested parties. The Governor’s Office requires submission of an annual regulatory plan. Ms. Stuecker believed that rulemaking should be structured as part of a larger strategic plan.

Ms. Stuecker would like the Board member to discuss this further; though, she would ask if this could be tabled until the October 2015 meeting. Ms. Stuecker asked for input about which items are a high priority.

- *Rule Waiver Request – Gina Houston – Iowa Administrative Code 650—11.7(1)b, “Licensure to Practice Dentistry or Dental Hygiene”*

Ms. Braness provided an overview of the request.

❖ MOVED by KELLY, SECONDED by SLACH, to APPROVE the rule waiver as requested. Motion APPROVED unanimously.

- *Request from Dr. Tesene RE: Rule Interpretation on Level 1 Expanded Functions Procedures #4 and #10*

Mr. McCollum provided an overview of the request. Mr. McCollum believed that there may be some questions due to the new rules. The Board may need to consider an FAQ if a number of questions are received.

Dr. Tesene asked if liquid rubber dam material used as isolation for bleaching would be considered an expanded function. Mr. McCollum did not believe that it would be included as a cavity liner, base, or adhesive. Mr. McCollum believed that this was not an expanded function and asked for the Board members for input. The Board members agreed.

Mr. McCollum stated that the other question related to the term “adhesives”. Dr. Tesene has asked the Board to define this more clearly. Mr. McCollum stated that he believed the intent of adhesive would be to bond. Mr. McCollum preferred to avoid getting into the issue of classes and means of application. Mr. McCollum recommended limiting it to products which could be removed using hand instrumentation. The Board members agreed.

Ms. Slach asked about orthodontic brackets. Mr. McCollum wanted to discuss this issue further. The dentist could remove the bracket or bridge, and the remaining adhesive could be removed by an assistant. Mr. McCollum believed that this needs to be limited to removal of adhesive only. This would potentially require proposed rulemaking to clarify. The Board members agreed.

VII. LEGISLATIVE UPDATE

- *Discussion of Board Legislative Priorities for 2016*

Ms. Stuecker reported that she is meeting with the Governor’s office in August 2015. Ms. Stuecker was not aware of any Board-initiated legislation; however, she was open to input. Ms. Stuecker stated that there will be legislation with which the Board may be involved.

Dr. Jeneary asked about legislation related to matters concerning insurance payments. Dr. Jeneary asked if there was an update. Ms. Blough stated that this was part of the proposed Dental Patient Protection Act.

VIII. OTHER BUSINESS

DISCUSSION OF SUPERVISION LEVELS IN CODA-APPROVED DENTAL EDUCATION PROGRAMS

Ms. Stuecker reported that there was a request to clarify supervision requirements in dental assistant educational programs. Board staff and the Attorney General’s Office reviewed the pertinent laws and weighed in. Iowa Code requires that all practice of dental hygienists and dental assistants be supervised. There is an exemption for students of dental hygiene and dental assisting so as to not be construed as practicing dentistry without a license. Iowa Administrative Code 650 does not specifically address the issue of students and supervision. Rules require that schools be CODA-approved; and CODA defers to the state practice act. Therefore, staff has interpreted this to mean that schools would need to meet the same supervision requirements as private practices. Students would, otherwise, have more leniency than licensed individuals.

Ms. Stuecker reported that she will research this further. The Board may need to consider rules to further clarify this.

Ms. Stuecker will reach out the dental assisting schools to get more information and bring that information back to the Board for consideration. Dr. Fuller asked what they should do in the meantime since most schools don't have funding to deal with that.

Ms. Scott stated that the Board cannot dictate what the schools do. The Board's intent was not to get anyone in trouble. Unfortunately, the Board is also constrained by the Iowa Code. There may be some flexibility to better address some of this in the Iowa Administrative Code. Additional information may be helpful to allow the Board to determine how to proceed. If there are hardships, that may be relevant. Since the question was posed to the Board, the Board needed to review and address it.

Ms. Stuecker asked that interested parties to provide honest information about this matter.

Ms. Hanson, Kirkwood Community College, stated that they operated based off of information provided in previous letters from the Board. Ms. Scott asked the letters to which she was referring. Ms. Scott stated that she was aware of those letters, and indicated that there has not been recent communication about this. Mr. McCollum reported that if the concern is student-to-student, that may be easier to address than student-to-patient. Ms. Scott stated that the information will be helpful to the Board. There may be a way to address this by rule, as opposed to requiring a legislative change.

Dr. McBride reported that he volunteers at the local community college. Dr. McBride asked that the Board consider the financial burdens that may be imposed by some of these requirements.

Ms. Hansen reported that they have each student's dentist prescribe services for the students to perform.

DISCUSSION ON DRAFT DSO LEGISLATION

Ms. Stuecker reported that the Association of the Dental Support Organizations has asked the Board to support this legislation, which they drafted.

Ms. Stuecker asked Dr. McBride for more information to better understand how dental support organizations are structured and operate. Dr. McBride reported that he works with a dental support organization. The intent is to provide support for the non-clinical aspects of practice. This would cover such things as accounting, IT services, and other non-clinical services.

Ms. Stuecker noted that there has been a lot of focus on non-licensed individuals. Ms. Stuecker recommended adding language, which would address licensees. Ms. Stuecker reported that a meeting of interested parties is scheduled for August 28, 2015. Ms. Stuecker will report on this at the October 2015 meeting.

DISCUSSION ON LETTER FROM UNIVERSITY OF IOWA

Ms. Stuecker reported that the University of Iowa College of Dentistry has expressed some concerns about testing on patients. Ms. Stuecker has been in contact with CRDTS to discuss this further. A possible suggestion would be to send examiners into clinics at schools more frequently to judge the work provided in the school clinic setting. Ms. Stuecker shared this information with the University of Iowa College of Dentistry and asked them to think more about it. This has worked well in another school.

Dr. Vargas stated that some of the reasons for the arguments against patient-based exams have already been addressed by CRDTS. For example, a change has been made regarding lesion depth, as well as having addressed other issues related to patient testing. Dr. Vargas expressed concerns about the lack of an equivalent alternative, particularly given the changes made to the CRDTS examination as concerns are raised.

The Board members continued to discuss this matter further expressing their opinions on the use of a patient-based examination. Largely, the Board members were in support of the examination. There were also concerns about potential cost increases related to some of the proposed changes, which are in the very early stages. Ms. Slach recommended usage of a 'blind' examination so as to remove any bias from the examiners.

Ms. Stuecker reported that Senator Bolkcom may be prepared to introduce legislation next year to address this matter. Ms. Kelly reported that she had spoken with him and he suggested that there are available alternatives. The University of Iowa College of Dentistry stated that they are not trying to get rid of CRDTS, but prefer to eliminate patient-based examinations. Dr. Bradley believed that Dr. Vargas would be a good member to speak with the legislators about some of these issues.

DISCUSSION AND VOTE RE: BOTOX AND DERMAL FILLER POSITION STATEMENT

Ms. Stuecker provided an overview of the history of the position statement. Ms. Stuecker tried to research other states' requirements.

The Board may proceed in a number of ways. The Board can elect to do nothing, leaving the position statement in place; they may draft administrative rules dictating the circumstances under which these services may be performed; or they may rescind the position statement without additional action.

Ms. Stuecker reminded those in attendance that licensees may only use Botox and dermal fillers as they relate to the practice of dentistry.

Dr. Bradley stated that he was in favor of rescinding the position statement, without further action.

Ms. Elmitt believed that dentists know the face well; though, she asked for examples of how these services may be used in the application of dentistry. Dr. Jeneary and Dr. Bradley provided some examples of how Botox and dermal fillers can be used in the practice of dentistry.

Board members and staff discussed this matter further to determine the best way to proceed. Ms. Scott specified that the position statement, with the exception of the statement regarding training requirements, simply restates what is allowed under Iowa law. This would not be a change to the law.

- ❖ MOVED by KELLY, SECONDED by VARGAS, to rescind the Board's position statement Botox and dermal fillers without additional action or rulemaking.

Ms. Slach inquired what the effect of this action would be. Mr. McCollum stated that practitioners who provide these services would be treated the same as practitioners who provide specialty services in that they would be held to the same standard as board-certified specialists. There was some additional discussion related to the pros and cons of regulating this matter further.

- ❖ Vote taken. Motion APPROVED unanimously.

Ms. Stuecker stated that if complaints were received that they would be addressed based on the standard of care provided.

DISCUSSION AND VOTE ON BOARD COMMITTEE AND COMMITTEE MEMBERS

- *Dental Hygiene Committee*

No action was taken with the composition of this committee since that was addressed during the May 2015 teleconference.

- *Anesthesia Credentials Committee*

Ms. Stuecker reported that two individuals had requested consideration for appointment to this committee: Dr. DeJong and Dr. Richtsmeier. Ms. Stuecker stated that the Board may want to consider the addition of an alternate to the committee so as to better facilitate quorums for meetings. An alternate committee member could participate in meetings; though, they could only vote if another committee member were absent. Dr. Vargas believed adding an alternate is a good idea.

- ❖ MOVED by VARGAS, SECONDED by FULLER, to APPOINT Dr. DeJong as an alternate to the Anesthesia Credentials Committee. Motion APPROVED unanimously.

- *Continuing Education Advisory Committee*

Several interested parties expressed interest in being appointed to the committee. Ms. Stuecker read the rule, which establishes the composition of the committee.

- ❖ MOVED by VARGAS, SECONDED by FULLER, to REPLACE Ms. Cacioppo with Ms. Schlievert as a dental hygiene member.

Ms. Meier asked if anyone had spoken to Ms. Cacioppo about the possibility of being replaced on the committee. Dr. Bradley remarked that he had spoken with Ms. Cacioppo about this. The Board members discussed this matter further weighing the advantages and disadvantages of replacing a standing committee member.

❖ Vote taken. Motion APPROVED, 8-1, Ms. Meier dissented.

Ms. Slach asked that a letter of thanks be sent to Ms. Cacioppo for her service to the committee. Ms. Stuecker stated that she would do that.

Ms. Jane Slach volunteered to step down from the committee in order to allow Ms. Stream to replace her.

❖ MOVED by KELLY, SECONDED by VARGAS, to APPOINT Ms. Stream to the committee as a dental assistant member. Motion APPROVED unanimously.

❖ MOVED by VARAS, SECONDED by JENEARY, to APPOINT Dr. McBride as a dental member to the committee. Dr. McBride would replace Dr. North. Motion APPROVED unanimously.

- *Iowa Practitioner Review Committee*

Ms. Stuecker reported that Mr. Sedars located a psychiatrist, James Gallagher, M.D., to serve on the Iowa Practitioner Review Committee. Dr. Bradley approved this appointment as Board chairman.

- *Licensure/Registration Committee*

No action was taken with the composition of this committee since that was addressed during the May 2015 teleconference.

- *Dental Assistant Registration Committee*

No action was taken with the composition of this committee since that was addressed during the May 2015 teleconference.

- *Executive Committee*

No action was taken with the composition of this committee since that was addressed during the May 2015 teleconference.

- *Examination Review Committee*

Dr. Bradley would like to retain the committee; though, he asked Ms. Stuecker to read the list of committee members. Dr. Bradley stated that he would like to replace Dr. Holmes on the

committee. Dr. Vargas expressed interest in serving. As Board chairman, Dr. Bradley appointed her.

- *Expanded Functions Committee*

Ms. Stuecker reported that this committee was subject to appointment by the Board chair. Dr. Bradley appointed Dr. Chaffin, Delta Dental of Iowa. Dr. Chaffin agreed to serve on the committee.

Ms. Braness reminded Ms. Stuecker that Dr. Richtsmeier had also expressed interest in serving on this committee. Ms. Elmitt was concerned about conflict of interest since Dr. Richtsmeier offers expanded functions training.

Ms. Stuecker reported that a dental assistant, Steffanie Anderson, was also interested in serving on the committee. Ms. Kelly stated that she would like to see the committee remain as currently established given the recent history. Ms. Slach reported that there were two dental assistants serving on the committee.

- *Skilled Care Facility Task Force*

Ms. Stuecker reported that the appointment to this committee would be made by Dr. Bradley, as Board chairman.

Ms. Kelly provided a brief history of the task force. Dr. Kanellis told Ms. Kelly that he would try to schedule a meeting before the October 2015 Board meeting.

Dr. Bradley decided to leave the committee as currently established.

DISCUSSION ON STRATEGIC PLANNING

Ms. Stuecker reported that she reached out to someone based in San Diego, California, about assisting the Board with its strategic planning. Ms. Stuecker received a synopsis of what they could do for the Board. Unfortunately, the estimate was higher than the state's threshold for procurement without going through the bidding process. Ms. Stuecker stated that she was working with the state's procurement division. Another option was to use an approved vendor with the state. Ms. Stuecker will continue to look into this.

- The Board took a brief recess at 3:25 p.m.
- The Board reconvened at 3:38 p.m.

DISCUSSION ON STATE REQUIREMENTS FOR BOARD MEMBER TRAVEL

Ms. Stuecker reported that there has been some challenges with documentation related to travel. Ms. Stuecker asked that the Board members review the state's out-of-state travel policies, which were provided to the Board members.

DISCUSSION ON NEED FOR FUTURE TELECONFERENCE

Ms. Stuecker reported that the Board needs to set a date for a teleconference to address the proposed rules. Ms. Stuecker proposed meeting on August 13 or 14, which would be a Thursday or Friday. Ms. Kelly suggested meeting on August 13, 2015 at 7:00 a.m. The Board members were in agreement with this date and time.

IX. APPLICATIONS FOR LICENSURE/REGISTRATION & OTHER REQUESTS

RATIFICATION OF ACTIONS TAKEN ON APPLICATIONS SINCE LAST MEETING

Mr. Braness reported that the Board was provided an updated list of actions taken in response to applications for license, registration, qualification, and permit.

- ❖ MOVED by VARGAS, SECONDED by FULLER, to approve the list as submitted. Motion APPROVED unanimously.

X. 2nd OPPORTUNITY FOR PUBLIC COMMENT

Dr. Bradley allowed the opportunity for public comment.

Ms. Schlievert thanked the Board for her appointment to the Continuing Education Advisory Committee.

- The Board recessed the Board meeting at 3:50 p.m.
- The Board reconvened on Friday, July 24, 2015.

CLOSED SESSION

MOVED by BRADLEY, SECONDED by VARGAS, for the Board to go into closed session at 8:30 a.m. on Friday, July 24, 2015, pursuant to Iowa Code sections 21.5(1)(a) to discuss and review complaints and investigative reports which are required by state law to be kept confidential; 21.5(1)(d) to discuss whether to initiate disciplinary investigations or proceedings; 21.5(1)(f) to discuss a decision to be rendered in a contested case proceeding.

<u>Member</u>	<u>Bradley</u>	<u>Elmitt</u>	<u>Fuller</u>	<u>Jeneary</u>	<u>Kelly</u>	<u>McBride</u>	<u>Meier</u>	<u>Slach</u>	<u>Vargas</u>
Aye	x	x	x	x	x	x	x	x	x
Nay									
Absent									

Motion APPROVED by ROLL CALL.

OPEN SESSION

- ❖ MOVED by FULLER, SECONDED by JENEARY, to return to open session. Motion APPROVED unanimously.

➤ The Board reconvened in open session at 12:37 p.m. on July 24, 2015.

ACTION ON CLOSED SESSION ITEMS

1. Closed Session Minutes

- ❖ MOVED by MEIER, SECONDED by VARGAS, to approve the closed session minutes for the May 24, 2015 quarterly meeting. Motion APPROVED unanimously.

2. Disciplinary Orders

- ❖ MOVED by MEIER, SECONDED by VARGAS, to approve the proposed Combined Statement of Charges, Settlement Agreement and Final Order in the Matter of Lawrence R. Huber, D.D.S., file number 14-0141. Motion APPROVED unanimously.
- ❖ MOVED by MEIER, SECONDED by VARGAS, to approve the proposed Combined Statement of Charges, Settlement Agreement and Final Order in the Matter of Thomas M. Mohr, D.D.S., file number 14-0144. Motion APPROVED unanimously.
- ❖ MOVED by MEIER, SECONDED by VARGAS, to approve the proposed Combined Statement of Charges, Settlement Agreement and Final Order in the Matter of Richard A. Lyman, D.D.S., file number 14-0145. Motion APPROVED unanimously.
- ❖ MOVED by MEIER, SECONDED by VARGAS, to approve the proposed Combined Statement of Charges, Settlement Agreement and Final Order in the Matter of Miguel Ramirez, Q.D.A., file number 15-0029. Motion APPROVED unanimously.

3. Compliance

- ❖ MOVED by KELLY, SECONDED by MCBRIDE, to deny his request for modification of his Board Order in the Matter of Masih Safabakhsh, D.D.S., file numbers 10-059, 10-101, 10-189, 11-031, 11-127, 11-142, 11-159, 12-068. Motion APPROVED unanimously.
- ❖ MOVED by KELLY, SECONDED by MCBRIDE, to deny the request for modification of his Board Order in the Matter of Lance P. Forbes, D.D.S., file numbers 12-059, 12-091. Motion APPROVED unanimously.

4. Final Action on Cases

- ❖ MOVED by SLACH, SECONDED by FULLER, to close file number 11-102. Motion APPROVED unanimously.

- ❖ MOVED by SLACH, SECONDED by FULLER, to close file number 12-088. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to keep open file numbers 12-175, 14-0028, 14-0055. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to keep open file number 13-031. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to close file number 13-052. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to close file number 13-0029. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to close file number 13-0022. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to keep open file number 13-0080. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to keep open file number 15-0073. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to keep open file number 13-0087. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to keep open file number 14-0018. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to keep open file numbers 14-0080, 14-0086. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to keep open file numbers 14-0167, 15-0061. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to close file number 15-0003. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to close file number 15-0039. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to close file number 15-0051. Motion APPROVED unanimously.

- ❖ MOVED by SLACH, SECONDED by FULLER, to close file number 15-0052. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to keep open file number 15-0053. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to close file numbers 15-0056. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to close file number 15-0065. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by FULLER, to keep open file number 15-0074. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0022. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to keep open file number 15-0027. Motion APPROVED unanimously. Vargas recused.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to keep open file number 15-0030. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to keep open file number 15-0059. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0031. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0032. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0033. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0034. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to keep open file number 15-0035. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0036. Motion APPROVED unanimously.

- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0037. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to keep open file number 15-0043. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0045. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to keep open file number 15-0047. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to keep open file number 15-0048. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to keep open file number 15-0049. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to keep open file number 15-0054. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to keep open file number 15-0055. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0057. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0058. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0062. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0063. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to keep open file number 15-0064. Motion APPROVED unanimously.
- ❖ MOVED by VARGAS, SECONDED by KELLY, to keep open file number 11-185. Motion APPROVED unanimously.
- ❖ MOVED by VARGAS, SECONDED by KELLY, to keep open file number 11-186. Motion APPROVED unanimously.

- ❖ MOVED by VARGAS, SECONDED by KELLY, to keep open file number 11-187. Motion APPROVED unanimously.
- ❖ MOVED by VARGAS, SECONDED by KELLY, to close file number 13-028. Motion APPROVED unanimously.
- ❖ MOVED by VARGAS, SECONDED by KELLY, to close file numbers 13-0052, 14-0172. Motion APPROVED unanimously.
- ❖ MOVED by VARGAS, SECONDED by KELLY, to close file number 14-0047. Motion APPROVED unanimously.
- ❖ MOVED by VARGAS, SECONDED by KELLY, to close file number 13-0065. Motion APPROVED unanimously.
- ❖ MOVED by KELLY, SECONDED by MCBRIDE, to close file number 15-0075. Motion APPROVED unanimously.
- ❖ MOVED by KELLY, SECONDED by MCBRIDE, to close file number 04-061. Motion APPROVED unanimously.
- ❖ MOVED by KELLY, SECONDED by MCBRIDE, to close file number 12-089. Motion APPROVED unanimously.
- ❖ MOVED by KELLY, SECONDED by MCBRIDE, to keep open file number 13-030. Motion APPROVED unanimously.
- ❖ MOVED by KELLY, SECONDED by MCBRIDE, to close file number 15-0076. Motion APPROVED unanimously.
- ❖ MOVED by KELLY, SECONDED by MCBRIDE, to keep open file number 15-0077. Motion APPROVED unanimously.
- ❖ MOVED by JENEARY, SECONDED by MEIER, to close file numbers 11-052, 12-063. Motion APPROVED unanimously.
- ❖ MOVED by JENEARY, SECONDED by MEIER, to close file number 11-168. Motion APPROVED unanimously.
- ❖ MOVED by JENEARY, SECONDED by MEIER, to close file number 12-009. Motion APPROVED unanimously.
- ❖ MOVED by JENEARY, SECONDED by MEIER, to close file number 12-043. Motion APPROVED unanimously.
- ❖ MOVED by JENEARY, SECONDED by MEIER, to close file number 12-078. Motion APPROVED unanimously.

- ❖ MOVED by JENEARY, SECONDED by MEIER, to close file number 12-173. Motion APPROVED unanimously.
- ❖ MOVED by JENEARY, SECONDED by MEIER, to close file number 13-015. Motion APPROVED unanimously.
- ❖ MOVED by JENEARY, SECONDED by MEIER, to close file number 13-019. Motion APPROVED unanimously.
- ❖ MOVED by JENEARY, SECONDED by MEIER, to close file number 14-0115. Motion APPROVED unanimously.
- ❖ MOVED by JENEARY, SECONDED by MEIER, to close file number 15-0026. Motion APPROVED unanimously.
- ❖ MOVED by JENEARY, SECONDED by MEIER, to close file number 15-0042. Motion APPROVED unanimously.

XVII. ADJOURN

- ❖ MOVED by KELLY, SECONDED by JENEARY to ADJOURN. Motion APPROVED unanimously.

The meeting was adjourned at 12:50 p.m. on July 24, 2015.

NEXT MEETING OF THE BOARD

The next quarterly meeting of the Board is scheduled for October 22-23, 2015, in Des Moines, Iowa.

These minutes are respectfully submitted by Christel Braness, Program Planner 2, Iowa Dental Board.