



# STATE OF IOWA

## IOWA DENTAL BOARD

TERRY E. BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

JILL STUECKER  
EXECUTIVE DIRECTOR

### IOWA DENTAL BOARD

#### MINUTES

April 23-24, 2015  
Conference Room  
400 S.W. 8<sup>th</sup> St., Suite D  
Des Moines, Iowa

#### **Board Members**

	<b>April 23, 2015</b>	<b>April 24, 2015</b>
Steven Bradley, D.D.S.,	Present	Present
Steven C. Fuller, D.D.S.	Present	Present
Matthew J. McCullough, D.D.S.	Present	Present
Thomas M. Jeneary, D.D.S.	Present	Present
Kaaren G. Vargas, D.D.S.	Present	Present
Mary C. Kelly, R.D.H.	Present	Present
Nancy A. Slach, R.D.H.	Present	Present
Diane Meier, Public Member	Present	Present
Lori Elmitt, Public Member	Present	Present

#### **Staff Members**

Jill Stuecker, Phil McCollum, Christel Braness, Brian Sedars, Dee Ann Argo, Janet Arjes

#### **Attorney General's Office**

Sara Scott, Assistant Attorney General

#### **Other Attendees**

Jane Slach, R.D.A. Iowa Dental Assistants Association  
Carol Van Aernam, R.D.H., Iowa Dental Hygienists' Association  
Nancy Adrianse, R.D.H., Iowa Primary Care Association  
Lori Brown, R.D.H., Des Moines Area Community College  
Tom Cope, Iowa Dental Hygienists' Association  
Francisco Olalde, University of Iowa, Office of Statewide Clinical Education Programs  
Tracy Rodgers, R.D.H., Iowa Department of Public Health  
Nadine DeVoss, R.D.H., Iowa Dental Hygienists' Association  
Nathan Hehr, D.D.S., Iowa Dental Association Trustee  
Larry Carl, Iowa Dental Association  
Melissa Tangen, Delta Dental of Iowa  
Jeannene, Veenstra, R.D.A., Iowa Dental Assistants Association  
Stephen Thies, D.D.S., Iowa Academy of General Dentistry  
Mark Markham, D.D.S., Midwest Dental – Atlantic

Kim Nicola, R.D.H. – I-SMILE Coordinator

**I. CALL TO ORDER FOR APRIL 23, 2015**

Dr. Bradley called the open session meeting of the Iowa Dental Board to order at 1:00 p.m. on Thursday, April 23, 2015. A quorum was established with all members present.

Roll Call:

<u>Member</u>	<u>Bradley</u>	<u>Elmitt</u>	<u>Fuller</u>	<u>Jeneary</u>	<u>Kelly</u>	<u>McCullough</u>	<u>Meier</u>	<u>Slach</u>	<u>Vargas</u>
Present	x	x	x	x	x	x	x	x	x
Absent									

**II. 1<sup>st</sup> OPPORTUNITY FOR PUBLIC COMMENT**

Dr. Bradley asked everyone to introduce themselves. Dr. Bradley allowed the opportunity for public comment.

Mr. Cope, Iowa Dental Hygienists' Association, thanked the Board and staff for their work on the proposed Notice of Intended Action for Iowa Administrative Code 650—Chapter 10. Mr. Cope believed that the draft is a very good starting point.

Dr. Thies asked about the notification of the moderate sedation permit holders regarding the recent rule changes. Ms. Braness stated that permit holders had not yet been notified; but that a letter would be forwarded addressing those changes.

**III. APPROVAL OF OPEN SESSION MINUTES**

- *January 22, 2015 – Quarterly Meeting Minutes*
- ❖ MOVED by KELLY, SECONDED by MEIER, to APPROVE the open session minutes as submitted. Motion APPROVED unanimously.
- *February 25, 2015 – Teleconference Meeting Minutes*
- ❖ MOVED by JENEARY, SECONDED by MCCULLOUGH, to APPROVE the open session minutes as submitted. Motion APPROVED unanimously.

**IV. REPORTS**

EXECUTIVE DIRECTOR'S REPORT

Ms. Stuecker reported that the Board was provided information concerning Board staff and committees. These matters will be discussed later in the meeting.

Ms. Stuecker provided some data regarding the most recent quarter, January 2015 to March 2015.

Ms. Stuecker reported that the Iowa Dental Board now has a Facebook account. Ms. Stuecker believed that this was a positive way to reach out to the public.

Ms. Stuecker reported that staff has been spending time looking at internal processes and other efficiencies, particularly in terms of license and registration issuance. Ms. Stuecker stated that the current staff size posed limitations, but staff are working hard to determine what process improvements might be possible.

Ms. Stuecker reported that renewal season for dental assistants and dental hygienists will begin July 1, 2015. Ms. Stuecker encouraged licensees to renew online to make the process more efficient. Ms. Stuecker reported that the renewal cards will be a new color, green, to more clearly indicate whether a license/registration/permit has been renewed.

Ms. Stuecker thanked Mr. McCollum for his work on the proposed rulemaking.

Ms. Stuecker reported that she and Ms. Slach will be attending the mid-year AADA and AADB meetings in Chicago, IL.

Ms. Stuecker reported that this was Dr. McCullough's last meeting. Ms. Stuecker thanked Dr. McCullough for his service. Dr. Bradley also thanked Dr. McCullough for his service.

## LEGAL REPORT

Ms. Scott reported that the United States Supreme Court has issued a decision in the case related to the North Carolina Board of Dental Examiners and the Federal Trade Commission (FTC). The North Carolina Board of Dental Examiners had issued a large number of cease and desist letters to non-licensed businesses offered teeth whitening. The FTC determined that the North Carolina Board of Dental Examiners restricted trade. The U.S. Supreme Court upheld the FTC's ruling.

Ms. Scott reported that the ruling made clear that licensing agencies may not always have immunity from antitrust cases. Unfair restraints on trade and competition may not be tolerated. There is ongoing discussion about what this may mean. If a regulatory agency is dominated by active market participants, the court will treat that agency more like a private actor. Ultimately, this will have an impact on the Iowa Dental Board and other governmental agencies since the majority of the members may be licensees.

Ms. Scott recommended that the Board keep this case in mind when making decisions. Ms. Scott stated that the Board needs to look closely at the statute when considering requests or other rulemaking. The court stressed in its opinion that it is important to be mindful of the mission of the agency; the decisions should be grounded in that purpose. The record needs to clearly indicate what that public benefit is. Ms. Scott stated that she was open to discussing this further should anyone have questions.

Dr. Bradley asked Ms. Scott to address the differences in composition of the North Carolina Board of Dental Examiners and the Iowa Dental Board. Ms. Scott provided an overview on the differences.

Ms. Scott stated that the North Carolina Board of Dental Examiners' attorneys relied on the issue of antitrust immunity. Unfortunately, the record, therefore, was insufficient. The dentists, often times, were investigating the cases themselves without including the public members of the board. The decision may have been effected by the issue concerning competition. The other matter is that the statute in North Carolina does not specifically address the issue of teeth whitening.

Ms. Scott reported that there may be a question of supervision levels with some of the educational programs. Ms. Scott will further address this at the July 2015 meeting after researching this further.

Mr. Carl inquired about the statutory difference on the teeth whitening issue. Ms. Scott stated that the ruling did not include a decision or indication as to whether teeth whitening falls within the practice of dentistry. Since the statute in Iowa addresses teeth whitening, Ms. Scott does not foresee a problem.

#### ANESTHESIA CREDENTIALS COMMITTEE REPORT

Dr. Vargas reported that the Anesthesia Credentials Committee met recently to review and consider two moderate sedation permits, which were approved for issuance.

#### CONTINUING EDUCATION ADVISORY COMMITTEE REPORT

- *Recommendations RE: Continuing Education Course Applications*
- *Recommendations RE: Continuing Education Sponsor Application(s)*

Ms. Elmitt reported that the Continuing Education Advisory Committee met recently. Ms. Elmitt provided an overview of the committee's recommendations.

Ms. Elmitt reported that the Continuing Education Advisory Committee has also recommended the Board consider rulemaking to allow continuing education credit for the DANB examination. The committee has recommended that the language match the language used for credit awarded for completion of the National Board.

Ms. Slach questioned the denial of the public health courses. Ms. Elmitt stated that this was discussed, and it appeared that the courses do not sufficiently meet the guidelines for approval as stipulated in Iowa Administrative Code 650—Chapter 25. The Board members discussed this issue. Ms. Stuecker recommended that the Continuing Education Advisory Committee discuss this matter further.

- ❖ **MOVED** by ELMITT, **SECONDED** by FULLER, to **APPROVE** the committee's recommendations as submitted. Motion **APPROVED** unanimously.

Ms. Braness asked for clarification as to whether staff should draft proposed rulemaking to consider the committee's recommendation to allow continuing education credit for the DANB

examination. Ms. Elmitt stated that this was part of her intent with the previous motion. Board staff indicated that they would work together to put some draft language together.

- *Other Committee Recommendations, If Any*

#### BUDGET REVIEW COMMITTEE REPORT

- *Review of Quarterly IDB Financial Report*

Dr. Fuller reported that the committee had not met in some time. Dr. Fuller recommended that the committee meet again before the July 2015 meeting. Ms. Stuecker indicated that the Board would be discussing committees later in the meeting and that this committee would be addressed at that time.

- *Other Committee Recommendations, If Any*

There were no other recommendations from the committee.

#### EXECUTIVE COMMITTEE REPORT

Dr. Bradley reported that the committee met earlier that morning.

#### LICENSURE/REGISTRATION COMMITTEE REPORT

- *Actions Taken by Committee on Applications*

Dr. McCullough provided an overview of the applications reviewed and actions taken by the committee since the last quarterly Board meeting. A list of actions taken by the committee was included in the Board members' folders.

- ❖ **MOVED** by MCCULLOUGH, **SECONDED** by JENEARY, to **APPROVE** the list as submitted. Motion **APPROVED** unanimously.
- *Pending Licensure/Registration Applications, If Any – Will be Discussed under Agenda Item VIII*
- *Other Committee Recommendations, If Any*

There were no other recommendations from the committee.

#### DENTAL HYGIENE COMMITTEE REPORT

- *Pending Dental Hygiene Applications, If Any – Will be Discussed Under Agenda Item VIII*
- *Report RE: Actions Taken at Dental Hygiene Committee Meeting*
- *Committee Recommendations, If Any*

Ms. Kelly thanked Mr. McCollum for his work on the proposed rules. The Dental Hygiene Committee recommended approval of the proposed Notice of Intended Action as drafted.

Ms. Kelly reported that the Dental Hygiene Committee discussed the issue of educational services and supervision levels. Although documentation is not required by rule, licensees may document these services if they prefer.

Ms. Kelly reported that the Dental Hygiene Committee recommended that Ms. Brousseau successfully complete a clinical examination prior to reinstatement of her lapsed Iowa dental hygiene license due to her length of time out of practice.

### DENTAL ASSISTANT REGISTRATION COMMITTEE REPORT

- *Committee Update*

Dr. Bradley reported that the committee had not met recently. Dr. Bradley stated that there was some business for the committee to address in the near future.

- *Committee Appointment(s)*

Dr. Bradley asked Ms. Arjes to discuss this item. Ms. Arjes reported that the committee has recommended the appointment of Ms. Terri Deal, who is a dental assistant educator at Des Moines Area Community College, and Ms. Stephany Andersen to the Dental Assistant Registration Committee.

Ms. Arjes reported that Ms. Bell indicated she would be willing step down from the committee if the committee preferred to replace her given her length of time on the committee. Ms. Bell indicated that she would defer to the committee's preference in this matter.

❖ MOVED by JENEARY, SECONDED by FULLER, to appoint Ms. Deal and Ms. Anderson to the Dental Assistant Registration Committee. Motion APPROVED unanimously.

- *Nominations of Additional Dental Assistant Members*

### EXAMINATIONS REPORT

- *CRDTS – Dental Steering Committee Report*

Dr. Bradley reported that the committee discussed the examinations and may consider changes.

- *CRDTS – Dental Hygiene Examination Review Committee Report*

Ms. Kelly reported that the committee is scheduled to meet in July 2015.

Ms. Kelly reported that the CRDTS Dental Hygiene Review Committee preferred that the membership on the committee change every three years. Ms. Kelly has served for three years. Ms. Kelly recommended that Ms. Slach replace her on the committee.

- *CRDTS – Dental Examinations Review Committee Report*

Dr. Vargas reported that the committee met recently. Changes to the examination will go into effect in 2016.

CRDTS is looking for members of the Dental Examination Review Committee due to restructuring of the committee.

Dr. Bradley stated that there is a suggestion to move away from patient-based examinations. Dr. Bradley, personally, stated that he is opposed to the proposed changes. Dr. Bradley has invited the Iowa Dental Association trustees to observe a CRDTS examination to get more information about the examination process.

#### QUARTERLY IPRC REPORT

Mr. Sedars provided an overview of the Iowa Practitioner Review Committee program. Mr. Sedars also provided an overview of the current IPRC data.

Ms. Stuecker thanked Ms. Argo and Mr. Sedars for their work.

Dr. Bradley recommended that the associations share information about this program to make practitioners more aware. Board staff indicated that information is made available in a number of formats.

Ms. Elmitt asked about mailing information at renewal. Ms. Stuecker indicated that staff can look into that.

#### EDUCATIONAL STANDARDS FOR EXPANDED FUNCTIONS TRAINING TASK FORCE REPORT

- *Committee Update*
- *Recommendations RE: Expanded Functions Course Applications*
  - *Lifepoint Dental*
  - *Impact Dental Training*
  - *Davidson Family Dentistry*

Ms. Slach reported that the committee met recently and that they reviewed three courses for approval. The committee has recommended approval of all three requests with a request that they require 75% as a minimum passing score for the post-course competency examination.

Ms. Elmitt asked about the examinations and if the examinations could be standardized. Ms. Slach reported that the examinations were reviewed and a few suggestions were made to update the

examinations. There was some further discussion about this. Ms. Stuecker stated that this could be addressed further at a later date.

- ❖ MOVED by SLACH, SECONDED by KELLY, to recommend APPROVAL of the courses with the recommendations for the post-competency examination as suggested. Motion APPROVED unanimously.

- *Other Committee Recommendations, If Any*

- The Board took a recess at 1:53 p.m.
- The Board reconvened in open session.

## V. ADMINISTRATIVE RULES/PETITION FOR RULE WAIVER

- *Vote on Notice of Intended Action – Iowa Administrative Code – Chapter 10, “General Requirements”*

Mr. McCollum provided an overview of the history related to this rulemaking request.

Mr. McCollum reported that the Board has a draft Notice of Intended Action for review. The Dental Hygiene Committee has recommended adoption of the Notice of Intended Action. If approved, this will officially start the rulemaking processing.

- ❖ MOVED by KELLY, SECONDED by MCCULLOUGH, to APPROVE the Notice of Intended Action as drafted.

There was some additional discussion related to the draft that was being considered for review and how the particular draft came into being. Mr. Carl, Iowa Dental Association, reminded everyone that this only starts the rulemaking process. There will still be a comment period and public hearing.

- ❖ Vote taken. Motion APPROVED unanimously.

- *Review of Public Comments for Iowa Administrative Code 650—Chapter 27”Standards of Practice and Principles of Professional Ethics”*
- *Vote on Adopted and Filed for Iowa Administrative Code 650—Chapter 27”Standards of Practice and Principles of Professional Ethics”*

Mr. McCollum provided an overview on the proposed changes. The proposal would reduce the time period for which study models would need to be retained. The rule was eligible for adoption on April 8, 2015. If adopted, the rule would become effective July 1, 2015. Mr. McCollum provided an overview of the comments received.

Mr. McCollum stated that the Board would need to make a decision regarding the matter of retention. There was further discussion related to the comments, which had been received to date.

Mr. McCollum reported that if the rules were filed by May 8, 2015, the rules would become effective July 1, 2015.

❖ MOVED by JENEARY, SECONDED by MCCULLOUGH, to ADOPT the rules as drafted. Motion APPROVED unanimously.

- *Review Public Comments for Iowa Administrative Code 650—Chapter 1 “Definitions”*

Mr. McCollum provided an overview of the proposed request. The change in definition would make the definitions in Iowa Administrative Code 650 chapters 1 and 20 consistent. The Board approved the Notice of Intended Action in February 2015.

Mr. McCollum reported that comments were not received about the proposed changes to Iowa Administrative Code 650—Chapter 1. These proposed rules are not eligible for adoption until May 6, 2015.

Board members discussed issues related to the proposed definition and what they may mean to the practice of dentistry in Iowa.

Mr. McCollum clarified that no action will be taken today. Mr. McCollum reiterated that the proposed rules will change the definition of the general supervision of a dental assistant to be consistent with chapter 20. The definition has also been amended to include the use of a curing light and intraoral cameras.

- *Review Public Comments for Iowa Administrative Code 650—Chapter 20 “Dental Assistants”*

Mr. McCollum reported that a public hearing was held in response to the Notice of Intended Action. Mr. Cope, Iowa Dental Hygienists' Association, was the only attendee at the public hearing. The Board members have been provided all comments received to date.

Mr. McCollum reported that the proposed rules are not eligible for adoption until May 6, 2015. If there are no substantial changes, the Board could vote on these at the teleconference, which is scheduled in May 2015. Mr. McCollum stated that a teleconference would not be an efficient way of addressing proposed rules if there are substantial changes.

Mr. McCollum provided an overview of some of the comments received.

Mr. McCollum started the discussion with the proposed changes to Iowa Administrative Code 650—20.2. The proposed language would require three (3) years of clinical practice to be eligible to participate in public health supervision. At the last meeting, Board directed staff to mirror the language used for dental hygienists. Some of the comments received suggested reducing the clinical practice requirement from three (3) years to one (1) year. Dr. Bradley believed that the change to one year would be acceptable. There was some additional discussion. The board members appeared to be in agreement.

There was further discussion related to the issue as it effects public health supervision. Some individuals expressed concerns about the necessary clinical experience needed to work effectively under that level of supervision.

Ms. Kelly stated that the rules would allow dental assistants to train in expanded functions after one year of clinical experience. The Board members discussed the issues related to this including the issue of documentation and what education or training may be necessary to know how to document things appropriately.

The Board members continued to discuss the issue of clinical experience and the practice of the profession under public health supervision and in private practice. The discussion focused on what differences there may be to potentially require a difference in clinical experience between the two.

Dr, Bradley polled the Board members to get their opinions on this issue. All of the Board members, with the exception of Dr. Fuller, believed that one year would be satisfactory prior to participating in public health supervision. Mr. McCollum stated that he would make that change in the proposed draft.

Mr. McCollum stated that the next area for discussion was the proposed changes to expanded functions. Mr. McCollum reported that the Iowa Dental Association suggested some changes to the proposed rules. The Iowa Dental Association's primary recommendation was to limit the number of dental assistants who could be supervised by a single dentist under public health supervision agreements, or while performing expanded functions services.

Dr. Vargas raised some concerns about the proposed limit. The Board members, staff and members of the public discussed the reasons for the suggestion as well as the pros and cons of instituting such a limit. A limit could pose a hardship for solo practitioners.

Dr. Bradley polled the Board members about limiting the number of dental assistants, which could be supervised by a licensed dentist. The Board members opposed the proposal to limit the number of dental assistants that could be supervised.

Mr. McCollum clarified that there are two issues in response to the proposal: supervision provided under direct supervision while performing expanded functions, and public health supervision. Mr. McCollum asked for clarification as to whether the Board wanted to treat these two issues separately. Dr. Bradley polled the Board members again. The Board members were opposed to putting limits for either supervision level.

Dr. Fuller asked if the last part of the discussion related to collaborative agreements. Dr. Fuller wanted clarification about what would be allowed under public health supervision. Mr. McCollum stated that a dentist would be allowed to supervise as many dental assistants with whom he or she was willing to enter into agreements.

Mr. McCollum stated that the next portion for discussion related to the proposed rules for certified level 1 expanded functions providers. There was discussion as to whether the placement of periodontal dressing should still be included in level 1 duties. Dr. Rabedaux indicated that he no

longer performs this service. If practitioners do not utilize these services, it could be difficult for a practitioner to provide in-office expanded functions training in all level 1 expanded functions duties.

Mr. McCollum asked the Board members for input about what kind of a hardship this might pose to practitioners if placement of periodontal dressing were left as part of the level 1 duties. There was additional discussion as to the advantages or disadvantages of leaving the rule as drafted.

Ms. Scott stated that this item was included in the list for a reason. Ms. Scott asked if this was one of the recommendations that came out of the first expanded functions task force. Mr. McCollum reported that this was one of the original expanded functions. Ms. Scott wasn't certain if placement of periodontal dressing was removed from the list if that meant that everyone would be allowed to perform these services. Mr. McCollum clarified his earlier statements indicating that this would need to be addressed in some way. If there are any offices that still utilize this, there would be a potential impact.

Dr. Bradley polled the Board members for their opinion on this matter. The Board members were not in agreement about how to handle this. Mr. McCollum stated that if the vote would be to remove this from the list, the Board may need to consider abandoning the current rulemaking and start the rulemaking process over. Ms. Scott agreed with Mr. McCollum since removing this from the list could be considered a substantive change. After hearing this, the Board members decided not to make a change in this area.

Mr. McCollum reported that the Iowa Dental Association proposed that the practitioners be allowed to pick and choose which level 2 expanded functions duties to be trained in, as is being proposed for level 1 duties. Dr. Bradley clarified that the proposed rules would require training in all level 1 duties prior to training in level 2 duties. The proposed rules would also require training in all level 2 duties. Mr. McCollum confirmed this. There was further discussion about the necessary training needed before moving on to training in level 2 procedures. Dr. Bradley polled the Board members about the proposal as written. The Board members were in agreement to keep the proposal as written.

Mr. McCollum indicated that the next section for discussion was the issue of soft denture relines, which is a level 2 procedure. Mr. McCollum provided an overview of the proposed language. Mr. McCollum reported that Dr. Thies recommended removing the language "*where the denture is not relieved or modified.*" If the Board accepts the recommendation to change the language, it would read "*Tissue conditioning, soft relines only.*"

Some concerns were expressed relating to the proposed language out of fear that it would create more restrictions than intended. There was some further discussion about how to best address this proposal and make the language and intent of the rule as clear as possible. Dr. Bradley indicated that he was not opposed to clarifying that dentist must be the practitioner to modify the denture. Dr. Thies was in favor of this or similar language. Mr. McCollum proposed adding language to state that "*dental auxiliary may not alter the denture.*"

There was further discussion about how to amend the final language for this function. There are concerns about the use of the term “dental auxiliary” as that is not defined in Iowa Administrative Code 650. Mr. McCollum proposed changing the language to reflect that only a dentist may modify the denture.

Dr. Thies believed that auxiliary should be allowed to modify the denture. Dr. Thies stated that if lab technicians can modify dentures, there may not be a sufficient reason to prohibit this for auxiliary. Mr. McCollum stated that the list could be expanded upon in the future; however, for the purposes of this discussion, that may be better addressed as a separate issue since it could be considered a substantial change.

Dr. Bradley asked if the Board could leave the proposed language as drafted. Mr. McCollum stated that he was not an expert and would need direction from the Board about how to proceed. Mr. McCollum provided an overview of the draft language in the Notice of Intended Action.

Dr. Bradley asked for a proposed update to these suggestions. Mr. McCollum suggested that rule state “*tissue conditioning, soft reline only.*” Mr. McCollum asked for clarification about whether this would include modification.

Dr. Bradley asked if the Board was in agreement with the proposed changes. Mr. McCollum read the language as drafted, as well as the proposed changes as discussed in the meeting. The new language would allow auxiliary to modify the denture. The Board members were in agreement with the proposed change.

Ms. Scott wanted to ensure that she understood the proposed change. The Board cannot add duties to the proposed rulemaking without re-noticing the rules. Ms. Scott asked for the distinction between the two proposals. Mr. McCollum stated that the original language did not allow modification of dentures, whereas the proposed changes would allow modification. Dr. Vargas provided some information to clarify the difference between the two proposals. Ms. Scott asked to what extent this change is substantial since there is a clear change in response to the matter of modification.

Mr. McCollum stated that this would need to be done under direct supervision. The proposed rule would allow for tissue conditioning, soft reline only.

Mr. McCollum reported that the Iowa Dental Hygienists' Association and the Iowa Department of Public Health had concerns about how public health agencies are defined in rule. They would propose adding language to further clarify the required affiliations necessary to be deemed a public health agency. Mr. Carl believed that this would be a substantial change, and may require that the rules be re-noticed. There was further discussion about what the suggested changes in the rules might mean, and how substantial those changes were.

Mr. McCollum suggested that if this change is controversial to leave the language as drafted, and to address this issue separately, at a later date. Ms. Scott did not believe that this is a substantial change; however, it would be up to the Board to decide how to proceed.

Dr. Bradley polled the Board members on this issue. The Board members were not in agreement about how to proceed.

Ms. Slach indicated that she did not fully understand the options. In response, Ms. Scott provided an overview of the options. The Board has approved the Notice of Intended Action on these proposed rules. The current language does not use the term “contractually affiliated”. The Board could vote to adopt the proposed rules in May 2015. Ms. Scott stated that there is not always a clear answer; and that the rules could be challenged if an interested party felt that there was inadequate opportunity to comment on the proposed changes. A challenge to the rulemaking could be subject to judicial review.

Ms. Scott provided an overview of the Board’s options with respect the current rulemaking.

The Board members continued to discuss the issue related to public health agencies and how potential changes may impact the rulemaking process. Ms. Kelly stated that the rules would only be delayed if the proposed rulemaking were to be contested.

The Board members next discussed the issue of required paperwork. Some dental hygienists expressed concern about the duplication of paperwork as required by rule. Mr. McCollum reported that the language was taken from the rules for dental hygienists working under public health supervision. There was a suggestion to remove the duplicate wording with respect to the dental assistants since the hygienists would already be completing and submitting the paperwork.

Mr. Carl stated that the proposed change, with respect to the documentation, assumed that dental assistants would only be working dental hygienists. The Iowa Dental Association does not see that as the sole model. The Iowa Dental Association recommended leaving the requirement in the rule. The Iowa Dental Association does not have the expectation that the paperwork be duplicated. Ms. Kelly asked what a dental assistant could do on their own. Mr. McCollum provided an overview of the duties, which would be allowed. Mr. McCollum proposed changing the language to ensure that the paperwork requirement is met by one of the practitioners involved. Mr. Carl was not opposed to that suggestion so long as the rules would allow for a dental assistant to work in public health supervision without requiring that a dental hygienist be present. Ms. Scott stated that she was okay with the proposed change. The Board members agreed.

Mr. McCollum discussed the issue related to the annual report. The Iowa Department of Public Health would like a copy of the agreement to be forwarded to them as well. The Board members agreed to that request.

Mr. McCollum stated that another suggested change be included to reference the change in name of the Oral Health Bureau to “Bureau of Oral Health Delivery Systems.” The Board members agreed.

Mr. McCollum stated that the Board may vote on these at the May 2015 teleconference. The earliest date on which the rules would be effective was July 15, 2015.

Ms. Kelly inquired about what would need to occur if the intent is to have the language be consistent for the expanded functions and public health supervision rules for dental assistants and dental hygienists. Ms. Scott proposed that a motion be made to address this.

- ❖ MOVED by KELLY, SECONDED by MEIER, to update the language in the Notice of Intended Action for Iowa Administrative Code 650—Chapter 10 to reflect the changes made to Chapter 20. Motion APPROVED unanimously.
- Board took a brief recess at 3:32 p.m.
- Board reconvened in open session.
- *Discuss Iowa Administrative Code 650—20.15 (153) “Expanded function training approval”*

Ms. Stuecker stated that this topic came back to the concerns raised earlier by Ms. Elmitt, Ms. Slach and other interested parties regarding expanded functions approval.

Ms. Stuecker stated that the first concern has been what the expectations are with respect to expanded functions course submissions. There was also a question about what information is subject to open records law. The Board may want to review these matters further.

Ms. Stuecker also reported that there was also a question about how continuing education hours are assigned or awarded. There have also been other general questions about the consistency of expanded functions training among different providers.

Ms. Elmitt expressed her concerns related to the consistency of training and testing for expanded functions providers.

Ms. Slach suggested that the Board consider a requirement that expanded functions courses be resubmitted periodically to ensure the curriculum is up-to-date. Ms. Slach stated that she was not as concerned about expanded functions training providers developing examinations. To develop a Board-standardized test may burden staff.

Ms. Stuecker asked if continuing education credit should be allowed. Ms. Kelly believed that the rules would need to be updated to reflect this. There was further discussion about how to best address the issue of continuing education credit for expanded functions training.

The Board members again addressed the matter of training requirements. The proposed rules would require level 2 expanded functions training be completed through the University of Iowa College of Dentistry, or other accredited program that had received approval from the Board. The Board members also discussed the matter of training in level 1 expanded functions and how to ensure comparable training between providers.

Ms. Stuecker stated that she would send an email out to some Board members to look into this matter further without needing to create a new committee.

## **VI. SECURITY/INFORMATION TECHNOLOGY UPDATE**

Mr. McCollum reported on the Board's compliance with enterprise security standards. Each year, the agency is subject to a security audit. The next audit is scheduled for May 2015. The standards are always changing, and implementation of those standards is ongoing. Past audits have gone well. Mr. McCollum believed that they will continue to improve.

## **VII. LEGISLATIVE UPDATE**

Ms. Stuecker reported that bill related to the position of the executive director was signed into law on April 17, 2015. Ms. Stuecker stated that this made the position more consistent with the other licensing boards.

Ms. Stuecker provided an update on the bill related to retired volunteer licenses. The bill was signed into law on March 31, 2015. The Board will need to draft rules to further implement this. The Board will present a draft for consideration at the July 2015 meeting. Board staff will need to work out the processes involved in implementing this license type. Mr. McCollum inquired about an estimate for a change of work to update the database to implement this license type. The vendor indicated that the approximate cost would be \$100,000. Due to the cost, staff was looking at other avenues of implementation. In the short term, these applications may need to be processed on paper.

Mr. Carl stated that they appreciated the staff's work on this issue, and their responses to questions by the legislature. Ms. Stuecker thanked those who assisted her during the recent legislative session.

## **VIII. OTHER BUSINESS**

### DISCUSSION FOR DOCUMENTATION FOR EXPANDED FUNCTIONS CERTIFICATION

Ms. Stuecker reported that there have been questions raised about how auxiliary may demonstrate expanded functions certification. Board staff will be looking into options.

Upon inquiry from Ms. Kelly, Ms. Braness clarified that this would only apply to those auxiliary that would apply for level 1 or level 2 expanded functions certification. The specifics of that are still being worked out.

### DISCUSSION AND DECISION ON BOARD COMMITTEES

Ms. Stuecker provided a quick overview of Board-created committees to determine which committees are still necessary.

Ms. Stuecker reported that the Budget Review Committee has not met in some time. Ms. Stuecker inquired to what extent this committee was needed, as she could provide updated budget information to the Executive Committee and the Board.

Board members and staff discussed the possible options for addressing budgetary matters. Ms. Stuecker asked the Board members how involved they wished to be in specific budget discussions. Ultimately, the Board members determined that Ms. Stuecker could provide budgetary and other fiscal reports to the Board directly.

❖ MOVED by JENEARY, SECONDED by VARGAS, to disband the Budget Review Committee, and to have Ms. Stuecker provide fiscal reports to the Board each meeting. Motion APPROVED unanimously.

Ms. Stuecker asked Ms. Arjes to discuss the history of the Dental Assistant Registration Committee. The committee was established in response to dental assistant registration as a way to see that dental assistants' concerns were addressed by the Board. The Board members chose to leave the committee as established.

Ms. Stuecker reported that the Executive Committee was compromised of the Board officers and other board members as appointed. Ms. Stuecker stated that Board officers would be elected at the teleconference scheduled May 15, 2015.

Ms. Stuecker reported that Examination Review Committee has not met in quite some time. Ms. Kelly explained the reason for the creation of the committee. The committee is intended to review and discuss proposed changes to examination requirements for licensure. Ms. Kelly and Dr. Fuller believed that these issues may arise in the near future. The Board may want to address the composition of the committee.

Ms. Stuecker inquired about the Educational Standards for Expanded Functions Training Task Force. Ms. Stuecker believed that the name should be changed to address the intent of the committee. The Board agreed to change the name to the Expanded Functions Committee.

Ms. Stuecker reported that Skilled Care Facility Task Force has not met in some time. Ms. Kelly reported that Dr. Kanellis intended to attend this Board meeting, but was unable to do so. Ms. Kelly believed that the task force may have been waiting to see what would come of the proposed expanded functions changes.

#### DISCUSSION AND DECISION ON COMMITTEE MEMBERS

Ms. Stuecker reported that the Anesthesia Credentials Committee and the Continuing Education Advisory Committee require a Board vote for composition. Ms. Stuecker provided the Board a list of committees, along with the members and the dates of original appointment.

Ms. Stuecker and the Board members discussed ways to potentially open up the committees to new members. Ms. Stuecker stated that there are a number of ways to seek applications for new committee members. There was additional discussion about what information should be required of those who are interested in participating on Board committees. The Board agreed that Ms. Stuecker should disseminate materials asking for interested parties to submit a letter of interest and CV for consideration if interested in serving on a Board committee. Appointments will be made at the July meeting.

Ms. Stuecker reported that the Iowa Practitioner Review Committee (IRPC) and the Licensure/Registration Committee would need to be handled differently. The composition of the IPRC is established by rule. The Licensure/Registration Committee should be compromised of current Board members due to nature of the information routinely reviewed by the committee. The Board chair will need to replace Dr. McCullough on the Licensure/Registration Committee at the May 2015 meeting since that committee is composed of 3 board members. The rest of the committees can be discussed further at the July 2015 meeting.

Ms. Stuecker asked about how to handle the Examination Review committee. Dr. Bradley indicated that he will look into that.

Ms. Stuecker also inquired about the Expanded Functions Committee. Ms. Elmitt asked about dental hygiene representation on that committee. Ms. Braness reported that Ms. Slach services on that committee.

### DISCUSSION ON BOTOX

Dr. Bradley requested that the Board consider changing the rules to allow the use of Botox and dermal fillers with appropriate training. Dr. Bradley attended a course and believed that it should be allowed.

Mr. McCollum clarified that the Board does not currently have rules addressing this. The Board only has a position statement based on previous interpretation of the statute addressing the practice of dentistry in Iowa. Mr. McCollum stated that the Board would need to provide an explanation for a significant change in training requirements should the Board pursue this.

The Board members and the members of the public in attendance discussed the advantages of allowing dentists to perform these procedures.

Ms. Scott stated that the current position statement is not law; however, it is a position issued by the Board. Ms. Scott stated that if the Board were to rescind the position statement, the Board would need to justify the change and what standards would be used in its place.

The Board members discussed this matter further. As a point of clarification during the discussion, Ms. Braness provided an explanation for the allowance of residency training in the current position statement.

In response to comments regarding ongoing training, Ms. Scott stated that there needed to be some evidence to support the change. Ms. Scott needed clarification about what changes the Board wanted to implement. The Board will need to consider how to formally address this.

Dr. Bradley proposed changing the position statement to allow these services with proper training.

There was some discussion about rescinding the position statement. Ms. Scott is not in favor of position statements and suggested getting away from issuing them since position statements cannot be used as a basis to charge someone.

Ms. Meier asked if the Board could take action on this. Ms. Scott recommended waiting to rescind the position statement. Rather, Ms. Scott recommended that the Board discuss the issue, and bring it back at a later meeting.

Board members and staff continued to discuss the best method of addressing the proposed change. Ms. Scott believed that the change may require the Board to pursue rulemaking to address this matter. The Board also needed to consider what type of training would be considered acceptable. Mr. McCollum stated that staff can research this further and bring back a draft at a later date.

Ms. Meier inquired about the possible risks. The Board members discussed the potential risk involved in any number of procedures. Ms. Stuecker noted that some of the training involves a live patient component.

Mr. McCollum asked Ms. Scott about the best way to rescind the position statement. Ms. Scott recommended bringing this topic back to the next for further discussion meeting.

Ms. Stuecker stated that this topic will be included on the agenda of the next Board meeting for further discussion. In the meantime, staff will look into some of the issues related to continuing education.

#### DISCUSSION ON TELEDENTISTRY

Ms. Stuecker reported that this was being due to ongoing topics related to the practice of telemedicine. This is intended to be informational. Ms. Stuecker recommended that this be discussed further.

Ms. Stuecker believed that this issue will be taken up again next legislative session. Mr. Carl agreed. Mr. Carl stated that the Iowa Dental Association's objection to the proposal was that medical providers must be paid for telehealth care as though they were in the same room. Dentists are excluded from the current proposals. The Iowa Dental Association believed that the legislation relegated dental patients to a secondary class.

Ms. Stuecker believed that the discussion would be ongoing and that Delta Dental of Iowa should be included in these discussions.

#### DISCUSSION RELATED TO SMILE CARE CLUB

Ms. Stuecker reported that this is a company based in Tennessee. The company provides aligners through the mail. An orthodontist in Iowa was solicited to participate. The licensee had concerns about this practice without appropriate diagnostic information such as dental radiographs. Mr. Sedars indicated that he had received comments about this as well.

Mr. Sedars stated that there is concern about where responsibility for treatment would be placed. It is unclear if jurisdiction would lie in the state where the treatment occurred, or where the practitioner, who authorized the treatment, was located. It is unclear how the Board would proceed should a complaint be filed. Mr. McCollum believed that a complaint may need to go through the state where the prescribing dentist is located. There were concerns about how to proceed if the companies were located overseas. Mr. Sedars stated that in those cases there may not be much the Board could do due to the lack of authority in some jurisdictions.

#### PUBLIC HEALTH SUPERVISION

Ms. Stuecker reported that Iowa Department of Public Health has presented the recent public health supervision data for 2014. Ms. Stuecker provided an overview of the data. Ms. Stuecker thanked Ms. Rodgers, with the Iowa Department of Public Health, for her assistance.

Mr. Carl asked Ms. Stuecker asked if this kind of report would also be presented for dental assistants. Ms. Stuecker stated that this was the intention. Mr. Carl asked if Iowa Department of Public Health would generate the report. Ms. Stuecker indicated that they would.

#### DISCUSSION ON STRATEGIC PLANNING

Ms. Stuecker stated that she has not worked on this issue yet; however, she the Board to consider this in the future. The Iowa Board of Nursing has started working on something similar. The Iowa Board of Nursing has shared their information. Ms. Stuecker will look into this further.

#### DISCUSSION ON TIME AND AGENDA FOR BOARD TELECONFERENCE, MAY 14, 2015

Ms. Stuecker reported that there is a scheduled meeting for May 14, 2015. The primary intent is to elect officers and to address the composition of committees, which must be established prior to the July Board meeting. Ms. Stuecker reported that a few other items may be added to expedite processing.

Ms. Stuecker asked for a good time to schedule that meeting. Due to the current schedules of the Board members, the meeting was changed to May 15, 2015 to begin at 7:00 a.m.

#### DISCUSSION ON BOARD MEETING FORMAT

Ms. Stuecker asked for input regarding the new meeting format. Due to a number of factors, meetings sometimes run long. The Board members indicated that the volume of business would likely dictate the schedule. For the most part, the Board members thought the two day meetings would work.

#### DISCUSSION ON BOARD MEETING DATES FOR 2016

Ms. Stuecker reported that she sent an email to the Board members with the proposed meeting dates for 2016. There were no objections to the dates as proposed; however, some Board members

asked to confirm the dates. Ms. Stuecker will send another email to confirm availability. The dates will be set based on Board member availability.

**VIII. APPLICATIONS FOR LICENSURE/REGISTRATION & OTHER REQUESTS**

**RATIFICATION OF ACTIONS TAKEN ON APPLICATIONS SINCE LAST MEETING**

Mr. Braness reported that the Board was provided an updated list of actions taken in response to applications for license, registration, qualification, and permit.

- ❖ MOVED by FULLER, SECONDED by VARGAS, to approve the list as submitted. Motion APPROVED unanimously.

**IX. 2<sup>nd</sup> OPPORTUNITY FOR PUBLIC COMMENT**

Dr. Bradley allowed the opportunity for public comment.

No comments received.

- The Board took a brief recess at 4:57 p.m.
- The Board reconvened.
- The Board went into closed executive session for a performance review.

**X. CLOSED SESSION**

- ❖ MOVED by VARGAS, SECONDED by JENEARY, for the Board to go into closed executive session on Thursday, April 23, 2015, pursuant to Iowa Code Sections 21.5(1) (i) to discuss a performance review, which may be held in closed session at the request of the individual.

<u>Member</u>	<u>Bradley</u>	<u>Elmitt</u>	<u>Fuller</u>	<u>Jeneary</u>	<u>Kelly</u>	<u>McCullough</u>	<u>Meier</u>	<u>Slach</u>	<u>Vargas</u>
Aye	x	x	x	x	x	x	x	x	x
Nay									
Absent									

Motion APPROVED by ROLL CALL.

- ❖ MOVED by JENEARY, SECONDED by SLACH to return to open session. Motion APPROVED unanimously.

**ACTION ON CLOSED EXECUTIVE SESSION ITEMS**

- ❖ MOVED by JENEARY, SECONDED by ELMITT, to increase the salary of the executive director to the top of the current pay range. Motion APPROVED unanimously.
- The Board recessed for the evening.
- The Board reconvened at 8:30 a.m. on April 24, 2015.

- ❖ MOVED by JENEARY, SECONDED by FULLER, for the Board to go into closed session at 8:30 a.m. on Friday, April 24, 2015, pursuant to Iowa Code Sections 21.5(1) (a), (d) and (f) to discuss and review applications, complaints and investigative reports which are required by state law to be kept confidential and to discuss whether to initiate disciplinary investigations or proceedings.

<u>Member</u>	<u>Bradley</u>	<u>Elmitt</u>	<u>Fuller</u>	<u>Jeneary</u>	<u>Kelly</u>	<u>McCullough</u>	<u>Meier</u>	<u>Slach</u>	<u>Vargas</u>
Aye	x	x	x	x	x	x	x	x	x
Nay									
Absent									

Motion APPROVED by ROLL CALL.

#### **XIV OPEN SESSION**

- ❖ MOVED by JENEARY, SECONDED by FULLER, to return to open session. Motion APPROVED unanimously.
- The Board reconvened in open session at 12:34 p.m. on April 24, 2015.

#### **ACTION ON CLOSED SESSION ITEMS**

- ❖ MOVED by MEIER, SECONDED by VARGAS, to approve the Dental Assistant Enforcement Criteria as discussed. Motion APPROVED unanimously.

##### *1. Closed Session Minutes*

- ❖ MOVED by MEIER, SECONDED by VARGAS, to approve the closed session minutes for the January 22, 2015 quarterly meeting. Motion APPROVED unanimously.
- ❖ MOVED by MEIER, SECONDED by VARGAS, to approve the closed session minutes for the January 22, 2015 hearing for Lisa M. Kucera, R.D.H. Motion APPROVED unanimously.

##### *2. Disciplinary Orders*

- ❖ MOVED by MEIER, SECONDED by VARGAS, to approve the proposed Combined Statement of Charges, Settlement Agreement and Final Order in the Matter of Lindsey R. May, D.D.S., file number 14-0018. Motion APPROVED unanimously.

##### *3. Compliance*

- ❖ MOVED by VARGAS, SECONDED by KELLY, to approve the proposed practice monitor in the Matter of Paul R. Schultz, D.D.S., file numbers 10-087, 13-0017. Motion APPROVED unanimously.

- ❖ MOVED by VARGAS, SECONDED by KELLY, to approve the request for termination of probation in the Matter of James A. Knight, D.D.S., file number 11-048. Motion APPROVED unanimously.
- ❖ MOVED by VARGAS, SECONDED by KELLY, to deny the request for modification of Board Order in the Matter of Lance P. Forbes, D.D.S., file numbers 12-059, 12-091. Motion APPROVED unanimously.
- ❖ MOVED by VARGAS, SECONDED by KELLY, to request additional information in the Matter of David C. Reff, D.D.S., file numbers 14-0139. Motion APPROVED unanimously.

4. *Final Action on Cases*

- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to close file number 12-111. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to close file number 12-142. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to close file number 13-022. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to close file number 13-040. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to keep open file number 13-0022. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to close file number 13-0050. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to keep open file numbers 13-0052, 14-0172. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to keep open file number 13-0059. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to close file number 13-0071. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to close file number 14-0015. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to keep open file number 14-0087. Motion APPROVED unanimously.

- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to close file number 14-0103. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to keep open file number 14-0143. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to keep open file number 14-0144. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to keep open file number 14-0145. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to keep open file number 14-0148. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to keep open file number 14-0151. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to close file number 14-0157. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to keep open file numbers 14-0061, 14-0079, 15-0006. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to close file number 14-0163. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to close file number 15-0005. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to close file number 15-0014. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to close file number 15-0015. Motion APPROVED unanimously.
- ❖ MOVED by MCCULLOUGH, SECONDED by FULLER, to keep open file number 15-0029. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 14-0131. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 14-0155. Motion APPROVED unanimously. Vargas recused.

- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 14-0164. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 14-0165. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to keep open file number 14-0166. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 14-0169. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 14-0170. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 14-0173. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to keep open file number 14-0175. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0004. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0007. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0008. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0009. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0010. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0011. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0012. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0016. Motion APPROVED unanimously.

- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0017. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to keep open file number 15-0018. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0019. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0020. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0023. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0024. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by JENEARY, to close file number 15-0025. Motion APPROVED unanimously.
- ❖ MOVED by ELMITT, SECONDED by MEIER, to close file number 15-0028. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by KELLY, to close file number 12-128. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by KELLY, to close file number 13-053. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by KELLY, to keep open file number 13-0065. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by KELLY, to close file number 13-0066. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by KELLY, to close file number 14-0054. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by KELLY, to close file number 14-0161. Motion APPROVED unanimously.

## **XVII. ADJOURN**

❖ MOVED by KELLY, SECONDED by VARGAS to ADJOURN. Motion APPROVED unanimously.

The meeting was adjourned at 12:45 p.m. on April 24, 2015.

**NEXT MEETING OF THE BOARD**

The next quarterly meeting of the Board is scheduled for July 23-24, 2015, in Des Moines, Iowa.

These minutes are respectfully submitted by Christel Braness, Program Planner 2, Iowa Dental Board.