



# STATE OF IOWA

## IOWA DENTAL BOARD

TERRY E. BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

JILL STUECKER  
EXECUTIVE DIRECTOR

### IOWA DENTAL BOARD

#### AGENDA

Updated January 20, 2015

January 22, 2015

**Location:** Iowa Dental Board, 400 SW 8<sup>th</sup> St., Suite D, Des Moines, Iowa

**Members:** *Steve Bradley, D.D.S., Board Chair; Steven Fuller, D.D.S., Board Vice Chair; Matthew McCullough, D.D.S., Board Secretary; Kaaren Vargas, D.D.S.; Tom Jeneary, D.D.S.; Mary Kelly, R.D.H.; Nancy Slach, R.D.H.; Diane Meier, Public Member; Lori Elmitt, Public Member*

**Thursday, January 22, 2015**

#### COMMITTEE MEETINGS:

8:00 A.M. **DENTAL HYGIENE COMMITTEE**  
*(See separate committee agendas)*

9:30 A.M. **EXECUTIVE COMMITTEE**

10:00 A.M. **BOARD MEETING:**

#### OPEN SESSION

- |  |                       |
|--|-----------------------|
| <b>I. CALL MEETING TO ORDER – ROLL CALL</b>              | <i>Full Board</i>     |
| <b>II. 1<sup>st</sup> OPPORTUNITY FOR PUBLIC COMMENT</b> | <i>Steven Bradley</i> |
| <b>III. APPROVAL OF OPEN SESSION MINUTES</b>             | <i>Steven Bradley</i> |
| a. October 17, 2014 – Quarterly Meeting                  |                       |
| b. October 31, 2014 – Meeting                            |                       |
| c. November 10, 2014 – Teleconference                    |                       |
| d. December 9, 2014 - Teleconference                     |                       |
| <b>IV. REPORTS</b>                                       |                       |
| <b>A. EXECUTIVE DIRECTOR’S REPORT</b>                    | <i>Jill Stuecker</i>  |
| <b>B. LEGAL REPORT</b>                                   | <i>Sara Scott</i>     |
| <b>C. ANESTHESIA CREDENTIALS COMMITTEE REPORT</b>        | <i>Kaaren Vargas</i>  |

- a. Actions Taken by the Committee on General Anesthesia & Moderate Sedation Permit Applications
- b. Other Committee Recommendations, if any

**D. CONTINUING EDUCATION ADVISORY COMMITTEE REPORT** *Lori Elmitt*

- a. Recommendations: RE: Continuing Education Course Applications
- b. Recommendations: RE: Continuing Education Sponsor Applications
- c. Other Committee Recommendations, if any

**E. BUDGET REVIEW COMMITTEE REPORT** *Steven Fuller*

- a. Review of Quarterly IDB Financial Report
- b. Other Committee Recommendations, if any

**F. EXECUTIVE COMMITTEE REPORT** *Steven Bradley*

- a. Other business, as necessary

**G. LICENSURE/REGISTRATION COMMITTEE REPORT** *Matt McCullough*

- a. Actions Taken by the Committee on Applications
- b. Pending Licensure/Registration Application, If Any, Will Be Discussed under Agenda Item IX
- c. Other Committee Recommendations, if any

**H. DENTAL HYGIENE COMMITTEE REPORT** *Mary Kelly*

- a. Pending Dental Hygiene Applications, If Any, Will Be Discussed under Agenda Item IX
- b. Report RE: Actions Taken at the Dental Hygiene Committee Meeting
- c. Other Committee Recommendations, if any

**I. DENTAL ASSISTANT REGISTRATION COMMITTEE** *Steven Bradley*

- a. Committee Update
- b. Committee Appointment(s)
- c. Committee Recommendations, if any

**J. EXAMINATIONS REPORTS – CRDTS (CENTRAL REGIONAL DENTAL TESTING SERVICE) –**

- a. CRDTS – Dental Steering Committee Report *Steven Bradley*
- b. CRDTS – Dental Hygiene Examination Review Committee Report *Mary Kelly*
- c. CRDTS – Dental Examination Review Committee Report *Kaaren Vargas*

**K. IOWA PRACTITIONER REVIEW COMMITTEE REPORT** *Brian Sedars*

- a. Quarterly Update

**L. EDUCATIONAL STANDARDS FOR EXPANDED FUNCTIONS TRAINING REPORT**

*Nancy Slach*

- a. Committee Update
- b. Recommendations RE: Expanded Functions Course Applications
- c. Other Committee Recommendations, If Any

**V. ADMINISTRATIVE RULES/  
ADMINISTRATIVE RULE WAIVERS**

*Board Staff*

- a. For Discussion\* – Proposed Amendments to Ch. 10, “*General Requirements*”  
(Proposed draft submitted by the IDHA for review and discussion.)
- b. For Discussion – Proposed Amendments to Ch. 20, “*Dental Assistants*”
- c. Notice of Intended Action – Proposed Amendments to Ch. 27, “*Standards of Practice and Principles of Professional Ethics*”
- d. Update – Chapter 29, “*Sedation and Nitrous Oxide Inhalation Analgesia*”
- e. Update - Chapter 52 (new chapter), “*Military Service and Veteran Reciprocity*”
- f. Petition for Rulemaking – Iowa Dental Association – IAC 650—10.5(1), “*General Requirements*”
- g. Rule Waiver Request – Jessie Martin – IAC 650—22.4(3), “*Dental Assistant Radiography Qualification*”
- h. Rule Waiver Request – Mackenzie Meyer – IAC 650—11.7(1)b, “*Licensure to Practice Dentistry or Dental Hygiene*”
- i. Other Recommendations, if any

\*1/20/2015 - Materials forwarded for review.

**VI. LEGISLATIVE UPDATE**

*Phil McCollum*

**VII. OTHER BUSINESS**

*Board Staff*

- a. Annual Fee Review
- b. Examination Request
- c. Continuing Education Tracking and Management Tool Request
- d. American Association of Orthodontics Letter
- e. **Dental Wellness Program**
- f. Other Items, if any

**VIII. APPLICATIONS FOR LICENSURE/REGISTRATION & OTHER REQUESTS\*\***

- a. Ratification of Actions Taken on Applications Since Last Meeting
- b. Pending Licensure/Registration Applications, if any\*\*
  - i. Christina Martinez, R.D.H.

*Christel Braness*

**IX. 2<sup>nd</sup> OPPORTUNITY FOR PUBLIC COMMENT**

*Steven Bradley*

12:00 p.m.

**X. CLOSED SESSION\*\***

**XI. ACTION, IF ANY ON CLOSED SESSION ITEMS**

- a. Approval of Closed Session Minutes
- b. Licensure/Registration Applications
- c. Statement(s) of Charges
- d. Combined Statement(s) of Charges, Settlement Agreement(s) and Final Order(s)
- e. Settlement Agreement(s)
- f. Final Hearing Decisions
- g. Final Action on Non-Public Cases Left Open
- h. Final Action on Non-Public Cases Closed
- i. Other Closes Session Items

1:30 p.m.

**XII. DISCIPLINARY HEARING IN THE MATTER OF LISA M. KUCERA, R.D.H.\*\*\***

3:30 p.m.

**XIII. PERFORMANCE REVIEW\*\*\*\***

**XIV. CONTINUE WITH ANY CLOSED SESSION AGENDA ITEMS**

**XV. OPEN SESSION**

- a. Action, If Any, On Closed Session Agenda Items
  - i. Approval of Closed Session Minutes
  - ii. Licensure/Registration Applications
  - iii. Statement(s) of Charges
  - iv. Combined Statement(s) of Charges, Settlement Agreement(s) and Final Order(s)
  - v. Settlement Agreement(s)
  - vi. Final Hearing Decisions
  - vii. Final Action on Non-Public Cases Left Open
  - viii. Final Action on Non-Public Cases Closed
  - ix. Other Closed Session Items
- b. Other Open Session Items, If Any

**XVI. ADJOURN**

**NEXT QUARTERLY MEETING: APRIL 23-24, 2015**

If you require the assistance of auxiliary aids or services to participate in or attend the meeting because of a disability, please call the office of the Board at 515-281-5157.

\*\*These matters may constitute a sufficient basis for the board to consider a closed session under the provisions of section 21.5(1), (a), (c), (d), (f), (g), and (h) of the 2015 Code of Iowa. These sections provide that a governmental body may hold a closed session only by affirmative public vote of either two-thirds of the members of the body or all of the members present at the meeting to review or discuss records which are required or authorized by state or federal law to be kept confidential, to discuss whether to

initiate licensee disciplinary investigations or proceedings, and to discuss the decision to be rendered in a contested case conducted according to the provisions of Iowa Code Chapter 17A.

\*\*\*Pursuant to Iowa Code section 272C.6(1) of the 2015 Code of Iowa, a licensee may request that their disciplinary hearing be held in closed session.

\*\*\*\*Pursuant to Iowa Code section 21.5(1)(i), this portion of the meeting may be held in closed session at the request of the individual.