



STATE OF IOWA

IOWA DENTAL BOARD

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

MELANIE JOHNSON, J.D.
EXECUTIVE DIRECTOR

IOWA DENTAL BOARD

AGENDA

May 9-10, 2013

Location: Iowa Dental Board, 400 SW 8th St., Suite D, Des Moines, Iowa

Board Members: *Steve Bradley, D.D.S., Board Secretary; Steven Fuller, D.D.S.; Matthew McCullough, D.D.S.; Kaaren Vargas, D.D.S.; Tom Jeneary, D.D.S.; Mary Kelly, R.D.H.; Nancy Slach, R.D.H.; Diane Meier, Public Member; Lori Elmitt, Public Member*

THURSDAY, May 9, 2013

Committee Meetings:

- | | | | |
|------------|---|-------------|------------------------------|
| 9:00 a.m. | EXECUTIVE COMMITTEE (<i>Bradley, Kelly</i>) | | |
| 10:00 a.m. | DENTAL HYGIENE COMMITTEE
(<i>See Separate Committee Agenda</i>) | Open | <i>Kelly, Slach, Bradley</i> |

Board Meeting:

- | | | | |
|------------|----------------------------|-------------|-------------------|
| 11:15 a.m. | <u>OPEN SESSION</u> | Open | <i>Full Board</i> |
|------------|----------------------------|-------------|-------------------|

I. CALL MEETING TO ORDER – ROLL CALL

II. ELECTION OF OFFICERS

1. Board Chair
2. Board Vice Chair
3. Board Secretary

III. 2013-2014 COMMITTEE APPOINTMENTS

a. Elected by Vote of Full Board:

1. Dental Hygiene Committee (Board appoints 1 dentist)
2. Iowa Practitioner Review Committee
(appoint/reappoint members)
3. Anesthesia Credentials Committee
(appoint/reappoint members)
4. Continuing Education Advisory Committee
(appoint/reappoint members)
5. Central Regional Dental Testing Service, Inc. (CRDTS)
 - *Steering Committee* (appoint IDB representative)
 - *Examination Review Committee* (appoint IDB representative)

b. Appointed by Board Chair:

1. Continuing Education Advisory Committee
(appoint Committee Chair)
2. Licensure/Registration Committee
(appoint members; appoint Committee Chair)
3. Dental Assistant Registration Committee
(appoint members; appoint Committee Chair)

IV. 1ST OPPORTUNITY FOR PUBLIC COMMENT

V. APPROVAL OF OPEN SESSION MINUTES

- a. January 31 – February, 2013 Quarterly Meeting
- b. March 28, 2013 Telephonic Meeting

VI. REPORTS

a. EXECUTIVE DIRECTOR'S REPORT

Melanie Johnson

b. LEGAL REPORT

Theresa Weeg

c. ANESTHESIA CREDENTIALS COMMITTEE REPORT

1. Recommendations re: Moderate Sedation Permit Applications (See Separate Committee Agenda)
2. Recommendations re: General Anesthesia Permit Applications (See Separate Committee Agenda)
3. Other Committee Recommendations, If Any

d. CONTINUING EDUCATION ADVISORY COMMITTEE REPORT

1. Recommendations re: Continuing Education Course Applications (See Separate Committee Agenda)
2. Recommendations re: Continuing Education Sponsor Applications (See Separate Committee Agenda)
3. Other Committee Recommendations, If Any

e. BUDGET REVIEW COMMITTEE REPORT

*Steven Fuller,
Matt McCullough*

1. Review of Quarterly IDB Financial Report
2. FY'14 Projected Budget
3. Other Committee Recommendations, if any

f. EXECUTIVE COMMITTEE REPORT

Steve Bradley

g. LICENSURE/REGISTRATION COMMITTEE REPORT

Matt McCullough

1. Actions Taken by Committee on Applications
2. Pending Licensure/Registration Applications, If Any – Will Be Discussed Under Agenda Item X
3. Other Committee Recommendations, If Any

	h. DENTAL HYGIENE COMMITTEE REPORT	<i>Mary Kelly</i>
	1. Pending Dental Hygiene Applications, If Any – Will Be Discussed Under Agenda Item X	
	2. Report RE: Actions Taken at Dental Hygiene Committee Meeting	
	3. Committee Recommendations, If Any	
	i. DENTAL ASSISTANT REGISTRATION COMMITTEE REPORT	
	j. EXAMINATIONS REPORT	
	1. CRDTS (Central Regional Dental Testing Service) - <i>Dental Steering Committee Report</i>	<i>Steve Bradley</i>
	2. CRDTS - <i>Dental Hygiene Examination Review Committee Report</i>	<i>Mary Kelly</i>
	3. CRDTS - <i>Dental Examination Review Committee Report</i>	<i>Steve Bradley</i>
	k. AD HOC EXPANDED FUNCTIONS COMMITTEE REPORT	<i>Mike Kanellis</i>
	l. IOWA PRACTITIONERS REVIEW COMMITTEE REPORT	
	1. Quarterly IPRC report	<i>Brian Sedars</i>
VII.	ADMINISTRATIVE RULES	<i>Melanie Johnson</i>
VIII.	LEGISLATIVE UPDATE	<i>Melanie Johnson</i>
IX.	OTHER BUSINESS	<i>Steve Bradley</i>
	a. Update re: Dental Asst. Trainees and Trainee Status Expiration Date Extensions	<i>Melanie Johnson</i>
	b. Review of FAQs for Website	
	c. Letter from RMBF re: Pediatric Dental Patients	
	d. AADB Chicago Mid-Year Meeting Report	<i>Mary Kelly</i>
	e. Update on AMANDA Database Project	<i>Phil McCollum</i>
	f. 2014 Quarterly Board Meeting Schedule	
X.	APPLICATIONS FOR LICENSURE /REGISTRATION & OTHER REQUESTS *	<i>Steve Bradley</i>
	a. Ratification of Actions Taken by Executive Director on Applications Since Last Meeting	<i>Melanie Johnson</i>
	b. Pending Licensure/Registration Applications*	
XI.	2nd OPPORTUNITY FOR PUBLIC COMMENT	<i>Steve Bradley</i>
XII.	DISCIPLINARY HEARINGS**	
2:00 p.m.	1. In the Matter of Angel King, R.D.A. (#12-181)	TBD
XIII.	*CLOSED SESSION	Closed
XIV.	ACTION, IF ANY, ON CLOSED SESSION ITEMS	
	1. Licensure/Registration Applications	
	2. Statement of Charges	

Please Note: At the discretion of the Board Chair, agenda items may be taken out of order to accommodate scheduling requests of Board members, presenters or attendees or to facilitate meeting efficiency.

3. Combined Statement of Charges, Settlement Agreement and Final Order
4. Settlement Agreements
5. Final Hearing Decisions
6. Final Action on Non-Public Cases Left Open
7. Final Action on Non-Public Cases Closed
8. Other Closed Session Items

FRIDAY, MAY 10, 2013

8:30 a.m. **XV. BOARD RECONVENES** **Closed** *Steve Bradley*

XVI. DISCIPLINARY HEARINGS**

8:30 a.m. **a. In the Matter of Jay Buckley, D.D.S. (#12-104)** **TBD**

XVII. CONTINUE WITH ANY CLOSED SESSION AGENDA ITEMS **Closed**

XVIII. OPEN SESSION **Open**

a. ACTION, IF ANY, ON CLOSED SESSION AGENDA ITEMS

1. Licensure/Registration Applications
2. Statement of Charges
3. Combined Statement of Charges, Settlement Agreement and Final Order
4. Settlement Agreements
5. Final Hearing Decisions
6. Final Action on Non-Public Cases Left Open
7. Final Action on Non-Public Cases Closed
8. Other Closed Session Items

b. OTHER OPEN SESSION ITEMS, IF ANY

XIX. ADJOURN

- NEW BOARD MEMBER ORIENTATION SESSION-

Next Quarterly Meeting: August 1-2, 2013

If you require the assistance of auxiliary aids or services to participate in or attend the meeting because of a disability, please call the office of the Board at 515/281-5157.

* These matters constitute a sufficient basis for the board to consider a closed session under the provisions of section 21.5(1), (a), (c), (d), (f), (g), and (h) of the 2011 Code of Iowa. These sections provide that a governmental body may hold a closed session only by affirmative public vote of either two-thirds of the members of the body or all of the members present at the meeting to review or discuss records which are required or authorized by state or federal law to be kept confidential, to discuss whether to initiate licensee disciplinary investigations or proceedings, and to discuss the decision to be rendered in a contested case conducted according to the provisions of Iowa Code chapter 17A.

**Pursuant to Iowa Code section 272C.6(1) a licensee may request that their disciplinary hearing be held in closed session.

Please Note: At the discretion of the Board Chair, agenda items may be taken out of order to accommodate scheduling requests of Board members, presenters or attendees or to facilitate meeting efficiency.

REPORT TO THE IOWA DENTAL BOARD

ACTION REQUIRED

DATE OF MEETING: May 9-10, 2013
RE: 2013-2014 Election of Officers & Committee Appointments
SUBMITTED BY: Melanie Johnson, Executive Director
ACTION REQUESTED: Election of Officers and Committee Appointments

Annually, the Board elects its officers (Chair, Vice Chair and Secretary) and makes appointments/reappointments to its committees.

Some committee appointments are required by statute or rule to be made by action of the full Board and some are required to be made by the Board Chair. Included with this Report is information about each committee (e.g., roles and responsibilities; whether it is created by rule, statute, or appointed by the Board Chair; and any specific composition or eligibility requirements).

Also included is a listing of the current committees with vacancies identified.

Attached for Review:

- ❖ 2012-2013 Committees with Vacancies Highlighted
- ❖ 2012-2013 Board Members' Committee Assignments
- ❖ Individual Committee summaries

yellow highlight = Vacancies on May 1, 2013
green = Board Chair appoints/reappoints committee members
blue = Board votes to appoint/reappoint committee members

2012-2013 IOWA DENTAL BOARD OFFICERS:

Board Officers

- Elected by Board

Michael Rovner, D.D.S., *Chair* (Board Chair)
 Lynn Curry, D.D.S. (Board Vice Chair)
 Steve Bradley, D.D.S. (Board Secretary)

2012- 2013 IOWA DENTAL BOARD COMMITTEES:

Dental Hygiene Committee

- DDS Member Elected by Board vote

1. Mary Kelly, R.D.H, *Chair* (Board Member)
2. Nancy Slach, R.D.H., Vice Chair (Board Member)
3. Steve Bradley, D.D.S, Secretary (Board Secretary)

Continuing Education Advisory Committee

- Board appoints/reappoints members; vote required
- Board Chair appoints Committee Chair

1. *Lynn Curry, D.D.S., Chair* (Board Vice Chair)
2. Lori Elmitt (Board Member)
3. George North, D.D.S. (Private Sector Member)
4. Eileen Cacioppo, R.D.H. (Private Sector Member)
5. Marijo Beasler, R.D.H. (Private Sector Member)
6. Jane Slach, R.D.A (Private Sector Member)
7. Kristee Malmberg, R.D.A. (Private Sector Member)

Anesthesia Credentials Committee

- Board appoints/reappoints 6 members; vote required
- Board Chair appoints Committee Chair

1. *Lynn Curry, D.D.S., Chair* (Board Vice Chair)
2. Richard Burton, D.D.S. (Private Sector Member)
3. Kurt Westlund, D.D.S. (Private Sector Member)
4. Douglas Horton, D.D.S. (Private Sector Member)
5. Steven Clark, D.D.S. (Private Sector Member)
6. Kaaren Vargas, D.D.S. (Private Sector Member)
7. Gary Roth, D.D.S. (Private Sector Member)

STATUTE & RULE:

Statute requires annual selection of a chairperson and vice chairperson.
 Board rules require an annual election of a chairperson, vice chairperson and secretary.
 Officers assume their duties immediately following their election at the annual meeting.

STATUTE & RULE

Composition is set by statute: 3 members
 2 dental hygienist members of the Board
 1 dentist member of the board.
 - The dentist member of the committee must have supervised and worked in collaboration with a dental hygienist for a period of at least three years (3) immediately preceding election to the committee.
 - DDS must be elected by majority of the Board

By Board rule, the Committee elects its own officers (Chair, Vice Chair, Secretary)

RULE:

Composition is set by rule: 7 members
 1 member of the Iowa Dental Board
 2 licensed dentists with expertise in the area of professional continuing education
 2 licensed dental hygienists with expertise in the area of professional continuing education
 2 registered dental assistants with expertise in the area of professional continuing education

RULE:

Composition is set by rule: 7 members, minimum (can appoint more)
 1 Member of the Iowa Dental Board
 6 At least 6 additional members who are licensed to practice dentistry in Iowa
 - At least 4 of the 6 must hold deep sedation/general anesthesia or conscious sedation permits
 - Brd. rule requires Committee Chair to be a Board member

yellow highlight = Vacancies on May 1, 2013
green = Board Chair appoints/reappoints committee members
blue = Board votes to appoint/reappoint committee members

Iowa Practitioners Review Committee

➤ Board appoints/reappoints members; vote required

1. Jerome Greenfield, M.D., Chair
2. Gordon Anderson, II, IADC, Vice Chair
3. Kathy Stone, L.M.S.W., M.B.A
4. Richard A. Rips, D.D.S.
5. Melanie Johnson, J.D., IDB Executive Director

Executive Committee

➤ Board Chair appoints members
 ➤ Board Chair appoints Committee Chair

1. Michael Rovner, D.D.S., Chair (Board Chair)
2. Lynn Curry, D.D.S. (Board Vice Chair)
3. Steve Bradley, D.D.S. (Board Secretary)
4. Mary Kelly, R.D.H. (Board Member)

Licensure/Registration Committee

➤ Board Chair appoints/reappoints members
 ➤ Board Chair appoints Committee Chair

1. Michael Rovner, D.D.S., Chair (Board Chair)
2. Diane Meier (Board Member)
3. Matthew McCullough, D.D.S. (Board Member)

Dental Assistant Registration Committee

➤ Board Chair appoints/reappoints members
 ➤ Board Chair appoints Committee Chair

1. George North, D.D.S., Chair (Private Sector Member)
2. Steven Bradley, D.D.S. (Board Member)
3. Michael Rovner, D.D.S. (Board Chair)
4. Steven Fuller, D.D.S., (Board Member)
5. Diane Meier (Board Member)
6. Denise Bell, R.D.A. (Private Sector Member)

STATUTE & RULE:

Composition is set by rule: 5 members, minimum (can appoint more)

- 1 Executive director of the Board or the director's designee from the Board's staff
- 1 Practitioner who has remained free of addiction for a period of no less than 2 years following successful completion of a board-approved recovery program, a board-ordered probation for drug or alcohol dependency, addiction, or abuse, or an IPRC contract.
- 1 Physician/counselor with expertise in substance abuse/addiction treatment programs.
- 1 Psychiatrist or one psychologist
- 1 Public member

By Board rule, the Committee elects its own officers (Chair, Vice Chair, Secretary)

APPOINTED BY BOARD CHAIR

By rule, the Board Chair has authority to appoint committees. Membership must be less than a quorum of the Board (5 members). This is a Committee appointed by the Board Chair. No set number of members or eligibility requirements.

Current Composition: 4

The membership has historically been the elected officers of the Board (Chair, Vice-Chair, and Secretary).

In May, 2012, the Board Chair appointed a RDH Board Member to the Committee.

APPOINTED BY BOARD CHAIR

By rule, the Board Chair has authority to appoint committees. Membership must be less than a quorum of the Board (5 members). This is a Committee appointed by the Board Chair. No set number of members or eligibility requirements.

Current composition: 3 members

- 2 dentist members of the Board
- 1 public member of the Board

APPOINTED BY BOARD CHAIR

By rule, the Board Chair has authority to appoint committees. Membership must be less than a quorum of the Board (5 members). This is a Committee appointed by the Board Chair. No set number of members or eligibility requirements.

Current composition: 4 Brd members, 2 private sector

- 4 dentists: - 1 private sector dentist
- 3 dentist Board members
- 1 public member of the Board
- 1 dental assistant, private sector

yellow highlight = Vacancies on May 1, 2013
green = Board Chair appoints/reappoints committee members
blue = Board votes to appoint/reappoint committee members

Budget Review Committee

- Board Chair appoints/reappoints members
- Board Chair appoints Committee Chair

1. **Lynn Curry, D.D.S., Chair** (Board Vice Chair)
2. Matthew McCullough, D.D.S. (Board Member)
3. Steven Fuller, D.D.S., (Board Member)

Ad Hoc Examination Committee

- Board Chair appoints/reappoints members
- Board Chair appoints Committee Chair

1. *P.T. Grimes, D.D.S., Chair* (Private Sector Member)
2. David Holmes, D.D.S. (U. of I. College of Dentistry)
3. Michael Kanellis, D.D.S. (U. of I. College of Dentistry)
4. **Lynn Curry, D.D.S.** (Board Member)
5. Steven Fuller, D.D.S. (Board Member)
6. Deena Kuempel, D.D.S. (Private Sector Member)

Ad Hoc Committee - Expanded Functions

- Board Chair appoints/reappoints members
- Board Chair appoints Committee Chair

1. *Michael Kanellis, D.D.S., Committee Chair* (UICD)
2. George North, D.D.S. (Dental Assist. Regis. Comm. Chair)
3. Eileen Cacioppo, R.D.H. (IDHA)
4. Jane Slach, R.D.A (IDAA)
5. Mary Mariani, D.D.S. (IDA)
6. Lori Elmitt (IA Dental Board, Public Member)
7. Steve Bradley, D.D.S. (IA Dental Board, Dentist)
8. Mary Kelly, R.D.H. (IA Dental Board, Dental Hygienist)

Central Regional Dental Testing Service, Inc. (CRDTS)

- Board Chair appoints/reappoints members

1. *Steering Committee:* Steve Bradley, D.D.S. (Brd Vice Chair)
2. *Examination Review Committees:*
 - a. **Dental:** P.T. Grimes, D.D.S. (Private Sector Member)
 - b. *Dental Hygiene:* Mary Kelly, R.D.H. (Board Member)

APPOINTED BY BOARD CHAIR

By rule, the Board Chair has authority to appoint committees. Membership must be less than a quorum of the Board (5 members). This is a Committee appointed by the Board Chair. No set number of members or eligibility requirements. This Committee was established by the Board Chair in October, 2012.

APPOINTED BY BOARD CHAIR

By rule, the Board Chair has authority to appoint committees. Membership must be less than a quorum of the Board (5 members). This is a Committee appointed by the Board Chair; originally intended to address the topic of clinical examinations. No set number of members or eligibility requirements.

APPOINTED BY BOARD CHAIR

By rule, the Board Chair has authority to appoint committees. Membership must be less than a quorum of the Board (5 members). This is a Committee appointed by the Board Chair; assigned a specific, limited task of making recommendations to the Board about possible rule amendments related to expanded functions for RDAs and RDHs. No set number of members or eligibility requirements.

These appointments are made pursuant to an agreement with CRDTS.

BOARD MEMBERS AND CURRENT COMMITTEE ASSIGNMENTS

Mike Rovner, Chair:

1. Executive Committee
 2. Licensure/Registration Committee
 3. Dental Asst. Registration Committee
-

Lynn Curry, Vice Chair:

1. Executive Committee
 2. Anesthesia Credentials Committee
 3. Continuing Education Advisory Committee
 4. Ad Hoc Examination Committee
-

Steve Bradley, Secretary:

1. Executive Committee
 2. Dental Hygiene Committee
 3. Dental Asst. Registration Committee
 4. CRDTS Steering Committee
 5. Ad Hoc Examination Committee
 6. Ad Hoc Expanded Functions Committee
-

Steven Fuller:

1. Dental Asst. Registration
 2. Budget Review Committee
 3. Ad Hoc Examination Committee
-

Matthew McCullough:

1. Licensure/Registration Committee
 2. Budget Review Committee
-

Mary Kelly:

1. Executive Committee
 2. Dental Hygiene Committee
 3. CRDTS Examination Review Committee – Dental Hygiene
 4. Ad Hoc Expanded Functions Committee
-

Nancy Slach:

1. Dental Hygiene Committee
-

Diane Meier:

1. Licensure/Registration Committee
 2. Dental Asst. Registration Committee
-

Lori Elmitt

1. Continuing Education Advisory Committee
 2. Ad Hoc Expanded Functions Committee
-

Kaaren Vargas:

Term begins: May 1, 2013
(new appointee, not assigned to committees yet)

Tom Jeneary:

Term begins: May 1, 2013
(new appointee, not assigned to committees yet)

FOR 2013-2014 APPOINTMENTS

STATUTORY COMMITTEES:

1. Dental Hygiene Committee (Iowa Code §153.33A)
2. Iowa Practitioner Review Committee (Iowa Code §272C.3)

COMMITTEES ESTABLISHED BY BOARD RULE:

1. Continuing Education Advisory Committee (Rule: 650 IAC 25.1)
2. Anesthesia Credentials Committee (Rule: 650 IAC 29.10)

COMMITTEES APPOINTED BY BOARD CHAIR:

- | | |
|--|------------------------|
| 1. Executive Committee | (Rule: 650 IAC 1.3(5)) |
| 2. Licensure/Registration Committee | (Rule: 650 IAC 1.3(5)) |
| 3. Dental Assistant Registration Committee | (Rule: 650 IAC 1.3(5)) |
| 4. Budget Review Committee | (Rule: 650 IAC 1.3(5)) |
| 5. Ad Hoc Examination Committee | (Rule: 650 IAC 1.3(5)) |
| 6. Ad Hoc Expanded Functions Committee | (Rule: 650 IAC 1.3(5)) |

IDB REPRESENTATIVES ON CRDTS COMMITTEES:

Appointments to CRDTS committees are made pursuant to an agreement between the Iowa Dental Board and CRDTS.

CREATED BY STATUTE:

COMMITTEE:	<u>Dental Hygiene Committee</u>
# OF MEMBERS:	3
COMPOSITION:	<p>Composition established in statute (153.33A); full Board elects dentist Board member to serve on the Committee. The two dental hygiene Board members are members of the Committee.</p> <p><i>Composition:</i></p> <p>The 2 dental hygienist members of the Board</p> <p>1 dentist member of the board.</p> <ul style="list-style-type: none"> - The dentist member of the committee must have supervised and worked in collaboration with a dental hygienist for a period of at least three years (3) immediately preceding election to the committee.
TERM:	<p>1 year, May 1 – April 30</p> <p>Board reviews annually; can reappoint current dentist member or elect new dentist to serve</p>
VACANCY:	(Annually, Board elects 1 DDS member)
RESPONSIBILITIES:	<p>The committee shall have the authority to adopt recommendations regarding the practice, discipline, education, examination, and licensure of dental hygienists, subject to subsection 3, and shall carry out duties as assigned by the board. (See Iowa Code 153.33A(2))</p>
SUBJECT TO OPEN MEETINGS LAW?	Yes
ESTABLISHED BY RULE, STATUTE?	<ul style="list-style-type: none"> - Established by statute, Iowa Code section 153.33A <p>Iowa Code (2013)</p> <p>153.33A Dental hygiene committee.</p> <p>1. A three-member dental hygiene committee of the board is created, consisting of the two dental hygienist members of the board and one dentist member of the board. The dentist member of the committee must have supervised and worked in collaboration with a dental hygienist for a period of at least three years immediately preceding election to the committee. The dentist member shall be elected to the committee annually by a majority vote of board members.</p> <p>2. The committee shall have the authority to adopt recommendations regarding the practice, discipline, education, examination, and licensure of dental hygienists, subject to subsection 3, and shall carry out duties as assigned by the board. The committee shall have no regulatory or disciplinary authority with regard to dentists, dental assistants, dental lab technicians, or any other auxiliary dental personnel.</p> <p>3. The board shall ratify recommendations of the committee at the first meeting of the board following adoption of the recommendations by the committee, or at a meeting of the board specifically called for the purpose of board review and ratification of committee recommendations. The board shall decline to ratify committee recommendations only if the board makes a specific finding that a recommendation exceeds the jurisdiction or expands the scope of the committee beyond the authority granted in subsection 2, creates an undue financial impact on the board, or is not supported by the record. The board shall pay the necessary expenses of the committee and of the board in implementing committee recommendations ratified by the board.</p> <p>4. This section shall not be construed as impacting or changing the scope of practice of the profession of dental hygiene or authorizing the independent practice of dental hygiene.</p> <p>The Committee's composition is set by statute – 2 dental hygienists, 1 dentist. All are Board members.</p>

COMMITTEE:

Dental Hygiene Committee

ARE THE MEMBERS APPOINTED BY THE BOARD CHAIR OR FULL BOARD?

The dentist member is elected by the full Board.

DOES THE BOARD CHAIR APPOINT THE COMMITTEE CHAIR OR DOES THE COMMITTEE ELECT A CHAIR?

The Committee elects its officers, pursuant to Board rule.

650—1.6(17A,147,153) Meetings.

1.6(3) The dental hygiene committee shall hold an annual meeting each year in Des Moines, Iowa, to elect officers and conduct other business. **Officers of the committee shall consist of a chairperson, vice chairperson, and secretary.** Officers shall assume their duties immediately following their election at the annual meeting.

CREATED BY STATUTE:

COMMITTEE:	<u>Iowa Practitioner Review Committee</u>
# OF MEMBERS:	5
COMPOSITION:	<p>Authorized by statute, composition set by rule, committee members appointed by the full Board, IPRC elects their Chair and Vice Chair. Minimum of 5 members, but Board may appoint more members.</p> <p>The membership of the IPRC may include, but is not limited to:</p> <ul style="list-style-type: none"> 1 Executive director of the Board or the director's designee from the Board's staff 1 Practitioner who has remained free of addiction for a period of no less than 2 years following successful completion of a board-approved recovery program, a board-ordered probation for drug or alcohol dependency, addiction, or abuse, or an IPRC contract. 1 Physician/counselor with expertise in substance abuse/addiction treatment programs. 1 Psychiatrist or one psychologist 1 Public member
TERM:	3 year terms, May 1 – April 30 * Terms changed by rule, effective April 10, 2013 Board reviews vacancies; may reappoint current members or appoint new members
VACANCY:	0
RESPONSIBILITIES:	<p>35.1(2) Purpose. The IPRC evaluates, assists, and monitors the recovery, rehabilitation, or maintenance of dentists, hygienists, or assistants who self-report impairments. As necessary, the committee notifies the board in the event of noncompliance with contract provisions. The IPRC is both an advocate for the health of a practitioner and a means to protect the health and safety of the public. Reports on the activities of the IPRC shall be made to the board on a quarterly basis.</p>
SUBJECT TO OPEN MEETINGS LAW?	Yes
ESTABLISHED BY RULE, STATUTE?	<p>- Authorized by statute, Iowa Code 272C.3(1)“k”</p> <p>- Implemented by rule 650 IAC Chapter 35</p> <p><i>Statute: Iowa Code (2013)</i></p> <p>272C.3 Authority of licensing boards.</p> <p>1. Notwithstanding any other provision of this chapter, each licensing board shall have the powers to:</p> <p>-----</p> <p>k. Establish a licensee review committee for the purpose of evaluating and monitoring licensees who are impaired as a result of alcohol or drug abuse, dependency, or addiction, or by any mental or physical disorder or disability, and who self-report the impairment to the committee, or who are referred by the board to the committee. Members of the committee shall receive actual expenses for the performance of their duties and shall be eligible to receive per diem compensation pursuant to section 7E.6. The board shall adopt rules for the establishment and administration of the committee, including but not limited to establishment of the criteria for eligibility for referral to the committee and the grounds for disciplinary</p> <p>action for noncompliance with committee decisions. Information in the possession of the board or the licensee review committee, under this paragraph, shall be subject to the confidentiality requirements of section 272C.6. Referral of a licensee by the board to a licensee review committee shall not relieve the board of any duties of the board and shall not divest the board of any authority or jurisdiction otherwise provided. A licensee who violates section 272C.10 or the rules of the board while under review by the licensee review committee shall be referred to the board for appropriate action.</p>

COMMITTEE:

Iowa Practitioner Review Committee

*Board Rule: *Rule amended. Effective April 10, 2013*

35.1(3) *Composition of the committee.* The chairperson of the board shall appoint the members of the IPRC. Committee members, except the executive director, shall be appointed for three-year terms which begin on May 1 and terminate on April 30. The committee shall elect a chairperson and vice chairperson annually at the last meeting closest to April 30. The chairperson and vice chairperson will serve one-year terms beginning on May 1. The membership of the IPRC may include, but is not limited to:

- a. Executive director of the board or the director's designee from the board's staff;
- b. One practitioner who has remained free of addiction for a period of no less than two years following successful completion of a board-approved recovery program, a board-ordered probation for drug or alcohol dependency, addiction, or abuse, or an IPRC contract;
- c. One physician/counselor with expertise in substance abuse/addiction treatment programs;
- d. One psychiatrist or one psychologist; and
- e. One public member.

**ARE THE MEMBERS
APPOINTED BY THE
BOARD CHAIR OR
FULL BOARD?**

Committee members are appointed by the Board Chair

**DOES THE BOARD
CHAIR APPOINT THE
COMMITTEE CHAIR
OR DOES THE
COMMITTEE ELECT A
CHAIR?**

IPRC elects a chairperson and vice chairperson annually

CREATED BY RULE:

COMMITTEE:	<u>Continuing Education Advisory Committee</u>
# OF MEMBERS:	7
COMPOSITION:	Committee established by rule, composition set by rule, committee members appointed by the full Board and Committee Chair is appointed by Board Chair: <i>Composition:</i> 1 member of the Iowa Dental Board 2 licensed dentists with expertise in the area of professional continuing education 2 licensed dental hygienists with expertise in the area of professional continuing education 2 registered dental assistants with expertise in the area of professional continuing education.
TERM:	1 year, May 1 – April 30 Board reviews annually; may reappoint current members or appoint new members
VACANCY:	1 dentist member w/con. ed. expertise; Chair must be a Board member
RESPONSIBILITIES:	Review and advise the Board with respect to: <ul style="list-style-type: none"> - Applications for approval of sponsors - Applications for approval of activities - Requests for post approval of activities
SUBJECT TO OPEN MEETINGS LAW?	Yes
ESTABLISHED BY RULE, STATUTE?	By rule: 650—25.1(153) Definitions. For the purpose of these rules on continuing education, definitions shall apply: “Advisory committee.” An advisory committee on continuing education shall be formed to review and advise the board with respect to applications for approval of sponsors or activities and requests for post approval of activities. Its members shall be appointed by the board and consist of a member of the board, two licensed dentists with expertise in the area of professional continuing education, two licensed dental hygienists with expertise in the area of professional continuing education, and two registered dental assistants with expertise in the area of professional continuing education. The advisory committee on continuing education may tentatively approve or deny applications or requests submitted to it pending final approval or disapproval of the board at its next meeting.
ARE THE MEMBERS APPOINTED BY THE BOARD CHAIR OR FULL BOARD?	Full Board appoints the Committee members
DOES THE BOARD CHAIR APPOINT THE COMMITTEE CHAIR OR DOES THE COMMITTEE ELECT A CHAIR?	Committee Chair is appointed by the Board Chair, per rule: 1.3(5) Committees of the board may be appointed by the board chairperson and shall not constitute a quorum of the board. The board chairperson shall appoint committee chairpersons. Committees of the board may include the executive committee, licensure committee, grievance committee, continuing education advisory committee, and dental assistant committee.

CREATED BY RULE:

COMMITTEE:	<u>Anesthesia Credentials Committee</u>
# OF MEMBERS:	7
COMPOSITION:	<p>Established in rule, composition set by rule, Committee Chair must be a Board member, Committee members appointed by the full Board. Must be 7 members, but Board may appoint more members.</p> <p><i>Current composition:</i></p> <ul style="list-style-type: none"> 1 member of the Iowa Dental Board 6 At least 6 additional members who are licensed to practice dentistry in Iowa <ul style="list-style-type: none"> - At least 4 of the 6 must hold deep sedation/general anesthesia or conscious sedation permits
TERM:	<p>1 year, May 1 – April 30</p> <p>Board reviews annually; may reappoint current members or appoint new members</p>
VACANCY:	1 Board member
RESPONSIBILITIES:	<ul style="list-style-type: none"> - Review all permit applications and make recommendations to the Board regarding <ul style="list-style-type: none"> • Applications for moderate sedation • Applications for general anesthesia • Applications for deep sedation - Conduct site visits at facilities and report the results of those site visits to the Board. The anesthesia credentials committee may submit recommendations to the Board regarding the appropriate nature and frequency of site visits. - Perform professional evaluations and report the results of those evaluations to the Board. - Other duties as delegated by the Board or Board chairperson.
SUBJECT TO OPEN MEETINGS LAW?	Yes
ESTABLISHED BY RULE, STATUTE?	<p>By rule:</p> <p>29.10(153) Anesthesia credentials committee.</p> <p>29.10(1) The anesthesia credentials committee is a peer review committee appointed by the board to assist the board in the administration of this chapter. This committee shall be chaired by a member of the board and shall include at least six additional members who are licensed to practice dentistry in Iowa. At least four members of the committee shall hold deep sedation/general anesthesia or conscious sedation permits issued under this chapter.</p>
ARE THE MEMBERS APPOINTED BY THE BOARD CHAIR OR FULL BOARD?	Members are appointed by the full Board
DOES THE BOARD CHAIR APPOINT THE COMMITTEE CHAIR OR DOES THE COMMITTEE ELECT A CHAIR?	The Committee Chair must be a Board member

APPOINTED BY BOARD CHAIR:

COMMITTEE:	<i>Executive Committee</i>
# OF MEMBERS:	4
COMPOSITION:	The membership has historically been the elected officers of the Board (Chair, Vice-Chair, and Secretary). In May, 2012, the Board Chair appointed a RDH Board Member to the Committee.
TERM:	1 year, May 1 – April 30 Composition changes as Board officers are elected
VACANCY:	4
RESPONSIBILITIES:	Include, but are not limited to: <ul style="list-style-type: none"> - Meeting with the executive director. - Review of personnel matters. - Budgetary review and recommendations to the Board. - Review and recommendations to the Board re: rules and legislative proposals. - Study and recommendations to the Board on practice issues and policy.
SUBJECT TO OPEN MEETINGS LAW?	No
ESTABLISHED BY RULE, STATUTE?	By rule: <p>1.3(5) Committees of the board may be appointed by the board chairperson and shall not constitute a quorum of the board. The board chairperson shall appoint committee chairpersons. Committees of the board may include the executive committee, licensure committee, grievance committee, continuing education advisory committee, and dental assistant committee.</p>
ARE THE MEMBERS APPOINTED BY THE BOARD CHAIR OR FULL BOARD?	Committee Members appointed by the Board Chair
DOES THE BOARD CHAIR APPOINT THE COMMITTEE CHAIR OR DOES THE COMMITTEE ELECT A CHAIR?	Committee Chair appointed by the Board Chair

APPOINTED BY BOARD CHAIR:

COMMITTEE:	<u>Licensure/Registration Committee</u>
# OF MEMBERS:	3
COMPOSITION:	<p>No set number of members or eligibility requirements, but total number must be less than quorum (5) of Board; Board Chair appoints Committee members & Committee Chair.</p> <p><i>Current composition:</i></p> <ul style="list-style-type: none"> 2 dentist members of the Board 1 public member of the Board
TERM:	<p>1 year, May 1 – April 30</p> <p>Board reviews annually; may reappoint current members or appoint new members</p>
VACANCY:	1 Board member
RESPONSIBILITIES:	<p>Reviewing and recommending appropriate action concerning applications for:</p> <ul style="list-style-type: none"> - Permanent licensure as a dentist; - Dentists seeking permission to practice as a resident, intern or graduate student; - Dentists requesting authorization to practice dentistry as a faculty member; - Dentists requesting temporary permits to practice dentistry on a short-term basis, to fulfill an urgent need, or to serve an educational purpose; - Dental assistant registration, radiography qualification, trainee status
SUBJECT TO OPEN MEETINGS LAW?	No
ESTABLISHED BY RULE, STATUTE?	<p>By rule:</p> <p>1.3(5) Committees of the board may be appointed by the board chairperson and shall not constitute a quorum of the board. The board chairperson shall appoint committee chairpersons. Committees of the board may include the executive committee, licensure committee, grievance committee, continuing education advisory committee, and dental assistant committee.</p>
ARE THE MEMBERS APPOINTED BY THE BOARD CHAIR OR FULL BOARD?	Committee members appointed by the Board Chair
DOES THE BOARD CHAIR APPOINT THE COMMITTEE CHAIR OR DOES THE COMMITTEE ELECT A CHAIR?	Board Chair appoints the Committee Chair

APPOINTED BY BOARD CHAIR:

COMMITTEE:	<u>Dental Assistant Registration Committee</u>
# OF MEMBERS:	6
COMPOSITION:	No set number of members or eligibility requirements, but total number must be less than quorum (5) of Board; Board Chair appoints Committee members & Committee Chair. <i>Current composition: 4 Brd members, 2 private sector</i> 4 dentists: - 1 private sector dentist - 3 dentist Board members 1 public member of the Board 1 dental assistant, private sector
TERM:	1 year, May 1 – April 30 Board reviews annually; may reappoint current members or appoint new members
VACANCY:	1
RESPONSIBILITIES:	Provide recommendations to the Board regarding: <ul style="list-style-type: none"> - Dental assistant program policies - Dental assistant procedures - Rules applicable to dental assisting - Other dental assistant matters referred by the Board to the Committee
SUBJECT TO OPEN MEETINGS LAW?	No
ESTABLISHED BY RULE, STATUTE?	By rule: 1.3(5) Committees of the board may be appointed by the board chairperson and shall not constitute a quorum of the board. The board chairperson shall appoint committee chairpersons. Committees of the board may include the executive committee, licensure committee, grievance committee, continuing education advisory committee, and dental assistant committee .
ARE THE MEMBERS APPOINTED BY THE BOARD CHAIR OR FULL BOARD?	Committee members appointed by the Board Chair
DOES THE BOARD CHAIR APPOINT THE COMMITTEE CHAIR OR DOES THE COMMITTEE ELECT A CHAIR?	Board Chair appoints the Committee Chair

IDB REPRESENTATIVE ON CRDTS COMMITTEE:

COMMITTEE:	<u>Central Regional Dental Testing Service, Inc. (CRDTS)</u> <u>Steering Committee</u>
# OF MEMBERS:	1
COMPOSITION:	Historically, 1 Board member
TERM:	1 year, May 1 – April 30 Board reviews annually and elects IDB representative to serve on CRDTS Committee
VACANCY:	1 Board Member
RESPONSIBILITIES:	<ul style="list-style-type: none"> - Attend CRDTS meetings - Present report to Iowa Dental Board at quarterly meeting re: CRDTS activities
SUBJECT TO OPEN MEETINGS LAW?	No
ESTABLISHED BY RULE, STATUTE?	By agreement with CRDTS
ARE THE MEMBERS APPOINTED BY THE BOARD CHAIR OR FULL BOARD?	Historically, members have been appointed by the full Board
DOES THE BOARD CHAIR APPOINT THE COMMITTEE CHAIR OR DOES THE COMMITTEE ELECT A CHAIR?	(Not applicable)

IDB REPRESENTATIVES ON CRDTS COMMITTEES:

COMMITTEE:	<u>Central Regional Dental Testing Service, Inc. (CRDTS)</u> <u>Examination Review Committee</u>
# OF MEMBERS:	2
COMPOSITION:	Historically, 1-2 Board members Private Sector (former Board member) appointed for May 1, 2011 – April 30, 2012
TERM:	1 year, May 1 – April 30 Board reviews annually and elects IDB representative to serve on CRDTS Committee
VACANCY:	1 Board Member
RESPONSIBILITIES:	<ul style="list-style-type: none"> - Attend CRDTS examination review committee meetings - Present report to Iowa Dental Board at quarterly meeting re: CRDTS activities
SUBJECT TO OPEN MEETINGS LAW?	No
ESTABLISHED BY RULE, STATUTE?	By agreement with CRDTS
ARE THE MEMBERS APPOINTED BY THE BOARD CHAIR OR FULL BOARD?	Historically, members have been appointed by the full Board
DOES THE BOARD CHAIR APPOINT THE COMMITTEE CHAIR OR DOES THE COMMITTEE ELECT A CHAIR?	(Not applicable)

Materials Not Yet Available

Will Be Provided w/ 2nd Distribution

Board Open Minutes

Anesthesia Credentials Committee Report (Meeting on May 2nd)

Continuing Education Advisory Comm. Report (Meeting on May 1st)

Budget Review Committee Report (Meeting on April 26th)

Licensure/Registration Committee Report

FAQs for Website