



# STATE OF IOWA

## IOWA DENTAL BOARD

TERRY E. BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

JILL STUECKER  
EXECUTIVE DIRECTOR

### IOWA DENTAL HYGIENE COMMITTEE

#### AGENDA

July 21, 2016

8:30 A.M.

**\*Updated 7/15/2016\***

**Location:** Iowa Dental Board, 400 SW 8<sup>th</sup> St., Suite D, Des Moines, Iowa  
**Members:** *Mary Kelly, R.D.H., Chair; Nancy Slach, R.D.H., William McBride, D.D.S.*

- I. CALL MEETING TO ORDER – ROLL CALL**
- II. 1<sup>st</sup> OPPORTUNITY FOR PUBLIC COMMENT**
- III. APPROVAL OF OPEN SESSION MINUTES**
  - a. April 29, 2016 – Quarterly Meeting
- IV. EXECUTIVE DIRECTOR’S REPORT**
- V. LEGAL REPORT**
- VI. ADMINISTRATIVE RULES/ADMINISTRATIVE RULE WAIVERS**
  - a. Update on Noticed Rules
  - b. Review of 2017 Regulatory Plan
  - c. Discussion on Rulemaking Draft: Chapter 25, “Continuing Education”
  - d. Discussion on Rulemaking Draft: Chapter 14, “Renewal and Reinstatement”
  - e. Vote on Notice of Intended Action – Iowa Administrative Code 650 – Chapter 11, “Licensure to Practice Dentistry or Dental Hygiene”**
  - f. Vote on Notice of Intended Action – Iowa Administrative Code 650 – Chapter 12, “Dental and Dental Hygiene Examinations”**
- VII. OTHER BUSINESS**
  - a. Legislative Update
  - b. Retired Volunteer License Update
  - c. Indian Hills Community College Accreditation Update
  - d. Discussion on Separate Fee and Application for Local Anesthesia Permit
  - e. Discussion on Dental Hygiene Title/Abbreviation
  - f. Discussion and Vote on Testing Format for Jurisprudence Exam
  - g. Discussion and Follow-Up on Teledentistry Discussion with Dr. Glassman
  - h. Discussion and Follow-Up on Silver Diamine Fluoride**
  - i. Review of Hygiene Public Health Supervision Reports from IDPH

- j. Vote on Local Anesthesia Course - Southwestern College

**VIII. APPLICATIONS FOR LICENSURE & OTHER REQUESTS**

- a. Heidi L. Watson, R.D.H.

**IX. 2<sup>nd</sup> OPPORTUNITY FOR PUBLIC COMMENT**

**X. CLOSED SESSION AGENDA**

- a. **Closed Session Minutes** (Closed session pursuant to Iowa Code § 21.5(1)(a) “to review or discuss records which are required or authorized by state or federal law to be kept confidential...”, specifically to review or discuss information that is confidential under Iowa Code § 21.5(4)).
- b. **Compliance with Board Orders** (Closed session pursuant to Iowa Code § 21.5(1)(a) to review information required by state or federal law to be kept confidential, specifically Iowa Code § 272C.6(4) and Iowa Code § 21.5(1)(d) to discuss whether to initiate licensee disciplinary investigations or proceedings).
- c. **New Complaints** (Closed session pursuant to Iowa Code § 21.5(1)(d) to discuss whether to initiate licensee disciplinary investigations or proceedings and pursuant to Iowa Code § 21.5(1)(a) to review or discuss records which are required or authorized by state or federal law to be kept confidential, specifically information that is confidential under Iowa Code § 272C.6(4)).

**XI. ACTION, IF ANY, ON CLOSED SESSION ITEMS**

**XII. ADJOURN**

**NEXT QUARTERLY MEETING: October 13, 2016**

---

Please Note: At the discretion of the chairperson, agenda items may be taken out of order to accommodate scheduling requests of committee members, presenters or attendees; or to facilitate meeting efficiency.

If you require the assistance of auxiliary aids or services to participate in or attend the meeting because of a disability, please call the office of the Board at 515/281-5157.



# STATE OF IOWA

## IOWA DENTAL BOARD

TERRY E. BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

JILL STUECKER  
EXECUTIVE DIRECTOR

### DENTAL HYGIENE COMMITTEE

#### OPEN SESSION MINUTES

April 29, 2016  
Conference Room  
400 S.W. 8<sup>th</sup> St., Suite D  
Des Moines, Iowa

#### Committee Members

Mary C. Kelly, R.D.H.  
Nancy A. Slach, R.D.H.  
Thomas M. Jeneary, D.D.S.

#### April 29, 2016

Present  
Present  
Present

#### Staff Members

Jill Stuecker, Phil McCollum, Christel Braness, David Schultz, Dee Ann Argo, Janet Arjes

#### Attorney General's Office

Sara Scott, Assistant Attorney General

### I. CALL TO ORDER FOR APRIL 29, 2016

Ms. Kelly called the meeting of the Dental Hygiene Committee to order at 8:01 a.m. on Friday, April 29, 2016. A quorum was established with all members present.

Roll Call:

<u>Member</u>	<u>Kelly</u>	<u>Slach</u>	<u>Jeneary</u>
Present	x	x	x
Absent			

### II. 1<sup>st</sup> OPPORTUNITY FOR PUBLIC COMMENT

Ms. Kelly allowed the opportunity for public comment.

No comments were received.

### III. APPROVAL OF OPEN SESSION MINUTES

- *January 28, 2016 – Quarterly Meeting Minutes*
- ❖ MOVED by SLACH, SECONDED by JENEARY, to APPROVE the minutes as submitted. Motion APPROVED unanimously.

#### **IV. EXECUTIVE DIRECTOR'S REPORT**

Ms. Stuecker provided an overview of the number of dental hygiene licenses and local anesthesia permits issued in the last quarter. Ms. Stuecker indicated that the volume of new applications will increase over the next few weeks as programs begin to graduate. Ms. Stuecker encouraged applicants to apply online to assist with the processing of the volume of applications. Ms. Stuecker stated that staff was working on projecting some potential processing timelines. During this busy time, processing may be twice as long as normal. The goal is to issue within licenses within four (4) weeks when possible.

Ms. Stuecker reported that she attended the National Oral Health Conference. Ms. Stuecker stated that the meetings went well. Some of the sessions that Ms. Stucker attended addressed teledentistry and silver diamine fluoride.

Mr. McCollum reported that he presented at all of the dental hygiene programs in Iowa. Mr. McCollum discussed a number of topics, including applications for license and expanded functions.

Ms. Kelly asked about licensing, and consideration of an increased fee for processing paper applications. Ms. Stuecker reported that this type of action would require rulemaking.

#### **V. LEGAL REPORT**

Ms. Scott reported that there was a recent case that came out of the Iowa Supreme Court that may be of interest to the Board. The case was Hutchison vs. the Warren County Court of Supervisors. The case demonstrated the importance of complying with open meetings laws, and how misapplication of open meetings requirements could lead to potential violations.

In this case, there was a reorganization plan in Warren County. The board was comprised of three (3) members; therefore, a meeting of two (2) members would constitute a quorum. That makes it difficult to discuss things without noticing an open meeting. Conversations occurred without a formal meeting in public. A board member would meet with a staff member about the issues at hand. The staff member would then meet individually with the other board members. Decisions were made without a public meeting or vote. This is an extreme case; however this decision has ripple effects. The court was concerned with the events, which occurred. If a member gives away deliberative authority for discussion, that would transfer board 'membership' for the purposes of a legal meeting. There were appearances they may have attempted to evade compliance with open meetings laws. This case was a good reminder of the need to comply with open meetings requirements. Members of a board or commission can discuss board-related items when there is a less than a quorum, and committees can make recommendations to the full board; however, public discussions and votes are important.

## **VI. ADMINISTRATIVE RULES/ADMINISTRATIVE RULE WAIVERS**

- *Vote on Final and Adopted – Iowa Administrative Code 650—Chapter 10, Students Enrolled in Dental Hygiene Programs*

Mr. McCollum reported that draft copies of the proposed adopted and filed rule changes to Iowa Administrative Code 650—Chapter 10 were provided for review. The proposed rules address supervision requirements in dental hygiene programs. A public hearing was held on March 30, 2016. There were no attendees, and written comments were not received. The Board can vote on these rules for approval at the full meeting of the Board.

- ❖ **MOVED** by KELLY, **SECONDED** by SLACH, to **RECOMMEND APPROVAL** of the rules as drafted. Motion **APPROVED** unanimously.
- *Rulemaking Update – Iowa Administrative Code 650—Chapter 25, “Continuing Education”*
- *Rulemaking Update – Draft – Iowa Administrative Code 650—Chapter 14, “Renewal and Reinstatement”*

Ms. Stuecker reported that Ms. Braness prepared a draft of proposed changes to Iowa Administrative Code 650—Chapter 25 based on prior suggestions and comments submitted to the Board. The draft was a preliminary draft and will be subject to change as additional review is completed, and comments received.

Ms. Braness provided an overview of the changes, including the Continuing Education Advisory Committee’s recommendation to add an allowance for continuing education credit for courses related to practitioner wellness, more specifically, ergonomics. Ms. Slach was in favor of allowing credit for subjects such as ergonomics. Ms. Schlievert, Iowa Department of Public Health, stated that she had not attended the Continuing Education Advisory Committee meeting, but was in support of the draft.

Ms. Braness also noted that staff proposed that the section for reactivation of an inactive license be moved to Iowa Administrative Code 650—Chapter 14 where application and reinstatements are discussed.

Ms. Slach asked about whether a reference needed to be included related to continuing education credit for Level 1 and Level 2 expanded functions. Ms. Stuecker indicated that staff will consider this.

Ms. Kelly requested that the term “preventative” be replaced with the term “preventive.” Both terms are correct; however, a few Board members have expressed a preference for the use of the term preventive.

## **VII. OTHER BUSINESS**

- *Legislative Update*

Ms. Stuecker reported that the examination bill was signed into law in March 2016. Ms. Stuecker stated that the bill potentially has effects on dental hygiene examinations; however, the language of the bill specifically addressed dental examinations. The bill instructs the Board and the University of Iowa College of Dentistry to work together to develop alternatives to current requirements.

Ms. Kelly discussed this issue with some of the faculty at the University of Iowa College of Dentistry. They seemed unconcerned with the effects that this may have on dental hygiene examinations. Ms. Van Aernam, Iowa Dental Hygienists' Association, stated that they were waiting to see how things progressed before weighing in on the issue. Ms. Van Aernam stated that it seemed as though the dental and dental hygiene examinations should be treated the same.

Ms. Stuecker clarified that the bill does not stipulate a specified outcome. The bill only dictated that the Board and the University of Iowa College of Dentistry work on finding a solution.

Mr. Cope reported that the Iowa Dental Hygienists' Association's bill was approved by committee, but was not approved on the floor. Therefore, the proposed legislation did not move forward this legislative session. The Iowa Dental Hygienists' Association intends to revisit this matter legislatively in the future. Mr. Cope stated that the intent would be to utilize the Board-proposed language.

- *Update on Retired Volunteer License*

Ms. Stuecker reported that the new rules went into effect April 6, 2016. The applications will be processed on paper only since the current database does not have an option for this license type. Board staff has received a few requests for the application. Interested parties should contact the Board for forms.

## **VIII. APPLICATIONS FOR LICENSURE & OTHER REQUESTS**

- *Penny L. Chambers, R.D.H.*

Ms. Braness provided a brief overview of the application. Ms. Chambers reported a criminal history, along with a license denial in North Dakota.

Ms. Kelly inquired about any evaluations that may have been completed. Ms. Scott indicated that discussion of evaluations needed to occur in closed session.

The committee determined that the ongoing discussion related to this application would need to occur in closed session.

## **IX. 2<sup>nd</sup> OPPORTUNITY FOR PUBLIC COMMENT**

Ms. Kelly allowed the opportunity for public comment.

Mr. Cope wanted to discuss the issue of scheduling of Dental Hygiene Committee meetings. Mr. Cope encouraged the committee to continue scheduling meetings on the same day as the full Board meeting to make it easier for the public to attend.

**X. CLOSED SESSION**

- ❖ MOVED by JENEARY, SECONDED by SLACH, to go into CLOSED SESSION in compliance with the following requirements:

Section 21.5(1)(a) for closed session minutes, “to review or discuss records which are required or authorized by state or federal law to be kept confidential...”, specifically to review or discuss information that is confidential under Iowa Code § 21.5(4).

Roll Call:

<u>Member</u>	<u>Kelly</u>	<u>Slach</u>	<u>Jeneary</u>
Yes	x	x	x
No			

Motion APPROVED by ROLL CALL.

- The Dental Hygiene Committee convened in closed session at 8:30 a.m.

**RECONVENE IN OPEN SESSION**

- ❖ MOVED by JENEARY, SECONDED by SLACH, to return to OPEN SESSION. Motion APPROVED unanimously.
- The Dental Hygiene Committee returned to open session at 8:44 a.m.

**XI. ACTION ON CLOSED SESSION ITEMS**

- ❖ MOVED by JENEARY, SECONDED by SLACH, to APPROVE the closed session minutes as submitted. Motion APPROVED unanimously.
- ❖ MOVED by SLACH, SECONDED by JENEARY to APPROVE Ms. Chambers’ license application. Motion APPROVED unanimously.

**XII. ADJOURN**

- ❖ MOVED by SLACH, SECONDED by JENEARY, to ADJOURN. Motion APPROVED unanimously.

The meeting of the Dental Hygiene Committee adjourned at 8:45 a.m. on April 29, 2016.

**NEXT MEETING OF THE COMMITTEE**

The next meeting of the Dental Hygiene Committee is scheduled for July 21, 2016, in Des Moines, Iowa.

These minutes are respectfully submitted by Christel Braness, Program Planner 2, Iowa Dental Board.

DRAFT

**2016-17 IDB REGULATORY PLAN**

<b>Chapter # and Title</b>	<b>Description of Action, Reason, &amp; Alternatives</b>	<b>Legal Basis for Action</b>	<b>Schedule for Action</b>
IAC 650-Chapter 11 “Licensure to Practice Dentistry or Dental Hygiene” and Chapter 12 “Dental and Dental Hygiene Examinations”	Amending licensure by examination to include all regional testing agencies for licensure. This will ensure uniformity in the testing process.	Iowa Code Chapter 147.34	<b>In progress:</b> Scheduled for July 2016
IAC 650-Chapter 11 “Licensure to Practice Dentistry or Dental Hygiene” and Chapter 12 “Dental and Dental Hygiene Examinations”	Per legislative mandate the Board is required to offer an alternate examination for licensure of dentists.	Iowa Code Chapter 147.34	<b>Discussion In progress:</b> Date to be determined
IAC 650—Chapter 25 “Continuing Education”	These rules have not been reviewed for several years. We are currently vetting a draft with stakeholders.	Iowa Code Chapter 272C.2	<b>In progress:</b> Scheduled for October 2016
IAC 650—Chapter 27 “Discontinuation of Practice”	These rules need to be updated to reflect new practice structures.	Iowa Code Chapter 153.33(8), 153.34 and 147.76	<b>In progress:</b> Scheduled for October 2016
IAC 650—Chapter 20 “Dental Assistants”	These rules need to be made simpler; particularly reinstatement for dental assistants.	Iowa Code Chapter 153.39 and 147.11	<b>In progress:</b> Scheduled for October 2016
IAC 650—Chapter 15 “Fees”	Due to database updates some of our mailing lists and subscription services are now automated. The section on subscription services needs to be revised to reflect this.	Iowa Code Chapter 147.80	<b>In progress:</b> Scheduled for October 2016
IAC 650—Chapter 10 “General Requirements”	The address type a licensee must submit to the board needs to be specified.	Iowa Code Chapter 147.8 and 147.9	Scheduled for January 2017
IAC 650—Chapter 20 “Dental Assistants” and Chapter 10 “General Requirements”	Expanded function rules in these 2 chapters need to be revisited to provide clarity on some functions. Language may need to be added regarding minimum requirements for training and resubmission of courses.	Iowa Code Chapter 153.15 and 153.38	Scheduled for April 2017
IAC 650 – Chapter 10 “General Requirements”	Chapter 10 currently prohibits a hygienist from owning a dental practice. This is the only prohibition on ownership and needs to be revisited.	Iowa Code Chapter 153.15	Scheduled for July 2017
IAC 650-Chapter 28 “Designation of Specialties”	The Board needs to discuss new legal concerns with ADA approved specialties, and determine whether changes need to be made to this chapter.	Iowa Code Chapter 153.13	Scheduled for July 2017

---

Proposed Changes – Continuing Education, Reinstatement/Reactivation  
IAC 650—Chapters 14, 20, 25

---

**Iowa Administrative Code 650—Chapter 14 – “Renewal and Reinstatement”**

- ✗ ~~14.2(3)~~ – Strike reference to continuing education requirements in Chapter 20. (All continuing education requirements will be addressed in Ch. 25.)
- ✓ **14.(8) (new)** – Add requirements for Reactivation of Inactive Practitioners (move from chapter 25). This allows all renewal, reinstatement and reactivation requirements in one chapter (Ch. 14).

~~Iowa Administrative Code 650—Chapter 20 – “Dental Assistants”~~

- ✗ ~~20.12~~ – Strike reference to continuing education requirements. (All continuing education requirements will be addressed in Chapter 25.)

**Iowa Administrative Code 650—Chapter 25 – “Continuing Education”**

- ✓ **25.1** – Update definition of “Approved program or activity” to allow approval for courses, which clearly meet the requirements for approval pursuant to Ch. 25.
- ✓ **25.1** – Update definition of “Board” to reflect current name: Iowa Dental Board
- ✓ **25.1** – Add definition for “Dental public health”
- ✓ **25.1** – Strike language in definition of “Hour” to better clarify designation of continuing education awarded.
- ✓ **25.1** – Update definition of “Licensee” to match the definition provided in Ch. 1. The definition is intended to include those who may have a permit (e.g. faculty permit) as opposed to a license.
- ✓ **25.2(1)** – Strike references to continuing education requirements that are no longer applicable.
- ✓ **25.2(2) (new)** – Add continuing education requirements for dental assistants for each renewal period. (Move from Ch. 20).
- ✓ **25.2(3) (new)** – Strike references to continuing education requirements that are no longer applicable.
- ✓ **25.2(4) (new)** – Strike language, and update rule citation.
- ✓ **25.2(6) (new)** – Add language regarding continuing education audit requirements.
- ✓ **25.2(8) (new)** – Strike language regarding continuing education reporting with renewal, add requirement to only report continuing education hours completed, unless selected for audit.
- ✓ **25.2(10)c (new)** – Include reference to Iowa Code establishing requirements for mandatory reporting; move reference for CE hours awarded to later in the chapter.
- ✓ **25.2(11) (new)** – Update language and terminology. Move reference to total CE hours for CPR to later in the chapter.
- ✓ **25.2(12) (new)** – Add requirement for licensees and registrants to complete CE in the areas of infection control and jurisprudence at least once every 4 years. Credit shall be applied to renewal hours due.

- ✓ **25.3(2),(3),(4)** – Update language used. Move references to CE hours awarded for certain activities to later in the chapter.
- ✓ **25.3(5),(6)** – Update language regarding requirements for continuing education prior and post approval requests; establish limit for validity of continuing education courses following approval (5 years). Intended to prevent out-of-date courses from being reused for continuing education credit.
- ✓ **25.3(7)** – Update language to better clarify topics eligible for continuing education credit, and topics, which are ineligible for continuing education credit.
- ✓ **25.3(8)** – Update language to current name of Iowa Dental Board.
- ✓ **25.4 (new)** – Move all references to specific continuing education credit to this section. (e.g. CPR=3 hrs CE)
- ✓ **25.5 (new)** – Moved up sections regarding extensions/exemptions and exemption for inactive renewal further up in the chapter for continuity. Changed language to allow “licensed health care professionals”, such as a PA or ARNP, to provide documentation of illness or disability.
- ✓ **25.6 (new)** – Moved up sections regarding exemption for inactive renewal further up in the chapter for continuity.
- ✓ **25.7 (new)** – Changed language regarding sponsor application forms.
- ✓ **25.9 (new)** – Change notification requirements to “written” notification as opposed to notification by mail.
- ✓ **25.7, 8 (old)** – (Strike) Move to an earlier section of the chapter.
- ✓ **25.9 (old)** – Strike and move to chapter 14

TITLE V  
PROFESSIONAL STANDARDS  
CHAPTER 25  
CONTINUING EDUCATION  
[Prior to 5/18/88, Dental Examiners, Board of[320]]

**650—25.1(153) Definitions.** For the purpose of these rules on continuing education, definitions shall apply:

*“Advisory committee.”* An advisory committee on continuing education shall be formed to review and advise the board with respect to applications for approval of sponsors or activities and requests for ~~postapproval~~ approval of activities. Its members shall be appointed by the board and consist of a member of the board, two licensed dentists with expertise in the area of professional continuing education, two licensed dental hygienists with expertise in the area of professional continuing education, and two registered dental assistants with expertise in the area of professional continuing education. The advisory committee on continuing education may tentatively approve or deny applications or requests submitted to it pending final approval or disapproval of the board at its next meeting.

*“Approved program or activity”* means a continuing education program activity meeting the standards set forth in these rules which has received ~~advanced~~ approval by the board pursuant to these rules, or which otherwise meets the requirements herein.

*“Approved sponsor”* means a person or an organization sponsoring continuing education activities which has been approved by the board as a sponsor pursuant to these rules. During the time an organization, educational institution, or person is an approved sponsor, all continuing education activities of such person or organization may be deemed automatically approved provided they meet the continuing education guidelines of the board.

*“Board”* means the dental board of dental examiners.

*“Continuing dental education”* consists of education activities designed to review existing concepts and techniques and to update knowledge on advances in dental and medical sciences. The objective is to improve the knowledge, skills, and ability of the individual to deliver the highest quality of service to the public and professions.

Continuing dental education should favorably enrich past dental education experiences. Programs should make it possible for practitioners to attune dental practice to new knowledge as it becomes available. All continuing dental education should strengthen the skills of critical inquiry, balanced judgment and professional technique.

*“Dental public health” is the science and art of preventing and controlling dental diseases and promoting dental health through organized community efforts. It is that form of dental practice in which the community serves as the patient rather than the individual. It is concerned with the dental health education of the public, with applied dental research, and with the administration of group dental care programs as well as the prevention and control of dental diseases on a community basis.*

*“Hour”* of continuing education means one unit of credit which shall be granted for each hour of ~~contact~~ instruction and shall be designated as a “clock hour.” ~~This credit shall apply to either academic or clinical instruction.~~

*“Licensee”* means any person ~~licensed~~ who has been issued a certificate to practice dentistry or dental hygiene in the state of Iowa.

*“Registrant”* means any person registered to practice as a dental assistant in the state of Iowa.

**650—25.2(153) Continuing education requirements.**

**25.2(1)** Each person licensed to practice dentistry or dental hygiene in this state shall complete during the biennium renewal period a minimum of 30 hours of continuing education approved by the board. ~~However, for the dental hygiene renewal period beginning July 1, 2006, and ending August 30, 2007, a dental hygienist shall complete a minimum of 12 hours of continuing education approved by~~

the board.

25.2(2) Each person registered to practice dental assisting in this state shall complete during the biennium renewal period a minimum of 20 hours of continuing education approved by the board.

~~25.2(23)~~ The continuing education compliance period shall be the 24-month period commencing September 1 and ending on August 31 of the renewal cycle. ~~However, for the dental hygiene renewal period beginning July 1, 2006, and ending August 30, 2007, the continuing education compliance period for dental hygienists shall be the 14-month period commencing July 1, 2006, and ending August 30, 2007. For the dental assistant renewal period beginning July 1, 2005, and ending August 30, 2007, the continuing education compliance period for dental assistants shall be the previous 26-month period. For the dental license renewal period beginning July 1, 2006, and ending August 30, 2008, the continuing education compliance period for dentists shall be the previous 26-month period.~~

~~25.2(34)~~ Hours of continuing education credit may be obtained by attending and participating in a continuing education activity, either ~~previously~~ approved by the board or which otherwise meets the requirement herein ~~and is approved by the board~~ pursuant to subrule 25.3(5).

25.2(45) It is the responsibility of each licensee or registrant to finance the costs of continuing education.

~~25.2(56)~~ Every licensee or registrant shall maintain a record of all courses attended by keeping the certificates of attendance for four years after the end of the year of attendance. The board reserves the right to require any licensee or registrant to submit the certificates of attendance for the continuing education courses attended. If selected for continuing education audit, the licensee or registrant shall file a signed continuing education form reflecting the continuing education hours reported to include the evidence of attendance.

25.2(67) Licensees and registrants are responsible for obtaining proof of attendance forms when attending courses. Clock hours must be verified by the sponsor with the issuance of proof of attendance forms to the licensee or registrant.

~~25.2(78)~~ Each licensee or registrant shall ~~file a signed continuing education reporting form reflecting the required minimum~~ report the number of continuing education credit hours completed during the current renewal cycle reflecting the required minimum in compliance with this chapter ~~and 650 Chapter 20~~. Such report shall be filed with the board at the time of application for renewal of a dental or dental hygiene license or renewal of dental assistant registration.

~~25.2(89)~~ No carryover of credits from one biennial period to the next will be allowed.

25.2(910) Mandatory training for child abuse and dependent adult abuse reporting.

a. Licensees or registrants who regularly examine, attend, counsel or treat children in Iowa shall indicate on the renewal application completion ~~of two hours~~ of training in child abuse identification and reporting in the previous five years or conditions for exemptions as identified in paragraph "f" of this subrule.

b. Licensees or registrants who regularly examine, attend, counsel or treat adults in Iowa shall indicate on the renewal application completion ~~of two hours~~ of training in dependent adult abuse identification and reporting in the previous five years or conditions for exemptions as identified in paragraph "f" of this subrule.

c. Licensees or registrants who regularly examine, attend, counsel or treat both children and adults in Iowa shall indicate on the renewal application completion of ~~at least two hours~~ of training on the identification and reporting of abuse in children and dependent adults in the previous five years or conditions for exemptions as identified in paragraph "f" of this subrule pursuant to Iowa Code Sections chapters 232 and 235B. Training may be completed through separate courses or in one combined course that includes curricula for identifying and reporting child abuse and dependent adult abuse. ~~Up to three hours of continuing education may be awarded for taking a combined course.~~

d. The licensee or registrant shall maintain written documentation for five years after completion of the mandatory training, including program date(s), content, duration, and proof of participation. The board may audit this information at any time within the five-year period.

e. Training programs in child and dependent adult abuse identification and reporting that are

approved by the board are those that use a curriculum approved by the abuse education review panel of the department of public health or a training program offered by the department of human services, the department of education, an area education agency, a school district, the Iowa law enforcement academy, an Iowa college or university, or a similar state agency.

f. Exemptions. Licensees and registrants shall be exempt from the requirement for mandatory training for identifying and reporting child and dependent adult abuse if the board determines that it is in the public interest or that at the time of the renewal the licensee or registrant is issued an extension or exemption pursuant to 650—25.7(153).

~~25.2(1011)~~ Licensees, ~~faculty permit holders~~, and registrants shall furnish evidence of valid certification for cardiopulmonary resuscitation (CPR), which shall be credited toward the continuing education requirement for renewal of the license, ~~faculty permit~~ or registration. Such evidence shall be filed at the time of renewal of the license, ~~faculty permit~~ or registration. ~~Credit hours awarded shall not exceed three continuing education credit hours per biennium.~~ Valid certification means certification by an organization on an annual basis or, if that certifying organization requires certification on a less frequent basis, evidence that the licensee or registrant has been properly certified for each year covered by the renewal period. In addition, the course must include a clinical component.

25.2(12) Licensees and registrants shall furnish evidence of continuing education in the areas of infection control and jurisprudence in the previous four years, which shall be credited toward the continuing education requirement for the renewal of the license or registration in the renewal period during which the courses were completed.

**650—25.3(153) Approval of programs and activities.** A continuing education activity shall be qualified for approval if the board determines that:

25.3(1) It constitutes an organized program of learning (including a workshop or symposium) which contributes directly to the professional competency of the licensee or registrant; and

25.3(2) It pertains to ~~common subjects or other subject matters~~ which relate ~~integrally~~ to the practice of dentistry, dental hygiene, or dental assisting which are intended to refresh and review, or update knowledge of new or existing concepts and techniques; and

25.3(3) It is conducted by individuals who have ~~special~~ education, training and experience ~~to be considered experts~~ concerning the subject matter of the program. The program must include a manual or written outline that substantively pertains to the subject matter of the program.

25.3(4) Activity types acceptable for continuing dental education credit may include:

a. Attendance at a ~~multiply~~ multiday convention-type meeting. A multiday, convention-type meeting is held at a national, state, or regional level and involves a variety of concurrent educational experiences directly related to the practice of dentistry. ~~Effective July 1, 2000, attendees shall receive three hours of credit with the maximum allowed six hours of credit per biennium. Prior to July 1, 2000, attendees received five hours of credit with the maximum allowed ten hours of credit per biennium. Four hours of credit shall be allowed for presentation of an original table clinic at a convention type meeting as verified by the sponsor when the subject matter conforms with 25.3(7). Attendees at the table clinic session of a dental, dental hygiene, or dental assisting convention shall receive two hours of credit as verified by the sponsor.~~

b. Postgraduate study relating to health sciences, ~~shall receive 15 credits per semester.~~

c. Successful completion of ~~Part II of the National Board Examination for dentists, or the National Board Examination for dental hygienists, if taken five or more years after graduation, or a recognized specialty examination,~~ or the Dental Assisting National Board (DANB) examination. ~~will result in 15 hours of credit.~~

d. Self-study activities shall ~~result in a maximum of 12 hours of credit per biennium.~~ Activity ~~may~~ include television viewing, video programs, correspondence work or research or computer CD-ROM programs that are interactive and require branching, navigation, participation and decision making on the part of the viewer.

~~e. Original presentation of continuing dental education courses, shall result in credit double that which the participant receives. Credit will not be granted for repeating presentations within the biennium. Credit is not given for teaching that represents part of the licensee's or registrant's normal academic duties as a full time or part time faculty member or consultant.~~

~~f. Publications of scientific articles in professional journals related to dentistry, dental hygiene, or dental assisting, shall result in a maximum of 5 hours per article, maximum of 20 hours per biennium.~~

~~g. Credit may be given for other continuing education activities upon request and approval by the Iowa board of dental board examiners.~~

**25.3(5)** Prior approval of activities. An organization or person, other than an approved sponsor, that desires prior approval for a course, program or other continuing education activity or that desires to establish approval of the activity prior to attendance shall apply for approval to the board at least 90 days in advance of the commencement of the activity ~~on a form provided by the board~~ using board-approved forms. The board shall approve or deny the application. ~~The application shall state the dates, subjects offered, total hours of instruction, names and qualifications of speakers and other pertinent information.~~ An application fee as specified in 650—Chapter 15 is required. Continuing education course approval shall be valid for a period of five years following the date of board approval. Thereafter, courses may be resubmitted for approval.

**25.3(6)** Postapproval of activities. A licensee or registrant seeking credit for attendance and participation in an educational activity which was not conducted by an approved sponsor or otherwise approved ~~may submit to the board, within 60 days after completion of such activity, its dates, subjects, instructors, and their qualifications, the number of credit hours and proof of attendance~~ shall apply for approval to the board using board-approved forms. Within 90 days after receipt of such application, the board shall advise the licensee or registrant in writing ~~by ordinary mail~~ whether the activity is approved and the number of hours allowed. All requests may be reviewed by the advisory committee on continuing education prior to final approval or denial by the board. ~~A licensee or registrant not complying with the requirements of this paragraph may be denied credit for such activity.~~ An application fee as specified in 650—Chapter 15 is required. Continuing education course approval shall be valid for a period of five years following the date of board approval. Thereafter, courses may be resubmitted for approval.

**25.3(7)** Subject matter acceptable for continuing dental education credit:

a. In order for specific course subject material to be acceptable for credit, the stated course objectives, overall curriculum design or course outlines shall clearly establish conformance with the following criteria:

- (1) The subject matter is of value to dentistry and directly applicable to oral health care.
- (2) The information presented enables the dental professional to enhance the dental health of the public.
- (3) The dental professional is able to apply the knowledge gained within the professional capacity of the individual.
- (4) The dental science courses include, but are not limited to, ~~those within the eight recognized dental specialty areas~~ and topics such as the clinical practice of dentistry, dental hygiene and dental assisting, and dental public health ~~geriatric dentistry, hospital dentistry, oral diagnosis, oral rehabilitation and preventative dentistry.~~

b. Acceptable subject matter includes but is not limited to, courses in patient treatment record keeping, medical conditions which may have an effect in oral health, ergonomics, HIPAA, risk management, sexual boundaries, communication with patients, and OSHA regulations, Iowa jurisprudence, discontinuation of practice and transition of an office, and courses related to clinical practice. ~~A course on Iowa jurisprudence that has been prior approved by the board is also acceptable subject matter.~~

c. Unacceptable subject matter and activity types includes but are not limited to, personal development, business aspects of practice, business strategy, financial management, marketing, sales,

practice growth, personnel management, ~~government regulations~~, insurance, collective bargaining, and ~~community service presentations~~ events where volunteer services are provided. While desirable, those subjects and activities are not applicable to dental skills, knowledge, and competence. Therefore, such courses will receive no credit toward renewal. The board may deny credit for any course.

**25.3(8)** Inquiries relating to acceptability of continuing dental education activities, approval of sponsors, or exemptions should be directed to Advisory Committee on Continuing Dental Education, Iowa Board of Dental ~~Board~~ **Examiners**, 400 S.W. 8th Street, Suite D, Des Moines, Iowa 50309-4687. [ARC 8369B, IAB 12/16/09, effective 1/20/10; ARC 0265C, IAB 8/8/12, effective 9/12/12]

**650—25.4(153) Designation of continuing education hours.** Continuing education hours shall be determined by the length of a continuing education course in “clock hours”. For the purposes of calculating continuing education hours for renewal of a license or registration the following rules shall apply:

**25.4(1)** Licensees and registrants may claim continuing education credit for completion of the mandatory reporter training if completed in the current biennium.

a. Completion of training in the identification and reporting of abuse in children shall result in two hours credit.

b. Completion of training in the identification and reporting of abuse in dependent adults shall result in two hours of credit.

c. Completion of training in the identification and reporting of abuse in children and dependent adults as a combined course shall result in three hours of credit.

**25.4(2)** Credit hours awarded for certification in cardiopulmonary resuscitation (CPR) shall not exceed three continuing education hours per biennium.

**25.4(3)** Attendees of a multiday convention-type meeting, shall receive three hours of credit with the maximum allowed six hours of credit per biennium.

a. Four hours of credit shall be allowed for presentation of an original table clinic at a convention-type meeting as verified by the sponsor when the subject matter conforms with 25.3(7).

b. Attendees at the table clinic session of a dental, dental hygiene, or dental assisting convention shall receive two hours of credit as verified by the sponsor when the subject matter conforms with 25.3(7).

**25.4(4)** Postgraduate study relating to health sciences shall receive 15 credits per semester.

**25.4(5)** Successful completion of a specialty examination or the Dental Assisting National Board (DANB) shall result in 15 hours of credit.

**25.4(6)** Self-study activities shall result in a maximum of 12 hours of continuing education credit per biennium. Activity may include Internet-based coursework, television viewing, video programs, correspondence work or research, or computer CD-ROM programs that are interactive and require branching, navigation, participation and decision making on the part of the viewer. Internet-based webinars, which includes the involvement of an instructor and participants in real time and which allow for communication with the instructor through messaging, telephone or other means shall not be construed to be self-study activities.

**25.4(7)** Original presentation of continuing education dental education shall result in credit double that which the participants receives. Additional credit will not be granted for repeating presentations within the biennium. Credit is not given for teaching that represents part of the licensee’s or registrant’s normal academic duties as a full-time or part-time faculty member or consultant.

**25.4(8)** Publication of scientific articles in professional journals related to dentistry, dental hygiene, or dental assisting shall result in 5 hours of credit per article, maximum of 20 hours per biennium.

**650—25.5(153) Extensions and exemptions.**

**25.5(1)** Illness or disability. The board may, in individual cases involving physical disability or illness, grant an exemption of the minimum education requirements or an extension of time within

which to fulfill the same or make the required reports. No exemption or extension of time shall be granted unless written application is made on forms provided by the board and signed by the licensee or registrant and a licensed health care professional. Extensions or exemptions of the minimum educational requirements may be granted by the board for any period of time not to exceed one calendar year. In the event that the physical disability or illness upon which an exemption has been granted continues beyond the period granted, the licensee or registrant must reapply for an extension of the exemption. The board may, as a condition of the exemption, require the applicant to make up a certain portion or all of the minimum educational requirements.

25.5(2) Other extensions or exemptions. Extensions or exemptions of continuing education requirements will be considered by the board on an individual basis. Licensees or registrants will be exempt from the continuing education requirements for:

- a. Periods that the person serves honorably on active duty in the military services;
- b. Periods that the person practices the person's profession in another state or district having a continuing education requirement and the licensee or registrant meets all requirements of that state or district for practice therein;
- c. Periods that the person is a government employee working in the person's licensed or registered specialty and assigned to duty outside the United States;
- d. Other periods of active practice and absence from the state approved by the board;
- e. The current biennium renewal period, or portion thereof, following original issuance of the license.
- f. For dental assistants registered pursuant to 650—20.7(153), the current biennium renewal period, or portion thereof, following original issuance of the registration.

650—25.6(153) Exemptions for inactive practitioners. A licensee or registrant who is not engaged in practice in the state of Iowa, residing in or out of the state of Iowa, may place the license or registration on inactive status by submitting a written renewal form and paying the required renewal fee. No continuing education hours are required to renew a license or registration on inactive status until application for reactivation is made. A request to place a license or registration on inactive status shall also contain a statement that the applicant will not engage in the practice of the applicant's profession in Iowa without first complying with all rules governing reactivation of inactive practitioners.

[ARC 8369B, IAB 12/16/09, effective 1/20/10]

**650—25.47(153) Approval of sponsors.**

**25.47(1)** An organization or person not previously approved by the board, which desires approval as a sponsor of courses, programs, or other continuing education activities, shall apply for approval to the board stating its education history ~~for the preceding two years~~, including approximate dates, subjects offered, total hours of instruction presented, and names and qualifications of instructors. All applications shall be reviewed by the advisory committee on continuing education prior to final approval or denial by the board.

**25.47(2)** Prospective sponsors must apply to the Iowa dental board using a ~~“Sponsor Approval Form”~~ board-approved forms in order to obtain approved sponsor status. An application fee as specified in 650—Chapter 15 is required. Board-approved sponsors must pay the biennial renewal fee as specified in 650—Chapter 15 and file a sponsor recertification record report biennially.

**25.47(3)** The person or organization sponsoring continuing education activities shall make a written record of the Iowa licensees or registrants in attendance, maintain the written record for a minimum of five years, and submit the record upon the request of the board. The sponsor of the continuing education activity shall also provide proof of attendance and the number of credit hours awarded to the licensee or registrant who participates in the continuing education activity.

**25.47(4)** Sponsors must be formally organized and adhere to board rules for planning and providing continuing dental education activities. Programs sponsored by individuals or institutions for

commercial or proprietary purposes, especially programs in which the speaker advertises or urges the use of any particular dental product or appliance, may be recognized for credit on a prior approval basis only. When courses are promoted as approved continuing education courses which do not meet the requirements as defined by the board, the sponsor will be required to refund the registration fee to the participants. Approved sponsors may offer noncredit courses provided the participants have been informed that no credit will be given. Failure to meet this requirement may result in loss of approved sponsor status.

[ARC 9218B, IAB 11/3/10, effective 12/8/10; ARC 0265C, IAB 8/8/12, effective 9/12/12]

**650—25.58(153) Review of programs or sponsors.** The board on its own motion or at the recommendation of the advisory committee on continuing education may monitor or review any continuing education program or sponsors already approved by the board. Upon evidence of significant variation in the program presented from the program approved, the board may disapprove all or any part of the approved hours granted to the program or may rescind the approval status of the sponsor.

**650—25.69(153) Hearings.** In the event of denial, in whole or in part, of any application for approval of a continuing education program or credit for continuing education activity, the applicant, licensee, or registrant shall have the right, within 20 days after the sending of the **written** notification of the denial ~~by ordinary mail~~, to request a hearing which shall be held within 60 days after receipt of the request for hearing. The hearing shall be conducted by the board or a qualified hearing officer designated by the board. If the hearing is conducted by a hearing officer, the hearing officer shall submit a transcript of the hearing with the proposed decision of the hearing officer. The decision of the board or decision of the hearing officer after adoption by the board shall be final.

**650—25.7(153) Extensions and exemptions.**

~~—25.7(1) *Illness or disability.* The board may, in individual cases involving physical disability or illness, grant an exemption of the minimum education requirements or an extension of time within which to fulfill the same or make the required reports. No exemption or extension of time shall be granted unless written application is made on forms provided by the board and signed by the licensee or registrant and a physician licensed by the board of medical examiners. Extensions or exemptions of the minimum educational requirements may be granted by the board for any period of time not to exceed one calendar year. In the event that the physical disability or illness upon which an exemption has been granted continues beyond the period granted, the licensee or registrant must reapply for an extension of the exemption. The board may, as a condition of the exemption, require the applicant to make up a certain portion or all of the minimum educational requirements.~~

~~—25.7(2) *Other extensions or exemptions.* Extensions or exemptions of continuing education requirements will be considered by the board on an individual basis. Licensees or registrants will be exempt from the continuing education requirements for:~~

- ~~—a. Periods that the person serves honorably on active duty in the military services;~~
- ~~—b. Periods that the person practices the person's profession in another state or district having a continuing education requirement and the licensee or registrant meets all requirements of that state or district for practice therein;~~
- ~~—c. Periods that the person is a government employee working in the person's licensed or registered specialty and assigned to duty outside the United States;~~
- ~~—d. Other periods of active practice and absence from the state approved by the board;~~
- ~~—e. The current biennium renewal period, or portion thereof, following original issuance of the license.~~
- ~~—f. For dental assistants registered pursuant to 650—20.6(153), the current biennium renewal period, or portion thereof, following original issuance of the registration.~~

**650—25.8(153) Exemptions for inactive practitioners.** A licensee or registrant who is not engaged

in practice in the state of Iowa, residing in or out of the state of Iowa, may place the license or registration on inactive status by submitting a written renewal form and paying the required renewal fee. No continuing education hours are required to renew a license or registration on inactive status until reinstatement. A request to place a license or registration on inactive status shall also contain a statement that the applicant will not engage in the practice of the applicant's profession in Iowa without first complying with all rules governing reinstatement of inactive practitioners.  
~~[ARC 8369B, IAB 12/16/09, effective 1/20/10]~~

~~650—25.9(153) Reinstatement of inactive practitioners.~~ Inactive practitioners shall, prior to engaging in the practice of dentistry, dental hygiene, or dental assisting in the state of Iowa, satisfy the following requirements for reinstatement:

~~25.9(1) Submit written application for reinstatement to the board upon forms provided by the board; and~~

~~25.9(2) Furnish in the application evidence of one of the following:~~

~~a. The full-time practice of the profession in another state of the United States or the District of Columbia and completion of continuing education for each year of inactive status substantially equivalent in the opinion of the board to that required under the rules; or~~

~~b. Completion of a total number of hours of approved continuing education computed by multiplying 15 by the number of years the license has been on inactive status for a dentist or dental hygienist, up to a maximum of 75 hours for a dentist or dental hygienist, or by multiplying 10 by the number of years the registration has been on inactive status for a dental assistant, up to a maximum of 50 hours for a dental assistant; or~~

~~c. Successful completion of CRDTS or other Iowa state license or registration examination conducted within one year immediately prior to the submission of such application for reinstatement;~~

~~or~~  
~~d. The licensee or registrant may petition the board to determine the continuing education credit hours required for reinstatement of the Iowa license or registration;~~

~~e. Evidence that the applicant possesses a current certificate in a nationally recognized course in cardiopulmonary resuscitation. The course must include a clinical component.~~

~~25.9(3) Applications must be filed with the board along with the following:~~

~~a. Certification by the state board of dentistry or equivalent authority in which applicant has engaged in the practice of the applicant's profession that the applicant has not been the subject of final or pending disciplinary action.~~

~~b. Statement as to any claims, complaints, judgments or settlements made with respect to the applicant arising out of the alleged negligence or malpractice in rendering professional services as a dentist, dental hygienist, or dental assistant.~~

~~[ARC 8369B, IAB 12/16/09, effective 1/20/10; ARC 9218B, IAB 11/3/10, effective 12/8/10]~~

**650—25.10(153) Noncompliance with continuing dental education requirements.** It is the licensee's or registrant's personal responsibility to comply with these rules. The license or registration of individuals not complying with the continuing dental education rules may be subject to disciplinary action by the board or nonrenewal of the license or registration.

**650—25.11(153) Dental hygiene continuing education.** The dental hygiene committee, in its discretion, shall make recommendations to the board for approval or denial of requests pertaining to dental hygiene education. The dental hygiene committee may utilize the continuing education advisory committee as needed. The board's review of the dental hygiene committee recommendation is subject to 650—Chapter 1. The following items pertaining to dental hygiene shall be forwarded to the dental hygiene committee for review.

1. Dental hygiene continuing education requirements and requests for approval of programs, activities and sponsors.
2. Requests by dental hygienists for waivers, extensions and exemptions of the continuing

**Commented [BC[1]]:** Intent is to move this section to IAC 650—Chapter 14 where renewal and reinstatements are addressed.

education requirements.

3. Requests for exemptions from inactive dental hygiene practitioners.
4. Requests for reinstatement from inactive dental hygiene practitioners.
5. Appeals of denial of dental hygiene continuing education and conduct hearings as necessary.

These rules are intended to implement Iowa Code sections 147.10, 153.15A, and 153.39 and chapter 272C.

[Filed 8/23/78, Notice 6/28/78—published 9/20/78, effective 10/25/78]

[Filed emergency 12/16/83—published 1/4/84, effective 12/16/83]

[Filed emergency 2/24/84 after Notice 1/4/84—published 3/14/84, effective 2/24/84]

[Filed 12/12/85, Notice 9/11/85—published 1/1/86, effective 2/5/86]

[Filed 4/28/88, Notice 3/23/88—published 5/18/88, effective 6/22/88]

[Filed 3/16/90, Notice 12/27/89—published 4/4/90, effective 5/9/90]

[Filed 4/3/91, Notice 2/20/91—published 5/1/91, effective 6/5/91]

[Filed 1/29/93, Notice 11/25/92—published 2/17/93, effective 3/24/93]

[Filed 5/1/97, Notice 2/26/97—published 5/21/97, effective 6/25/97]

[Filed 10/17/97, Notice 8/13/97—published 11/5/97, effective 12/10/97]

[Filed 1/22/99, Notice 11/18/98—published 2/10/99, effective 3/17/99]

[Filed 4/29/99, Notice 3/24/99—published 5/19/99, effective 6/23/99]

[Filed 11/12/99, Notice 8/11/99—published 12/1/99, effective 1/5/00]

[Filed emergency 1/21/00—published 2/9/00, effective 1/21/00]

[Filed 10/23/00, Notice 8/9/00—published 11/15/00, effective 1/1/01]

[Filed 1/18/02, Notice 11/14/01—published 2/6/02, effective 3/13/02]

[Filed 1/18/02, Notice 11/14/01—published 2/6/02, effective 10/1/02]

[Filed emergency 6/21/02—published 7/10/02, effective 7/1/02]

[Filed without Notice 10/24/02—published 11/13/02, effective 12/18/02]

[Filed 7/1/04, Notice 5/12/04—published 7/21/04, effective 8/25/04]

[Filed 9/9/05, Notice 7/20/05—published 9/28/05, effective 11/2/05]

[Filed 4/6/06, Notice 2/15/06—published 4/26/06, effective 7/1/06]

[Filed 2/5/07, Notice 9/27/06—published 2/28/07, effective 4/4/07]

[Filed 2/5/07, Notice 11/22/06—published 2/28/07, effective 4/4/07]

[Filed ARC 8369B (Notice ARC 8044B, IAB 8/12/09), IAB 12/16/09, effective 1/20/10]

[Filed ARC 9218B (Notice ARC 8846B, IAB 6/16/10), IAB 11/3/10, effective 12/8/10]

[Filed ARC 0265C (Notice ARC 0128C, IAB 5/16/12), IAB 8/8/12, effective 9/12/12]

CHAPTER 14  
RENEWAL AND REINSTATEMENT  
[Prior to 5/18/88, Dental Examiners, Board of[320]]

**650—14.1(147,153,272C) Renewal of license to practice dentistry or dental hygiene.** A license to practice dentistry or a license to practice dental hygiene must be renewed prior to the expiration date of the license. Dental hygiene licenses expire on August 31 of every odd-numbered year. Dental licenses expire August 31 of every even-numbered year.

**14.1(1) Application renewal procedures.**

*a. Renewal notice.* The board office will send a renewal notice by regular mail or e-mail to each licensee at the licensee's last-known mailing or e-mail address.

*b. Licensee and permit holder obligation.* The licensee or permit holder is responsible for renewing the license or permit prior to its expiration. Failure of the licensee or permit holder to receive the notice does not relieve the licensee or permit holder of the responsibility for renewing that license or permit in order to continue practicing in the state of Iowa.

*c. Renewal application form.* Application for renewal must be made on forms provided by the board office. Licensees and permit holders may renew their licenses and permits online or via paper application.

*d. Complete and timely filed application.* No renewal application shall be considered timely and sufficient until received by the board office and accompanied by all material required for renewal and all applicable renewal and late fees. Incomplete applications will be not be accepted. For purposes of establishing timely filing, the postmark on a paper submittal will be used, and for renewals submitted online, the electronic timestamp will be deemed the date of filing.

**14.1(2) Application fee.** The appropriate fee as specified in 650—Chapter 15 of these rules must accompany the application for renewal. A penalty shall be assessed by the board for late renewal, as specified in 650—Chapter 15.

**14.1(3) Continuing education requirements.** Completion of continuing education in accordance with 650—Chapter 25 is required for renewal of an active license. However, licensees are exempt from the continuing education requirement for the current biennium in which the license is first issued.

**14.1(4) CPR certification.** In order to renew a license, an applicant must submit a statement:

*a.* Confirming that the applicant possesses a valid certificate from a nationally recognized course in cardiopulmonary resuscitation (CPR) that included a "hands-on" clinical component;

*b.* Providing the expiration date of the CPR certificate; and

*c.* Acknowledging that the CPR certificate will be retained and made available to board office staff as part of routine auditing and monitoring.

**14.1(5) Dental hygiene committee review.** The dental hygiene committee may, in its discretion, review any applications for renewal of a dental hygiene license and make recommendations to the board. The board's review is subject to 650—Chapter 1.

This rule is intended to implement Iowa Code section 147.10 and chapters 153 and 272C.  
[ARC 0265C, IAB 8/8/12, effective 9/12/12]

**650—14.2(153) Renewal of registration as a dental assistant.** A certificate of registration as a registered dental assistant must be renewed biennially. Registration certificates shall expire on August 31 of every odd-numbered year.

**14.2(1) Renewal procedures.**

*a. Renewal notice.* The board office will send a renewal notice by regular mail or e-mail to each registrant at the registrant's last-known mailing address or e-mail address. The board will notify each registrant by mail or e-mail of the expiration of the registration certificate.

*b. Registrant obligation.* The registrant is responsible for renewing the registration prior to its expiration. Failure of the registrant to receive the notice does not relieve the registrant of the

responsibility for renewing that registration in order to continue practicing in the state of Iowa.

*c. Renewal application form.* Registrants may renew their registration online or via paper application. Paper application for renewal must be made in writing on forms provided by the board office before the current registration expires.

*d. Complete and timely filed application.* No renewal application shall be considered timely and sufficient until received by the board office and accompanied by all material required for renewal and all applicable renewal and late fees. Incomplete applications will not be accepted. For purposes of establishing timely filing, the postmark on a paper submittal will be used, and for renewals submitted online, the electronic timestamp will be deemed the date of filing.

**14.2(2) Application fee.** The appropriate fee as specified in 650—Chapter 15 must accompany the application for renewal. A penalty shall be assessed by the board for late renewal, as specified in 650—Chapter 15.

**14.2(3) Continuing education requirements.** Completion of continuing education as specified in rule ~~650—20.11(153)~~ and 650—Chapter 25 is required for renewal of an active registration. Failure to meet the requirements of renewal in the time specified by rule will automatically result in a lapsed registration.

**14.2(4) CPR certification.** In order to renew a registration, an applicant must submit a statement:

*a.* Confirming that the applicant possesses a valid certificate from a nationally recognized course in cardiopulmonary resuscitation (CPR) that included a “hands-on” clinical component;

*b.* Providing the expiration date of the CPR certificate; and

*c.* Acknowledging that the CPR certificate will be retained and made available to board office staff as part of routine auditing and monitoring.

This rule is intended to implement Iowa Code sections 147.10 and 153.39.

[ARC 0265C, IAB 8/8/12, effective 9/12/12]

**650—14.3(136C,153) Renewal of dental assistant radiography qualification.** A certificate of radiography qualification must be renewed biennially. Radiography qualification certificates shall expire on August 31 of every odd-numbered year.

**14.3(1) Renewal procedures.**

*a. Renewal notice.* The board office will send a renewal notice by regular mail or e-mail to each registrant at the registrant’s last-known mailing address or e-mail address. The board will notify each registrant by mail or e-mail of the expiration of the radiography qualification.

*b. Registrant obligation.* The registrant is responsible for renewing the radiography qualification prior to its expiration. Failure of the registrant to receive the notice does not relieve the registrant of the responsibility for renewing that radiography qualification if the registrant wants to continue taking dental radiographs in the state of Iowa.

*c. Renewal application form.* Application for renewal must be made in writing on forms provided by the board office before the current radiography qualification expires. Registrants may renew their radiography qualification online or via paper application.

*d. Complete and timely filed application.* No renewal application shall be considered timely and sufficient until received by the board office and accompanied by all material required for renewal and all applicable renewal and late fees. Incomplete applications will not be accepted. For purposes of establishing timely filing, the postmark on a paper submittal will be used, and for renewals submitted online, the electronic timestamp will be deemed the date of filing.

**14.3(2) Application fee.** The appropriate fee as specified in 650—Chapter 15 must accompany the application for renewal. A penalty shall be assessed by the board for late renewal, as specified in 650—Chapter 15.

**14.3(3) Continuing education requirements.** In order to renew a radiography qualification, the dental assistant shall obtain at least two hours of continuing education in the subject area of dental radiography. Proof of attendance shall be retained by the dental assistant and must be submitted to the board office upon request.

**14.3(4) CPR certification.** In order to renew a radiography qualification, an applicant must submit a statement:

- a. Confirming that the applicant possesses a valid certificate from a nationally recognized course in cardiopulmonary resuscitation (CPR) that included a “hands-on” clinical component;
- b. Providing the expiration date of the CPR certificate; and
- c. Acknowledging that the CPR certificate will be retained and made available to board office staff as part of routine auditing and monitoring.

This rule is intended to implement Iowa Code chapters 136C and 153.  
[ARC 0265C, IAB 8/8/12, effective 9/12/12]

**650—14.4(147,153,272C) Grounds for nonrenewal.** The board may refuse to renew a license, registration or radiography qualification on the following grounds:

**14.4(1)** After proper notice and hearing, for a violation of these rules or Iowa Code chapter 147, 153, or 272C during the term of the last license, registration or radiography qualification or renewal of license, registration or radiography qualification.

**14.4(2)** Failure to pay required fees.

**14.4(3)** Failure to obtain required continuing education.

**14.4(4)** Failure to provide a statement of current certification in cardiopulmonary resuscitation in a course that includes a clinical component.

**14.4(5)** Receipt of a certificate of noncompliance from the college student aid commission or the child support recovery unit of the department of human services in accordance with 650—Chapter 33 and 650—Chapter 34.

This rule is intended to implement Iowa Code section 153.23 and chapters 147, 252J, 261, and 272C.

[ARC 0265C, IAB 8/8/12, effective 9/12/12]

**650—14.5(147,153,272C) Late renewal.**

**14.5(1) Failure to renew license or permit.**

a. Failure to renew a dental or dental hygiene license or permit prior to September 1 following expiration shall result in a late fee in the amount specified in 650—Chapter 15 being assessed by the board in addition to the renewal fee.

b. Failure to renew prior to October 1 following expiration shall result in assessment of a late fee in the amount specified in 650—Chapter 15.

c. Failure of a license or permit holder to renew a license or permit prior to November 1 following expiration shall cause the license or permit to lapse and become invalid. A licensee or permit holder whose license or permit has lapsed and become invalid is prohibited from the practice of dentistry or dental hygiene until the license or permit is reinstated in accordance with rule 650—14.6(147,153,272C).

**14.5(2) Failure to renew registration.**

a. Failure to renew a dental assistant registration prior to September 1 following expiration shall result in a late fee in the amount specified in 650—Chapter 15 assessed by the board in addition to the renewal fee.

b. Failure to renew prior to October 1 following expiration shall result in assessment of a late fee in the amount specified in 650—Chapter 15.

c. Failure to renew a registration prior to November 1 following expiration shall cause the registration to lapse and become invalid. A registrant whose registration has lapsed and become invalid is prohibited from practicing as a dental assistant until the registration is reinstated in accordance with rule 650—14.6(147,153,272C).

**14.5(3) Failure to renew radiography qualification.** Failure to renew a radiography qualification prior to November 1 following expiration shall cause the radiography qualification to lapse and become invalid. A dental assistant whose radiography qualification is lapsed is prohibited from

engaging in dental radiography until the qualification is reinstated in accordance with rule 650—14.7(136C,153).

This rule is intended to implement Iowa Code sections 147.10, 147.11, and 272C.2.  
[ARC 0265C, IAB 8/8/12, effective 9/12/12]

**650—14.6(147,153,272C) Reinstatement of a lapsed license or registration.**

**14.6(1)** A licensee or a registrant who allows a license or registration to lapse by failing to renew may have the license or registration reinstated at the discretion of the board by submitting the following:

*a.* A completed application for reinstatement of a lapsed license to practice dentistry or dental hygiene or application for reinstatement of a lapsed registration on the form provided by the board.

*b.* Dates and places of practice.

*c.* A list of other states in which licensed or registered and the identifying number of each license or registration.

*d.* Reasons for seeking reinstatement and why the license or registration was not maintained.

*e.* Payment of all renewal fees past due, as specified in 650—Chapter 15, plus the reinstatement fee as specified in 650—Chapter 15.

*f.* Evidence of completion of a total of 15 hours of continuing education for each lapsed year or part thereof in accordance with 650—Chapter 25, up to a maximum of 75 hours. Dental assistants shall be required to submit evidence of completion of a total of 10 hours of continuing education for each lapsed year or part thereof in accordance with 650—20.12(153), up to a maximum of 50 hours.

*g.* If licensed or registered in another state, the licensee or registrant shall provide certification by the state board of dentistry or equivalent authority of such state that the licensee or registrant has not been the subject of final or pending disciplinary action.

*h.* A statement disclosing and explaining any disciplinary actions, investigations, claims, complaints, judgments, settlements, or criminal charges.

*i.* Evidence that the applicant possesses a current certificate in a nationally recognized course in cardiopulmonary resuscitation. The course must include a clinical component.

*j.* For reinstatement of a lapsed license, a completed fingerprint packet to facilitate a criminal history background check by the Iowa division of criminal investigation (DCI) and the Federal Bureau of Investigation (FBI), including the fee for the evaluation of the fingerprint packet and the criminal history background checks by the DCI and FBI, as specified in 650—Chapter 15.

**14.6(2)** The board may require a licensee or registrant applying for reinstatement to successfully complete an examination designated by the board prior to reinstatement if necessary to ensure the licensee or registrant is able to practice the licensee's or registrant's respective profession with reasonable skill and safety.

**14.6(3)** When the board finds that a practitioner applying for reinstatement is or has been subject to disciplinary action taken against a license or registration held by the applicant in another state of the United States, District of Columbia, or territory, and the violations which resulted in such actions would also be grounds for discipline in Iowa in accordance with rule 650—30.4(153), the board may deny reinstatement of a license or registration to practice dentistry, dental hygiene, or dental assisting in Iowa or may impose any applicable disciplinary sanctions as specified in rule 650—30.2(153) as a condition of reinstatement.

**14.6(4)** The dental hygiene committee may, in its discretion, review any applications for reinstatement of a lapsed dental hygiene license and make recommendations to the board. The board's review of the dental hygiene committee recommendation is subject to 650—Chapter 1.

This rule is intended to implement Iowa Code sections 147.10, 147.11, and 272C.2.  
[ARC 0265C, IAB 8/8/12, effective 9/12/12]

**650—14.7(136C,153) Reinstatement of lapsed radiography qualification.** A dental assistant who allows a radiography qualification to lapse by failing to renew may have the radiography qualification

reinstated at the discretion of the board by submitting the following:

**14.7(1)** A completed application for reinstatement of the dental assistant radiography qualification.

**14.7(2)** Payment of the radiography reinstatement application fee and the current renewal fee, both as specified in 650—Chapter 15.

**14.7(3)** Proof of current registration as a dental assistant or proof of an active Iowa nursing license.

**14.7(4)** If the radiography qualification has been lapsed for less than four years, proof of two hours of continuing education in the subject area of dental radiography, taken within the previous two-year period.

**14.7(5)** If the radiography qualification has been lapsed for more than four years, the dental assistant shall be required to retake and successfully complete an examination in dental radiography. A dental assistant who presents proof of a current radiography qualification issued by another state and who has engaged in dental radiography in that state is exempt from the examination requirement.

This rule is intended to implement Iowa Code section 136C.3 and chapter 153.

[ARC 0265C, IAB 8/8/12, effective 9/12/12]

**650—14.8 (153) Reactivation of inactive practitioners.** Inactive practitioners shall, prior to engaging in the practice of dentistry, dental hygiene, or dental assisting in the state of Iowa, satisfy the following requirements for reactivation:

**14.8(1)** Submit written application for reactivation to the board upon forms provided by the board; and

**14.8(2)** Furnish in the application evidence of one of the following:

a. The full-time practice of the profession in another state of the United States or the District of Columbia and completion of continuing education for each year of inactive status substantially equivalent in the opinion of the board to that required under the rules; or

b. Completion of a total number of hours of approved continuing education computed by multiplying 15 by the number of years the license has been on inactive status for a dentist or dental hygienist, up to a maximum of 75 hours for a dentist or dental hygienist, or by multiplying 10 by the number of years the registration has been on inactive status for a dental assistant, up to a maximum of 50 hours for a dental assistant; or

c. Successful completion of CRDTS, WREB, SRTA or ADEX examination or registration examination conducted within one year immediately prior to the submission of such application for reactivation; or

d. The licensee or registrant may petition the board to determine the continuing education credit hours required for reactivation of the Iowa license or registration.

e. Evidence that the applicant possesses a current certificate in a nationally recognized course in cardiopulmonary resuscitation. The course must include a clinical component.

f. The board may require a licensee or registrant applying for reactivation to successfully complete an examination designated by the board prior to reactivation if necessary to ensure the licensee or registrant is able to practice the licensee's or registrant's prospective profession with reasonable skill and safety.

g. The dental hygiene committee may, in its discretion, review any applications for reactivation of an inactive dental hygiene license and make recommendations to the board. The board's review of the dental hygiene committee recommendation is subject to 650—Chapter 1.

**14.8(3)** Applications must be filed with the board along with the following:

a. Certification by the state board of dentistry or equivalent authority in which applicant has engaged in the practice of the applicant's profession that the applicant has not been the subject of final or pending disciplinary action.

b. Statement as to any claims, complaints, judgments or settlements made with respect to the applicant arising out of the alleged negligence or malpractice in rendering professional services as a dentist, dental hygienist, or dental assistant.

[Filed 8/23/78, Notice 6/28/78—published 9/20/78, effective 10/25/78]  
[Filed emergency 12/16/83—published 1/4/84, effective 12/16/83]  
[Filed emergency 2/24/84 after Notice 1/4/84—published 3/14/84, effective 2/24/84]  
[Filed 12/14/84, Notice 10/10/84—published 1/2/85, effective 2/6/85]  
[Filed 4/28/88, Notice 3/23/88—published 5/18/88, effective 6/22/88]  
[Filed 8/1/91, Notice 5/29/91—published 8/21/91, effective 9/25/91]  
[Filed 1/29/93, Notice 11/25/92—published 2/17/93, effective 3/24/93]  
[Filed 1/27/95, Notice 11/23/94—published 2/15/95, effective 3/22/95]  
[Filed 1/22/99, Notice 11/18/98—published 2/10/99, effective 3/17/99]  
[Filed 10/23/00, Notice 8/9/00—published 11/15/00, effective 1/1/01]  
[Filed 1/18/02, Notice 11/14/01—published 2/6/02, effective 3/13/02]  
[Filed 1/18/02, Notice 11/14/01—published 2/6/02, effective 10/1/02]  
[Filed without Notice 10/24/02—published 11/13/02, effective 12/18/02]  
[Filed 8/31/04, Notice 7/21/04—published 9/29/04, effective 11/3/04]  
[Filed 9/9/05, Notice 7/20/05—published 9/28/05, effective 11/2/05]  
[Filed 4/6/06, Notice 2/15/06—published 4/26/06, effective 7/1/06]  
[Filed 2/5/07, Notice 11/22/06—published 2/28/07, effective 4/4/07]  
[Filed ARC 0265C (Notice ARC 0128C, IAB 5/16/12), IAB 8/8/12, effective 9/12/12]

## DENTAL BOARD [650]

### Notice of Intended Action

Pursuant to the authority of Iowa Code sections 147.34, and 153.21 the Dental Board hereby gives Notice of Intended Action to amend Chapter 11, “Licensure to Practice Dentistry or Dental Hygiene,” Iowa Administrative Code.

The purpose of the proposed amendments is to allow applicants applying for licensure by examination to take the same nationally recognized regional examinations currently accepted by applicants who apply for licensure by credentials, require applicants who have held licenses in other states for one year or longer to apply for licensure by credentials, clarify the practice requirements for applicants applying for licensure by credentials, remove special transitional period language that is no longer applicable, remove references to the Healthcare Integrity and Protection Data Bank, and to allow jurisprudence examinations to be administered by other entities.

These amendments would allow applicants applying for licensure the ability to show successful completion of any of the nationally recognized regional examinations without regard to the basis for application.

These amendments would require applicants who have held a license in another state for one year or longer to make application by credentials to allow for better verification of their qualifications.

These amendments further clarify the three year practice requirements for applicants who apply by credentials.

These amendments remove references to the transition period for applicants who make application for licensure by examination as such a period would no longer be necessary.

These amendments remove reference to the Healthcare Integrity Protection Data Bank which merged with the National Practitioners Data Bank in 2013.

These amendments would allow other entities to administer the Board-approved jurisprudence examination in order to make it more widely accessible.

Any interested person may make written comments on the proposed amendments on or before \_\_\_\_\_, 2016. Such written materials should be directed to Phil McCollum, Associate Director, Iowa Dental Board, 400 S.W. Eighth Street, Suite D, Des Moines, IA 50309 or sent by email to phil.mccollum@iowa.gov.

There will be a public hearing on \_\_\_\_\_, 2016 at 2:00 pm in the Board office, 400 S.W. Eighth Street, Suite D, Des Moines, Iowa, at which time persons may present their views orally or in writing.

The proposed amendments are subject to waiver or variance pursuant to 650-chapter 7.

After analysis and review of this rule making, there is no impact on jobs.

CHAPTER 11  
LICENSURE TO PRACTICE DENTISTRY OR DENTAL HYGIENE

[Prior to 5/18/88, Dental Examiners, Board of[320]]

**650—11.1(147,153) Applicant responsibilities.** An applicant for dental or dental hygiene licensure bears full responsibility for each of the following:

1. Paying all fees charged by regulatory authorities, national testing or credentialing organizations, health facilities, and educational institutions providing the information required to complete a license or permit application; and

2. Providing accurate, up-to-date, and truthful information on the application form including, but not limited to, prior professional experience, education, training, examination scores, and disciplinary history.

3. Submitting complete application materials. An application for a license, permit, or registration or reinstatement of a license or registration will be considered active for 180 days from the date the application is received. For purposes of establishing timely filing, the postmark on a paper submittal will be used, and for applications submitted online, the electronic timestamp will be deemed the date of filing. If the applicant does not submit all materials, including a completed fingerprint packet, within this time period or if the applicant does not meet the requirements for the license, permit, registration or reinstatement, the application shall be considered incomplete. An applicant whose application is filed incomplete must submit a new application and application fee.

[ARC 9218B, IAB 11/3/10, effective 12/8/10; ARC 0265C, IAB 8/8/12, effective 9/12/12]

**650—11.2 (147,153) Dental licensure by examination.**

**11.2(1)** Applications for licensure by **examination** to practice dentistry in this state shall be made on the form provided by the board and must be completely **answered**, ~~and~~ including required credentials and documents. **An applicant who has held a dental license issued in another state for one year or longer, must apply for licensure by credentials pursuant to rule 11.3.**

**11.2(2)** Applications for licensure must be filed with the board along with:

*a. Documentation of graduation from dental college.* Satisfactory evidence of graduation with a DDS or DMD from an accredited dental college approved by the board or satisfactory evidence of meeting the requirements specified in rule 650—11.4(153).

*b. Certification of good standing from dean or designee.* Certification by the dean or other authorized representative of the dental school that the applicant has been a student in good standing while attending that dental school.

*c. Evidence of good standing in each state where licensed.* ~~If the applicant is a dentist licensed by another jurisdiction, the applicant shall furnish evidence that the applicant is a licensed dentist in good standing in those states in which the applicant is licensed.~~

*d. Documentation of passage of national dental examination.* Evidence of successful completion of the examination administered by the Joint Commission on National Dental Examinations. Any dentist who has lawfully practiced dentistry in another state or territory for five years may be exempted from presenting this evidence.

*e. Documentation of passage of a regional clinical examination.*

(1) Successful passage ~~CRDTS~~ of a regional clinical examination within the previous five year period.

(2) The following regional examinations are approved by the board for purposes of licensure by examination: Central Regional Dental Testing Service, Inc. (CRDTS), Western Regional Examining Board, Inc. (WREB), Southern Regional Testing Agency (SRTA), and the American Board of Dental Examiners (ADEX).

~~Evidence of having successfully completed in the last five years the examination administered by the Central Regional Dental Testing Service, Inc. (CRDTS).~~

~~(2) Special transition period for dentists passing WREB or ADEX examination prior to September 1, 2011. An applicant who has successfully taken and passed the WREB or ADEX examination within the five years prior to September 1, 2011, may apply for licensure by examination by submitting evidence of successful completion of the WREB or ADEX examination.~~

~~f. Explanation of any legal or administrative actions. A statement disclosing and explaining any disciplinary actions, investigations, complaints, malpractice claims, judgments, settlements, or criminal charges, including the results of a self query of the National Practitioners Data Bank (NPDB) and the Healthcare Integrity and Protection Data Bank (HIPDB).~~

~~g. Payment of application, fingerprint and background check fees. The nonrefundable application fee, plus the fee for the evaluation of the fingerprint packet and the criminal history background checks by the Iowa division of criminal investigation (DCI) and the Federal Bureau of Investigation (FBI), as specified in 650—Chapter 15.~~

~~h. Documentation of passage of jurisprudence examination. Evidence of successful completion of the a board-approved jurisprudence examination. administered by the Iowa dental board.~~

~~i. Current CPR certification. A statement:~~

~~(1) Confirming that the applicant possesses a valid certificate from a nationally recognized course in cardiopulmonary resuscitation (CPR) that included a “hands-on” clinical component;~~

~~(2) Providing the expiration date of the CPR certificate; and~~

~~(3) Acknowledging that the CPR certificate will be retained and made available to board office staff as part of routine auditing and monitoring.~~

~~j. Completed fingerprint packet. A completed fingerprint packet to facilitate a criminal history background check by the DCI and FBI.~~

**11.2(3)** The board may require a personal appearance or any additional information relating to the character, education and experience of the applicant.

**11.2(4)** Applications must be signed and verified as to the truth of the statements contained therein.

This rule is intended to implement Iowa Code sections 147.3, 147.29, and 147.34.

[ARC 9218B, IAB 11/3/10, effective 12/8/10; ARC 9510B, IAB 5/18/11, effective 6/22/11; ARC 0265C, IAB 8/8/12, effective 9/12/12]

### **650—11.3 (153) Dental licensure by credentials.**

**11.3(1)** Applications for licensure by credentials to practice dentistry in this state shall be made on the form provided by the board and must be completely answered, including required credentials and documents.

**11.3(2)** Applications must be filed with the board along with:

*a.* Satisfactory evidence of graduation with a DDS or DMD from an accredited dental college approved by the board or satisfactory evidence of meeting the requirements specified in rule 650—11.4(153).

*b.* Evidence of successful completion of the examination of the Joint Commission on National Dental Examinations or evidence of having passed a written examination during the last ten years that is comparable to the examination given by the Joint Commission on National Dental Examinations. Any dentist who has lawfully practiced dentistry in another state or territory for five years may be exempted from presenting this evidence.

*c.* A statement of any dental examinations taken by the applicant, with indication of pass/fail for each examination taken. Any dentist who has lawfully practiced dentistry in another state or territory for five or more years may be exempted from presenting this evidence.

*d.* Evidence of a current, valid license to practice dentistry in another state, territory or district of the United States issued under requirements equivalent or substantially equivalent to those of this state.

- e.* Evidence that the applicant has met at least one of the following:
- (1) ~~Passed an examination approved by the board in accordance with Iowa Code section 147.34(1) and administered by a regional or national testing service. The clinical examinations approved by the board are specified in 650—subrule 12.1(5);~~ **Has less than three consecutive years of practice immediately prior to the filing of the application and successful passage of a regional clinical examination within the previous five year period. The following regional examinations are approved by the board for purposes of licensure by credentials: Central Regional Dental Testing Service, Inc. (CRDTS), Western Regional Examining Board, Inc. (WREB), Southern Regional Testing Agency (SRTA), and the American Board of Dental Examiners (ADEX);** or
  - (2) Has for three consecutive years immediately prior to the filing of the application been in the lawful practice of dentistry in such other state, territory or district of the United States.
- f.* Evidence from the state board of dentistry, or equivalent authority, from each state in which applicant has been licensed to practice dentistry, that the applicant has not been the subject of final or pending disciplinary action.
- g.* A statement disclosing and explaining any disciplinary actions, investigations, malpractice claims, complaints, judgments, settlements, or criminal charges, including the results of a self-query of the National Practitioners Data Bank (NPDB) ~~and the Healthcare Integrity and Protection Data Bank (HIPDB).~~
- h.* The nonrefundable application fee for licensure by credentials, plus the fee for the evaluation of the fingerprint packet and the criminal history background checks by the Iowa division of criminal investigation (DCI) and the Federal Bureau of Investigation (FBI), as specified in 650—Chapter 15.
- i.* *Current CPR certification.* A statement:
- (1) Confirming that the applicant possesses a valid certificate from a nationally recognized course in cardiopulmonary resuscitation (CPR) that included a “hands-on” clinical component;
  - (2) Providing the expiration date of the CPR certificate; and
  - (3) Acknowledging that the CPR certificate will be retained and made available to board office staff as part of routine auditing and monitoring.
- j.* Evidence of successful completion of ~~the~~ **a board-approved** jurisprudence examination. ~~administered by the Iowa dental board.~~
- k.* A completed fingerprint packet to facilitate a criminal history background check by the DCI and FBI.

**11.3(3)** The board may require a personal appearance or may require any additional information relating to the character, education, and experience of the applicant.

**11.3(4)** The board may also require such examinations as may be necessary to evaluate the applicant for licensure by credentials.

**11.3(5)** Applications must be signed and verified attesting to the truth of the statements contained therein.

This rule is intended to implement Iowa Code chapters 147 and 153.  
[ARC 9218B, IAB 11/3/10, effective 12/8/10; ARC 0265C, IAB 8/8/12, effective 9/12/12]

**650—11.4(153) Graduates of foreign dental schools.** In addition to meeting the other requirements for licensure specified in rule 650—11.2(147,153) or 650—11.3(153), an applicant for dental licensure who did not graduate with a DDS or DMD from an accredited dental college approved by the board must provide satisfactory evidence of meeting the following requirements.

**11.4(1)** The applicant must complete a full-time, undergraduate supplemental dental education program of at least two academic years at an accredited dental college. The undergraduate supplemental dental education program must provide didactic and clinical education to the level of a DDS or DMD graduate of the dental college.

**11.4(2)** The applicant must receive a dental diploma, degree or certificate from the accredited dental college upon successful completion of the program.

**11.4(3)** The applicant must present to the board the following documents:

- a. An official transcript issued by the accredited dental college that verifies completion of all coursework requirements of the undergraduate supplemental dental education program;
- b. A dental diploma, degree or certificate issued by the accredited dental college or a certified copy thereof;
- c. A letter addressed to the board from the dean of the accredited dental college verifying that the applicant has successfully completed the requirements set forth in 11.4(1);
- d. A final, official transcript verifying graduation from the foreign dental school at which the applicant originally obtained a dental degree. If the transcript is written in a language other than English, an original, official translation shall also be submitted; and
- e. Verification from the appropriate governmental authority that the applicant was licensed or otherwise authorized by law to practice dentistry in the country in which the applicant received foreign dental school training and that no adverse action was taken against the license.

**11.4(4)** The applicant must demonstrate to the satisfaction of the board an ability to read, write, speak, understand, and be understood in the English language. The applicant may demonstrate English proficiency by submitting to the board proof of a passing score on one of the following examinations:

- a. Test of English as a Foreign Language (TOEFL) administered by the Educational Testing Service. A passing score on TOEFL is a minimum overall score of 550 on the paper-based TOEFL or a minimum overall score of 213 on the computer-administered TOEFL.
- b. Test of Spoken English (TSE) administered by the Educational Testing Service. A passing score on TSE is a minimum of 50.

This rule is intended to implement Iowa Code chapter 153.

#### **650—11.5 (147,153) Dental hygiene licensure by examination.**

**11.5(1)** Applications for licensure to practice dental hygiene in this state shall be made on the form provided by the dental hygiene committee and must be completely answered, including required credentials and documents. **An applicant who has held a hygiene license issued in another state for one year or longer, must apply for licensure by credentials pursuant to rule 11.6.**

**11.5(2)** Applications for licensure must be filed with the dental hygiene committee along with:

- a. *Documentation of graduation from dental hygiene school.* Satisfactory evidence of graduation from an accredited school of dental hygiene approved by the dental hygiene committee.
- b. *Certification of good standing from dean or designee.* Certification by the dean or other authorized representative of the school of dental hygiene that the applicant has been a student in good standing while attending that dental hygiene school.
- c. *Evidence of good standing in each state where licensed.* If the applicant is licensed as a dental hygienist by another jurisdiction, the applicant shall furnish evidence from the appropriate examining board of that jurisdiction that the applicant is a licensed dental hygienist in good standing.
- d. *Documentation of ~~completion~~ passage of national hygiene examination.* Evidence of successful completion of the examination administered by the Joint Commission on National Dental Examinations.
- e. *Documentation of ~~P~~passage of a regional clinical examination.*

(1) ~~Successful passage of CRDTS. Evidence of having successfully completed in the last five years the examination administered by the Central Regional Dental Testing Service, Inc. (CRDTS).~~ **a regional clinical examination within the previous five year period. The following regional examinations are approved by the board for purposes of licensure by examination: Central Regional Dental Testing Service, Inc. (CRDTS), Western Regional Examining Board, Inc. (WREB), Southern Regional Testing Agency (SRTA), and the American Board of Dental Examiners (ADEX).**

~~(2) Special transition period for dental hygienists passing WREB examination prior to September 1, 2011. An applicant who has successfully taken and passed the WREB examination~~

~~within the five years prior to September 1, 2011, may apply for licensure by examination by submitting evidence of successful completion of the WREB examination.~~

*f. Payment of application, fingerprint and background check fees.* The nonrefundable application fee, plus the fee for the evaluation of the fingerprint packet and the criminal history background checks by the Iowa division of criminal investigation (DCI) and the Federal Bureau of Investigation (FBI), as specified in 650—Chapter 15.

*g. Documentation of passage of jurisprudence examination.* Evidence of successful completion of ~~the~~ **a board-approved** jurisprudence examination. ~~administered by the dental hygiene committee.~~

*h. Current CPR certification.* A statement:

(1) Confirming that the applicant possesses a valid certificate from a nationally recognized course in cardiopulmonary resuscitation (CPR) that included a “hands-on” clinical component;

(2) Providing the expiration date of the CPR certificate; and

(3) Acknowledging that the CPR certificate will be retained and made available to board office staff as part of routine auditing and monitoring.

*i. Explanation of any legal or administrative actions.* A statement disclosing and explaining any disciplinary actions, investigations, complaints, malpractice claims, judgments, settlements, or criminal charges, including the results of a self-query of the National Practitioners Data Bank (NPDB) ~~and the Healthcare Integrity and Protection Data Bank (HIPDB).~~

*j. Completed fingerprint packet.* A completed fingerprint packet to facilitate a criminal history background check by the DCI and FBI.

**11.5(3)** The dental hygiene committee may require a personal appearance or any additional information relating to the character, education and experience of the applicant.

**11.5(4)** Applications must be signed and verified as to the truth of the statements contained therein.

**11.5(5)** Following review by the dental hygiene committee, the committee shall make recommendation to the board regarding the issuance or denial of any license to practice dental hygiene. The board’s review of the dental hygiene committee recommendation is subject to 650—Chapter 1.

This rule is intended to implement Iowa Code chapters 147 and 153.

[**ARC 7790B**, IAB 5/20/09, effective 6/24/09; **ARC 9218B**, IAB 11/3/10, effective 12/8/10; **ARC 9510B**, IAB 5/18/11, effective 6/22/11; **ARC 0265C**, IAB 8/8/12, effective 9/12/12]

**650—11.6 (153) Dental hygiene licensure by credentials.** To be issued a license to practice dental hygiene in Iowa on the basis of credentials, an applicant shall meet the following requirements.

**11.6(1)** Applications for licensure by credentials to practice dental hygiene in this state shall be made on the form provided by the dental hygiene committee and must be completely answered, including required credentials and documents.

**11.6(2)** Applications must be filed with the dental hygiene committee along with:

*a.* Satisfactory evidence of graduation from an accredited school of dental hygiene approved by the dental hygiene committee.

*b.* Evidence of successful completion of the examination of the Joint Commission on National Dental Examinations or evidence of having passed a written examination that is comparable to the examination given by the Joint Commission on National Dental Examinations. **Any dental hygienist who has lawfully practiced dental hygiene in another state or territory for five or more years may be exempted from presenting this evidence.**

*c.* A statement of any dental hygiene examinations taken by the applicant, with indication of pass/fail for each examination taken. Any dental hygienist who has lawfully practiced dental hygiene in another state or territory for five or more years may be exempted from presenting this evidence.

*d.* Evidence of a current, valid license to practice dental hygiene in another state, territory or district of the United States issued under requirements equivalent or substantially equivalent to those of this state.

*e.* Evidence that the applicant has met at least one of the following:

(1) ~~Passed an examination approved by the board in accordance with Iowa Code section 147.34(1) and administered by a regional or national testing service. The clinical examinations approved by the board are specified in 650—subrule 12.3(5).~~ **Has less than three consecutive years of practice immediately prior to the filing of the application and successful passage of a regional clinical examination within the previous five year period. The following regional examinations are approved by the board for purposes of licensure by credentials: Central Regional Dental Testing Service, Inc. (CRDTS), Western Regional Examining Board, Inc. (WREB), Southern Regional Testing Agency (SRTA), and the American Board of Dental Examiners (ADEX).**

or

(2) Has for three consecutive years immediately prior to the filing of the application been in the lawful practice of dental hygiene in such other state, territory or district of the United States.

*f.* Evidence from the state board of dentistry, or equivalent authority, in each state in which applicant has been licensed to practice dental hygiene, that the applicant has not been the subject of final or pending disciplinary action.

*g.* A statement disclosing and explaining any disciplinary actions, investigations, complaints, malpractice claims, judgments, settlements, or criminal charges, including the results of a self-query of the National Practitioners Data Bank (NPDB) ~~and the Healthcare Integrity and Protection Data Bank (HIPDB).~~

*h.* The nonrefundable application fee for licensure by credentials, the initial licensure fee and the fee for the evaluation of the fingerprint packet and the criminal history background checks by the Iowa division of criminal investigation (DCI) and the Federal Bureau of Investigation (FBI), as specified in 650—Chapter 15.

*i.* A statement:

(1) Confirming that the applicant possesses a valid certificate from a nationally recognized course in cardiopulmonary resuscitation (CPR) that included a “hands-on” clinical component;

(2) Providing the expiration date of the CPR certificate; and

(3) Acknowledging that the CPR certificate will be retained and made available to board office staff as part of routine auditing and monitoring.

*j.* Successful completion of ~~the~~ **a board-approved** jurisprudence examination. ~~administered by the dental hygiene committee.~~

*k.* A completed fingerprint packet to facilitate a criminal history background check by the DCI and FBI.

**11.6(3)** Applicant shall appear for a personal interview conducted by the dental hygiene committee or the board by request only.

**11.6(4)** The dental hygiene committee may also require such examinations as may be necessary to evaluate the applicant for licensure by credentials.

**11.6(5)** Applications must be signed and verified attesting to the truth of the statements contained therein.

**11.6(6)** Following review by the dental hygiene committee, the committee shall make a recommendation to the board regarding issuance or denial of a dental hygiene license. The board’s review of the dental hygiene committee recommendation is subject to 650—Chapter 1.

This rule is intended to implement Iowa Code section 147.80 and chapter 153.

[**ARC 9218B**, IAB 11/3/10, effective 12/8/10; **ARC 0265C**, IAB 8/8/12, effective 9/12/12; **ARC 0618C**, IAB 3/6/13, effective 4/10/13]

**650—11.7(147,153) Dental hygiene application for local anesthesia permit.** A licensed dental hygienist may administer local anesthesia provided the following requirements are met:

1. The dental hygienist holds a current local anesthesia permit issued by the board of dental examiners.

2. The local anesthesia is prescribed by a licensed dentist.

3. The local anesthesia is administered under the direct supervision of a licensed dentist.

**11.7(1) Application for permit.** A dental hygienist shall make application for a permit to administer local anesthesia on the form approved by the dental hygiene committee and provide the following:

*a.* The fee for a permit to administer local anesthesia as specified in 650—Chapter 15; and

*b.* Evidence that formal training in the administration of local anesthesia has been completed within 12 months of the date of application. The formal training shall be approved by the dental hygiene committee and conducted by a school accredited by the American Dental Association Commission on Dental Education; or

*c.* Evidence of completion of formal training in the administration of local anesthesia approved by the dental hygiene committee and documented evidence of ongoing practice in the administration of local anesthesia in another state or jurisdiction that authorizes a dental hygienist to administer local anesthesia.

**11.7(2) Permit renewal.** The permit shall expire on August 31 of every odd-numbered year. To renew the permit, the dental hygienist must:

*a.* At the time of renewal, document evidence of holding an active Iowa dental hygiene license.

*b.* Submit the application fee for renewal of the permit as specified in 650—Chapter 15.

**11.7(3) Failure to meet the requirements for renewal shall cause the permit to lapse and become invalid.**

**11.7(4)** A permit that has been lapsed for two years or less may be reinstated upon the permit holder's application for reinstatement and payment of the reinstatement fee as specified in 650—Chapter 15. A permit that has been lapsed for more than two years may be reinstated upon application for reinstatement, documentation of meeting the requirements of 11.7(1) "b" or "c," and payment of the reinstatement fee as specified in 650—Chapter 15.

This rule is intended to implement Iowa Code sections 147.10 and 147.80 and chapter 153.

[ARC 0265C, IAB 8/8/12, effective 9/12/12]

**650—11.8(147,153) Review of applications.** Upon receipt of a completed application, the executive director as authorized by the board has discretion to:

1. Authorize the issuance of the license, permit, or registration.

2. Refer the license, permit, or registration application to the license committee for review and consideration when the executive director determines that matters including, but not limited to, prior criminal history, chemical dependence, competency, physical or psychological illness, malpractice claims or settlements, or professional disciplinary history are relevant in determining the applicants' qualifications for license, permit, or registration.

**11.8(1)** Following review and consideration of a license, permit, or registration application referred by the executive director, the license committee may at its discretion:

*a.* Recommend to the board issuance of the license, permit, or registration.

*b.* Recommend to the board denial of the license, permit, or registration.

*c.* Recommend to the board issuance of the license, permit, or registration under certain terms and conditions or with certain restrictions.

*d.* Refer the license, permit, or registration application to the board for review and consideration without recommendation.

**11.8(2)** Following review and consideration of a license, permit, or registration application referred by the license committee the board shall:

*a.* Authorize the issuance of the license, permit, or registration,

- b. Deny the issuance of the license, permit, or registration, or
- c. Authorize the issuance of the license, permit, or registration under certain terms and conditions or with certain restrictions.

**11.8(3)** The license committee or board may require an applicant to appear for an interview before the committee or the full board as part of the application process.

**11.8(4)** The license committee or board may defer final action on an application if there is an investigation or disciplinary action pending against an applicant, who may otherwise meet the requirements for license, permit, or registration, until such time as the committee or board is satisfied that licensure or registration of the applicant poses no risk to the health and safety of Iowans.

**11.8(5)** The dental hygiene committee shall be responsible for reviewing any applications submitted by a dental hygienist that require review in accordance with this rule. Following review by the dental hygiene committee, the committee shall make a recommendation to the board regarding issuance of the license or permit. The board's review of the dental hygiene committee's recommendation is subject to 650—Chapter 1.

**11.8(6)** An application for a license, permit, or reinstatement of a license will be considered complete prior to receipt of the criminal history background check on the applicant by the FBI for purposes of review and consideration by the executive director, the license committee, or the board. However, an applicant is required to submit an additional completed fingerprint packet and fee within 30 days of a request by the board if an earlier fingerprint submission has been determined to be unacceptable by the DCI or FBI.

**650—11.9(147,153) Grounds for denial of application.** The board may deny an application for license or permit for any of the following reasons:

1. Failure to meet the requirements for license or permit as specified in these rules.
2. Failure to provide accurate and truthful information, or the omission of material information.
3. Pursuant to Iowa Code section 147.4, upon any of the grounds for which licensure may be revoked or suspended.

This rule is intended to implement Iowa Code section 147.4.

**650—11.10(147) Denial of licensure—appeal procedure.**

**11.10(1) Preliminary notice of denial.** Prior to the denial of licensure to an applicant, the board shall issue a preliminary notice of denial that shall be sent to the applicant by regular, first-class mail. The preliminary notice of denial is a public record and shall cite the factual and legal basis for denying the application, notify the applicant of the appeal process, and specify the date upon which the denial will become final if it is not appealed.

**11.10(2) Appeal procedure.** An applicant who has received a preliminary notice of denial may appeal the notice and request a hearing on the issues related to the preliminary notice of denial by serving a request for hearing upon the executive director not more than 30 calendar days following the date when the preliminary notice of denial was mailed. The request is deemed filed on the date it is received in the board office. The request shall provide the applicant's current address, specify the factual or legal errors in the preliminary notice of denial, indicate if the applicant wants an evidentiary hearing, and provide any additional written information or documents in support of licensure.

**11.10(3) Hearing.** If an applicant appeals the preliminary notice of denial and requests a hearing, the hearing shall be a contested case and subsequent proceedings shall be conducted in accordance with 650—51.20(17A). License denial hearings are open to the public. Either party may request issuance of a protective order in the event privileged or confidential information is submitted into evidence.

a. The applicant shall have the ultimate burden of persuasion as to the applicant's qualification for licensure.

b. The board, after a hearing on license denial, may grant the license, grant the license with restrictions, or deny the license. The board shall state the reasons for its final decision, which is a

public record.

c. Judicial review of a final order of the board to deny a license, or to issue a license with restrictions, may be sought in accordance with the provisions of Iowa Code section 17A.19.

**11.10(4) Finality.** If an applicant does not appeal a preliminary notice of denial, the preliminary notice of denial automatically becomes final and a notice of denial will be issued. The final notice of denial is a public record.

**11.10(5) Failure to pursue appeal.** If an applicant appeals a preliminary notice of denial in accordance with 11.10(2), but the applicant fails to pursue that appeal to a final decision within six months from the date of the preliminary notice of denial, the board may dismiss the appeal. The appeal may be dismissed after the board sends a written notice by first-class mail to the applicant at the applicant's last-known address. The notice shall state that the appeal will be dismissed and the preliminary notice of denial will become final if the applicant does not contact the board to schedule the appeal hearing within 14 days after the written notice is sent. Upon dismissal of an appeal, the preliminary notice of denial becomes final.

This rule is intended to implement Iowa Code sections 147.3, 147.4 and 147.29.  
[ARC 7789B, IAB 5/20/09, effective 6/24/09]

**650—11.11(252J,261) Receipt of certificate of noncompliance.** The board shall consider the receipt of a certificate of noncompliance from the college student aid commission pursuant to Iowa Code sections 261.121 to 261.127 and 650—Chapter 34 of these rules or receipt of a certificate of noncompliance of a support order from the child support recovery unit pursuant to Iowa Code chapter 252J and 650—Chapter 33 of these rules. License denial shall follow the procedures in the statutes and board rules as set forth in this rule.

This rule is intended to implement Iowa Code chapter 252J and sections 261.121 to 261.127.

[Filed 8/23/78, Notice 6/28/78—published 9/20/78, effective 10/25/78]

[Filed emergency 12/16/83—published 1/4/84, effective 12/16/83]

[Filed emergency 2/24/84 after Notice 1/4/84—published 3/14/84, effective 2/24/84]

[Filed 12/14/84, Notice 10/10/84—published 1/2/85, effective 2/6/85]

[Filed 3/20/86, Notice 9/11/85—published 4/9/86, effective 5/14/86]

[Filed 4/28/88, Notice 3/23/88—published 5/18/88, effective 6/22/88]

[Filed 2/1/91, Notice 12/12/90—published 2/20/91, effective 3/27/91]

[Filed 1/29/93, Notice 11/25/92—published 2/17/93, effective 3/24/93]

[Filed 7/28/95, Notice 5/10/95—published 8/16/95, effective 9/20/95]

[Filed 4/30/96, Notice 2/14/96—published 5/22/96, effective 6/26/96]

[Filed 2/5/97, Notice 11/20/96—published 2/26/97, effective 4/2/97]

[Filed 5/1/97, Notice 2/26/97—published 5/21/97, effective 6/25/97]

[Filed 10/30/98, Notice 5/20/98—published 11/18/98, effective 12/23/98]

[Filed 1/22/99, Notice 11/18/98—published 2/10/99, effective 3/17/99]

[Filed 1/22/99, Notice 12/2/98—published 2/10/99, effective 3/17/99]

[Filed 7/27/01, Notice 4/18/01—published 8/22/01, effective 9/26/01]

[Filed 1/18/02, Notice 11/14/01—published 2/6/02, effective 3/13/02]

[Filed 8/29/02, Notice 7/10/02—published 9/18/02, effective 10/23/02]

[Filed without Notice 10/24/02—published 11/13/02, effective 12/18/02]

[Filed 1/16/04, Notice 11/12/03—published 2/4/04, effective 3/10/04]

[Filed 8/31/04, Notice 7/21/04—published 9/29/04, effective 11/3/04]

[Filed 9/9/05, Notice 7/20/05—published 9/28/05, effective 11/2/05]

[Filed 4/6/06, Notice 2/15/06—published 4/26/06, effective 5/31/06]

[Filed 2/5/07, Notice 11/22/06—published 2/28/07, effective 4/4/07]

[Filed ARC 7790B (Notice ARC 7567B, IAB 2/11/09), IAB 5/20/09, effective 6/24/09]

[Filed ARC 7789B (Notice ARC 7575B, IAB 2/11/09), IAB 5/20/09, effective 6/24/09]

[Filed ARC 9218B (Notice ARC 8846B, IAB 6/16/10), IAB 11/3/10, effective 12/8/10]

Ch , p.10

Dental Board[650]

IAC 3/6/13

[Filed ARC 9510B (Notice ARC 9243B, IAB 12/1/10), IAB 5/18/11, effective 6/22/11]

[Filed ARC 0265C (Notice ARC 0128C, IAB 5/16/12), IAB 8/8/12, effective 9/12/12]

[Filed ARC 0618C (Notice ARC 0473C, IAB 11/28/12), IAB 3/6/13, effective 4/10/13]

DENTAL BOARD [650]

Notice of Intended Action

Pursuant to the authority of Iowa Code sections 147.34, and 153.21 the Dental Board hereby gives Notice of Intended Action to amend Chapter 12, “Dental and Dental Hygiene Examinations,” Iowa Administrative Code.

The purpose of the proposed amendments is to allow applicants applying for licensure by examination to take the same nationally recognized regional examinations currently accepted by applicants who apply for licensure by credentials, require applicants to take all parts of the examination offered by each respective testing agency, refer applicants to the policies and procedures of each respective testing agency, and to strike language that is outdated.

These amendments would allow applicants applying for licensure the ability to show successful completion of any of the nationally recognized regional examinations without regard to the basis for application.

Any interested person may make written comments on the proposed amendments on or before \_\_\_\_\_, 2016. Such written materials should be directed to Phil McCollum, Associate Director, Iowa Dental Board, 400 S.W. Eighth Street, Suite D, Des Moines, IA 50309 or sent by email to phil.mccollum@iowa.gov.

There will be a public hearing on \_\_\_\_\_, 2016 at 2:00 pm in the Board office, 400 S.W. Eighth Street, Suite D, Des Moines, Iowa, at which time persons may present their views orally or in writing.

The proposed amendments are subject to waiver or variance pursuant to 650-chapter 7.

After analysis and review of this rule making, there is no impact on jobs.

## CHAPTER 12

## DENTAL AND DENTAL HYGIENE EXAMINATIONS

[Prior to 5/18/88, Dental Examiners, Board of[320]]

**650—12.1 (147,153) Clinical examination procedure for dentistry.**~~12.1(1) Completion of regional clinical examination required.~~

~~a. CRDTS accepted for licensure by examination. To meet the requirements for dental licensure by examination, applicants shall complete the examination administered by the Central Regional Dental Testing Service, Inc. (CRDTS).~~

~~b. Special transition period for dentists passing WREB or ADEX examination prior to September 1, 2011. An applicant who has successfully passed the WREB or ADEX examination prior to September 1, 2011, may apply for licensure by examination.~~

**12.1(2) Compliance with testing requirements and procedures.**

~~a. CRDTS Regional clinical exam. Examinees shall meet the requirements for testing and follow the procedures established by Central Regional Dental Testing Service, Inc. each respective testing agency. Examinees must take all parts offered by the respective testing agency.~~

~~b. Special transition period for dentists passing WREB or ADEX examination prior to September 1, 2011. Examinees who have completed the WREB or ADEX examination prior to September 1, 2011, shall meet the requirements for testing and follow the procedures established by WREB or ADEX.~~

**12.1(3) Scoring requirements.**

~~a. Prior to April 1, 1995, the examinee must attain an average grade of not less than 70 percent on each clinical portion of the examination and 70 percent on the written portion of the examination.~~

~~b. Between April 1, 1995, and December 31, 2000, the examinee must attain an average grade of not less than 75 percent on each clinical portion of the examination and 75 percent on the written portion of the examination.~~

~~c. Between January 1, 2001, and June 22, 2011, the examinee must attain a comprehensive score that meets the standard for passing established by ADEX, CRDTS, or WREB.~~

~~d. Post June 22, 2011, and special transition period.~~

~~(1) Effective June 22, 2011, the examinee must attain a comprehensive score that meets the standard for passing established by CRDTS each respective testing agency.~~

~~(2) Special transition period for dentists passing WREB or ADEX. Examinees who successfully complete the WREB or ADEX examination by September 1, 2011, must attain a comprehensive score that meets the standard for passing established by WREB or ADEX.~~

**12.1(4) Compliance with performance clinical operations requirements.**

~~a. Each examinee shall be required to perform such clinical operations as may be required by the Central Regional Dental Testing Service, Inc. respective testing agency, for the purpose of sufficiently evaluating and testing the fitness of the examinee to practice dentistry.~~

~~b. Special transition period for dentists passing WREB or ADEX. Examinees who successfully complete the WREB or ADEX examination by September 1, 2011, shall be required to perform such clinical operations as may be required by WREB or ADEX for the purpose of sufficiently evaluating and testing the fitness of the examinee to practice dentistry.~~

~~12.1(5) Clinical examinations accepted for purposes of licensure by credentials. The board is authorized by 2011 Iowa Code Supplement section 153.21 to establish the regional or national testing service examinations that will be accepted for purposes of licensure by credentials. The following regional examinations are approved by the board for purposes of application for licensure by credentials submitted pursuant to 650 Chapter 11: Central Regional Dental Testing Service, Inc. (CRDTS), Western Regional Examining Board, Inc. (WREB), Southern Regional Testing Agency (SRTA), North East Regional Board of Dental Examiners (NERB) and the Council of Interstate Testing Agencies (CITA). [ARC 9510B, IAB 5/18/11, effective 6/22/11; ARC 0265C, IAB 8/8/12, effective 9/12/12]~~

**650—12.2 (147,153) System of retaking dental examinations.****12.2(1) Method of counting failures.**

a. ~~Integrated format.~~ For the purposes of counting examination failures, the board shall utilize the policies adopted by ~~CRDTS~~ **each respective testing agency**. ~~A dental examinee who has not passed all five parts of the integrated examination format by June 30 following graduation from dental school shall have one examination failure recorded. The dental examinee must then retake all five parts of the examination in the traditional format.~~

b. ~~Traditional format.~~ For the purposes of counting examination failures, the board shall utilize the policies adopted by ~~CRDTS~~. ~~A dental examinee who fails one or more parts of the examination shall have one examination failure recorded. A dental examinee shall be required to retake only those parts of the examination that the examinee failed. A dental examinee who has not passed all five parts of the examination within the time frame specified by CRDTS shall be required to retake the entire examination.~~

~~c. A dental examinee who has two examination failures in the traditional format will be required to complete remedial education requirements set forth in subrule 12.2(2).~~

**12.2(2) Remedial education required prior to third examination.**

a. Prior to the third examination attempt, a dental examinee must submit proof of additional formal education or clinical experience approved in advance by the board.

b. A dental examinee shall be required to retake only those parts of the examination that the examinee failed. However, a dental examinee who has not passed all ~~five~~ parts of the examination within the time frame specified by ~~CRDTS~~ shall be required to retake the entire examination. **The examinee shall refer to the policies of the respective testing agency, to determine applicable timeframes.**

**12.2(3) Remedial education required prior to fourth examination.**

a. Prior to the fourth examination attempt, a dental examinee must submit proof of satisfactory completion of the equivalent of an additional senior year of an approved curriculum in dentistry at a university or school with an approved curriculum.

b. At the fourth examination, the dental examinee shall be required to retake only those parts of the examination that the examinee failed. However, a dental examinee who has not passed all ~~five~~ parts of the examination within the time frame specified by ~~CRDTS~~ shall be required to retake the entire examination. **The examinee shall refer to the policies of the respective testing agency, to determine applicable timeframes.**

**12.2(4) Subsequent failures.** For the purposes of additional study prior to retakes, the fifth examination will be considered the same as the third.

**12.2(5) Failures of other examinations.** If a dental examinee applies for ~~the Central Regional Dental Testing Service, Inc.,~~ an examination after having failed any other state or regional examinations, the failure shall be considered a ~~CRDTS failure~~ **counted** for the purposes of retakes.

[ARC 9510B, IAB 5/18/11, effective 6/22/11]

**650—12.3 (147,153) Clinical examination procedure for dental hygiene.**

~~12.3(1) Completion of regional clinical examination required.~~

~~a. CRDTS accepted for licensure by examination. To meet the requirements for dental hygiene licensure by examination, applicants shall complete the examination administered by the Central Regional Dental Testing Service, Inc.~~

~~b. Special transition period for dentists passing WREB examination prior to September 1, 2011. An applicant who has successfully passed the WREB examination prior to September 1, 2011, may apply for licensure by examination.~~

**12.3(2 1) Compliance with testing requirements and procedures.**

a. ~~CRDTS.~~ **Regional clinical exam.** Examinees shall meet the requirements for testing and follow the procedures established by the Central Regional Dental Testing Service, Inc. **each respective testing agency. Examinees must take all parts offered by the respective testing agency.**

~~b. Special transition period for dentists passing WREB examination prior to September 1, 2011. Examinees who successfully complete the WREB examination prior to September 1, 2011, shall meet the requirements for testing and follow the procedures established by WREB.~~

**12.3(3 2) Scoring requirements.**

~~a. Prior to December 31, 2003, the examinee must attain an average grade of 70 percent on the examination.~~

~~b. Between January 1, 2004, and June 22, 2011, the examinee must attain a comprehensive score that meets the standard for passing established by CRDTS or WREB.~~

c. Post-June 22, 2011, and special transition period.

(1) ~~Effective June 22, 2011, t~~The examinee must attain a comprehensive score that meets the standard for passing established by ~~CRDTS.~~ **each respective testing agency.**

~~(2) Special transition period for dental hygienists passing WREB. Examinees who successfully complete the WREB examination by September 1, 2011, must attain a comprehensive score that meets the standard for passing established by WREB.~~

**12.3(4 3) Practical demonstrations.** Each examinee shall be required to perform such practical demonstrations as may be required by the Central Regional Dental Testing Service, Inc., **testing agency** for the purpose of sufficiently evaluating and testing the fitness of the examinee to practice dental hygiene.

~~12.3(5) Clinical examinations accepted for purposes of licensure by credentials. The board is authorized by 2011 Iowa Code Supplement section 153.21 to establish the regional or national testing service examinations that will be accepted for purposes of licensure by credentials. The following regional examinations are approved by the board for purposes of application for licensure by credentials submitted pursuant to 650 Chapter 11: Central Regional Dental Testing Service, Inc. (CRDTS), Western Regional Examining Board, Inc. (WREB), Southern Regional Testing Agency (SRTA), North East Regional Board of Dental Examiners (NERB), and Council of Interstate Testing Agencies (CITA).~~

[ARC 7790B, IAB 5/20/09, effective 6/24/09; ARC 9510B, IAB 5/18/11, effective 6/22/11; ARC 0265C, IAB 8/8/12, effective 9/12/12]

**650—12.4 (147,153) System of retaking dental hygiene examinations.****12.4(1) Method of counting failures.**

a. For the purposes of counting examination failures, the board shall utilize the policies adopted by ~~CRDTS~~ **each respective testing agency**.

~~b. A dental hygiene examinee who fails the examination shall be required to retake the examination.~~

c. A dental hygiene examinee who has two examination failures will be required to complete the remedial education requirements set forth in subrule 12.4(2).

**12.4(2) Remedial education required prior to third examination.** Prior to the third examination attempt, a dental hygiene examinee must submit proof of a minimum of 40 hours of additional formal education or a minimum of 40 hours of clinical experience that is approved in advance by the dental hygiene committee.

**12.4(3) Remedial education required prior to fourth examination.** Prior to the fourth examination attempt, a dental hygiene examinee must submit proof of satisfactory completion of the equivalent of an additional semester of dental hygiene at a university or school approved by the dental hygiene committee.

**12.4(4) Subsequent failures.** For purposes of additional study prior to retakes, the fifth examination will be considered the same as the third.

**12.4(5) Failures of other examinations.** If a dental hygiene examinee applies for ~~the Central Regional Dental Testing Service, Inc.~~ **an** examination after having failed any other state or regional examination, the failure shall be ~~considered a CRDTS failure~~ **counted** for the purposes of retakes.

[ARC 7790B, IAB 5/20/09, effective 6/24/09; ARC 9510B, IAB 5/18/11, effective 6/22/11]

**650—12.5(153) Additional requirements.** Rescinded IAB 2/6/02, effective 3/13/02.

This chapter is intended to implement Iowa Code section 147.36.

[Filed 8/23/78, Notice 6/28/78—published 9/20/78, effective 10/25/78]

[Filed 3/20/86, Notice 9/11/85—published 4/9/86, effective 5/14/86]

[Filed 4/28/88, Notice 3/23/88—published 5/18/88, effective 6/22/88]

[Filed 8/1/91, Notice 5/29/91—published 8/21/91, effective 9/25/91]

[Filed 4/21/95, Notice 3/1/95—published 5/10/95, effective 6/14/95]

[Filed 4/30/96, Notice 2/14/96—published 5/22/96, effective 6/26/96]

[Filed 5/1/97, Notice 2/26/97—published 5/21/97, effective 6/25/97]

[Filed 1/22/99, Notice 11/18/98—published 2/10/99, effective 3/17/99]

[Filed 7/27/01, Notice 4/18/01—published 8/22/01, effective 9/26/01]

[Filed 1/18/02, Notice 11/14/01—published 2/6/02, effective 3/13/02]

[Filed 7/1/04, Notice 5/12/04—published 7/21/04, effective 8/25/04]

[Filed 1/14/05, Notice 11/10/04—published 2/2/05, effective 3/9/05]

[Filed 4/6/06, Notice 2/15/06—published 4/26/06, effective 5/31/06]

[Filed 5/3/07, Notice 2/28/07—published 5/23/07, effective 6/27/07]

[Filed ARC 7790B (Notice ARC 7567B, IAB 2/11/09), IAB 5/20/09, effective 6/24/09]

[Filed ARC 9510B (Notice ARC 9243B, IAB 12/1/10), IAB 5/18/11, effective 6/22/11]

[Filed ARC 0265C (Notice ARC 0128C, IAB 5/16/12), IAB 8/8/12, effective 9/12/12]



May 9, 2016

Jill Stuecker, Executive Director  
Iowa State Board of Dentistry  
400 SW 8th St., Suite D  
Des Moines, IA 50309

Dear Jill Stuecker,

Indian Hills Community College is excited to announce that our new dental hygiene program in Southeast Iowa received accreditation approval on March 1, 2016 from the Commission on Dental Accreditation (CODA). IHCC's new program will have a fall 2016 start. The two-year dental hygiene program will have two start levels this year at term 1 and term 5. The first dental hygiene class will graduate August 2017.

Indian Hills Community College Dental Hygiene Program format is the only of its type in dental hygiene education in Iowa by offering a CODA dental assisting to dental hygiene ladder program. Entrance to the ladder program requires that the student be DANB certified as a prerequisite along with traditional GPA, Accuplacer, or ACT/SAT scores. The DANB certified dental assistant enters based on completing training at a CODA dental assisting program and passing the DANB or on the job training and passing the DANB. The CODA dental assistant trained student will potentially receive college credit towards the dental hygiene degree in dental materials, dental anatomy, and dental radiography if the transfer is an 80% match to IHCC syllabi.

Please forward this information to the State of Iowa Board of Dentistry Dental Hygiene Committee for their records. Thank you.

Sincerely,

A handwritten signature in black ink that reads 'Jody Williams, RDH, MA'.

Jody Williams, RDH, MA  
Program Director, Dental Hygiene

*Life. Changing.*

IndianHills.edu

OTTUMWA CAMPUS

Indian Hills Community College  
525 Grandview Avenue  
Ottumwa, Iowa 52501  
(641) 683-5111 (800) 726-2585

CENTERVILLE CAMPUS

Indian Hills Community College  
721 N. First Street  
Centerville, Iowa 52544  
(641) 856-2143 (800) 670-3641

NORTH CAMPUS

Indian Hills Community College  
Ottumwa Regional Airport  
Ottumwa, Iowa 52501  
(641) 683-5111 (800) 726-2585

**Stuecker, Jill [IDB]**

---

**From:** Iowa Dental Board [IDB]  
**Sent:** Monday, June 13, 2016 8:11 AM  
**To:** Stuecker, Jill [IDB]  
**Cc:** Arjes, Janet [IDB]  
**Subject:** FW: Dental Hygiene license

-----Original Message-----

**From:** Pats Allen [mailto:patsannallen@icloud.com]  
**Sent:** Friday, June 10, 2016 7:59 PM  
**To:** Iowa Dental Board [IDB] <IDB@iowa.gov>  
**Subject:** Dental Hygiene license

To Whom it may concern,

When and why was the "Registered" part of the title for a Registered Dental Hygienist license dropped? I find it insulting to take this away from the title and license. The only purpose I see this serving is to degrade the dental hygiene profession. Shame to the board that feels the need to put down a professional team member to promote a political agenda.

Sent from my iPhone

New York Times

[Health](#)

# A Cavity-Fighting Liquid Lets Kids Avoid Dentists' Drills

By [CATHERINE SAINT LOUIS](#) JULY 11, 2016



Dr. Jeanette MacLean, left, and a dental assistant, Stacy Serna, with 4-year-old Knox Urschel, before treating a cavity with silver diamine fluoride in Glendale, Ariz. Credit Caitlin O'Hara for The New York Times

Nobody looks forward to having a cavity drilled and filled by a dentist. Now there's an alternative: an antimicrobial liquid that can be brushed on [cavities](#) to stop tooth decay — painlessly.

The liquid is called silver diamine fluoride, or S.D.F. It's been used for decades in Japan, but it's been available in the United States, under the brand name Advantage Arrest, for just about a year.

The Food and Drug Administration cleared [silver diamine fluoride](#) for use as a tooth desensitizer for adults 21 and older. But studies show it can halt the [progression of cavities](#) and [prevent them](#), and dentists are increasingly using it off-label for those purposes.

Photo



Knox Urschel, 4, had a liquid treatment, silver diamine fluoride, brushed on a decaying tooth. Studies have shown that the antimicrobial liquid can halt the progression of cavities and prevent them. Credit Caitlin O'Hara for The New York Times

“The upside, the great one, is you don't need to drill and you don't need an injection,” said Dr. Margherita Fontana, a professor of cariology at the University of Michigan.

Silver diamine fluoride is already used in hundreds of dental offices. [Medicaid](#) patients in Oregon are receiving the treatment, and at least 18 dental schools have started teaching the next generation of pediatric dentists how to use it.

Dr. Richard Niederman, the chairman of the epidemiology and health promotion department at the New York University College of [Dentistry](#), said, “Being able to paint it on in 30 seconds with no noise, no drilling, is better, faster, cheaper.”

“I would encourage parents to ask for it,” he added. “It’s less trauma for the kid.”

The main downside is aesthetic: Silver diamine fluoride blackens the brownish decay on a tooth. That may not matter on a back molar or a baby tooth that will fall out, but some patients are likely to be deterred by the prospect of a dark spot on a visible tooth.

Until more insurers cover it, patients also have to cover the cost. Still, it’s relatively inexpensive. Dr. Michelle Urschel, an anesthesiologist, was happy to pay \$25 to have Dr. Jeanette MacLean, a pediatric dentist in Glendale, Ariz., paint over a cavity that her son Knox, 4, had recently developed.

A cavity that had to be drilled cost \$151. The liquid “was very affordable,” Dr. Urschel said.

The noninvasive treatment may be ideal for the indigent, nursing home residents and others who have trouble finding care. And many anxious dental patients want to dodge the drill.

## **Lowering Children’s Risk of Tooth Decay**

Catherine Saint Louis, a Times reporter, talked with Dr. Eyal Simchi about preventing cavities in children and the use of silver diamine fluoride.

But the liquid may be especially useful for children. Nearly a quarter of 2- to 5-year-olds have cavities, [according to the Centers for Disease Control and Prevention](#).

Some preschoolers with severe cavities must be [treated in a hospital under general anesthesia](#), even though it may pose risks to the developing brain.

“S.D.F. gives us an opportunity to decrease the number of toddlers with cavities going to the O.R.,” said Dr. Arwa Owais, an associate professor of pediatric dentistry at the [University of Iowa](#).

Dr. Laurence Hyacinthe, a pediatric dentist in Harlem, used silver diamine fluoride on eight uncooperative children whose parents wanted to delay a trip to the operating room.

Dr. MacLean said, “People assume that parents will reject it because of poor aesthetics.” But “if it means preventing a child from having to be sedated or having their tooth drilled and filled, there are many parents who choose S.D.F.,” she added.



After Dr. MacLean treated Knox, she gave him a sticker. Credit Caitlin O'Hara for The New York Times

Alejandra Bujeiro, 32, was delighted that her 3-year-old daughter, Natalia, didn't have to have two cavities filled in the back of her mouth. Instead [Dr. Eyal Simchi](#), a pediatric dentist in Elmwood Park, N.J., brushed silver diamine fluoride on the decay.

Two front teeth, however, were drilled. Next time, Ms. Bujeiro said, she'd opt for silver diamine fluoride. "I would use it in baby teeth even if it's in front," she said. As for the discoloration? "You can't see it too much."

Silver diamine fluoride has another advantage over traditional treatment: It kills the bacteria that cause decay. A second treatment applied six to 18 months after the first markedly arrests cavities, studies have shown.

"S.D.F. reduces the incidence of new caries and progression of current caries by about 80 percent," said Dr. Niederman, who is updating an evidence review of silver diamine fluoride published in 2009.

Fillings, by contrast, do not cure an oral infection.

“There’s nothing that goes on in an operating room that treats the underlying problem,” said Dr. Peter Milgrom, a professor of pediatric dentistry at the University of Washington who was instrumental in receiving F.D.A. clearance for silver diamine fluoride and has a financial stake in Advantage Arrest.

That’s why some children must have dental treatment under [anesthesia](#) twice.

Bacterial infections also cause [acne](#), but a “dermatologist doesn’t take a scalpel and cut off your pimples,” said Dr. Jason Hirsch, a pediatric dentist in Royal Palm Beach, Fla. Yet “that’s how dentistry has approached cavities.” Dr. Hirsch has [a Facebook page called SDF Action](#), where dentists can discuss individual cases.



Knox getting a high-five from Dr. MacLean after being treated with silver diamine fluoride. The cost of the treatment: \$25. By comparison, a filling would have run \$151. Credit Caitlin O'Hara for The New York Times

In January, Oregon became the first state to reimburse Medicaid providers for treating cavities with silver diamine fluoride. “It’s a completely new paradigm” that offers “significant savings,” said Dr. Bruce W. Austin, the dental director of the [Oregon Health Authority](#).

Advertisement

[Continue reading the main story](#)

“You need only a drop to treat five teeth, and it comes out to pennies per tooth,” said Dr. Scott L. Tomar, a University of Florida dentistry professor who treats some Medicaid patients.

Toddlers in low-income families sometimes have to wait a year for fillings in an operating room. The new alternative is “a huge deal,” said Dr. Tomar, the chairman of the [oral health section](#) of the American Public Health Association.

Silver diamine fluoride also may help nursing-home residents, who often experience severe cavities [if their teeth aren’t routinely brushed](#). Transporting and treating frail patients, assuming they can afford to see a dentist, can be difficult. But now some patients can be quickly treated where they live.

Still, silver diamine fluoride is no silver bullet. Patients with [mouth sores](#) or a silver allergy can’t use it. Severe cavities — huge holes that trap food and plaque — still require fillings.

At dental conferences, Dr. Tomar and Dr. Fontana lecture about the treatment. They ask audiences if they are using it; so far, just a few hands go up.



Gerd W. Clabaugh, MPA  
Director

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

**Calendar Year 2015 Services Report**  
**Public Health Supervision of Dental Hygienists**

Total Number of Dental Hygienists with Supervision Agreement: 149 (104 *provided services*)

Total Number of Dentists with Supervision Agreement: 65

Service	Total Provided	Total Clients Age 0-20	Total Clients ≥ Age 21
Sealant	46,435	9,278	0
Prophylaxis	728	159	569
Open Mouth Screening	78,105	76,025	2,080
Fluoride Varnish Application	55,521	54,024	1,497
Individual Counseling/Education	55,919	53,264	2,655
Group Counseling/Education	1,813	38,135	1,867
Other (X-rays)	62	6	56

Referrals to Dentist(s)			
Clients Age 0-20		Clients ≥ Age 21	
Regular Care	Urgent Care	Regular Care	Urgent Care
49,378	7,861	962	469

Service	Total Services Per Public Health Spending										
	Schools	Head Start Programs	Child Care Centers	Federally Qualified Health Centers	Free Clinics	Nursing Facilities	Nonprofit Community Health Centers	Public Health Dental Vans	Federal Public Health Programs	State Public Health Programs	Local Public Health Programs
Sealant	45,946	0	0	16	5	0	0	0	0	0	468
Prophylaxis	46	0	0	238	0	339	0	0	1	0	104
Open Mouth Screening	38,019	10,342	2,486	27	91	420	2,397	0	23,700	0	623
Fluoride Application	23,829	9,815	2,029	40	5	310	1,328	0	17,761	0	404
Individual Counseling	24,307	5,686	1,648	238	106	416	2,422	0	20,629	0	467
Group Education	1,080	374	213	95	0	24	0	0	15	2	10
Other (x-rays)	0	0	0	62	0	0	0	0	0	0	0

## Braness, Christel [IDB]

---

**From:** Adams, Jamie Leandra <jamieadams@unc.edu>  
**Sent:** Friday, May 13, 2016 5:28 PM  
**To:** Braness, Christel [IDB]  
**Subject:** Re: Local Anesthesia Training  
**Attachments:** Itinerary.pdf; Transcript.pdf

Christel,

Thank you for your fast reply. Here is information about the course. I have attached the objectives and itinerary for this course. It has one month of online training followed by 6 full days of hands-on training. Please let me know if you need any additional information or have any trouble opening the PDFs. Thank you very much. This course is costing me 5000 dollars and I would hope that Iowa would accept this for Nitrous and Local Anesthesia training requirements. I hope to hear from you soon.

Point of contact:

**SYLVIA BANDA-RAMIREZ** | Dental Hygiene Administrative Secretary I  
**SOUTHWESTERN COLLEGE** | Higher Education Center at National City  
880 National City Blvd., National City, CA 91950 | [www.swccd.edu/hecnr](http://www.swccd.edu/hecnr)  
**619-216-6665 ext. 4862** | [sbanda@swccd.edu](mailto:sbanda@swccd.edu) | 619-216-6678 fax

Course Facilitators -- Local Anesthesia, Nitrous Oxide, Soft Tissue Curettage

**\*\* Blackboard user/passwords will soon be issued. Remember, Blackboard will open on June 13, 2016\*\***

Welcome!

This email is sent to all those who have registered for the Local Anesthesia, Nitrous Oxide, Soft Tissue Curettage course offered here at the Southwestern for **June-July 2016** course. Here are the first items of business in order to prepare for the upcoming online module.

1. Attached please find the syllabus. **Please read thoroughly.** There are items that **MUST** be supplied/brought by you as the program cannot provide them.
2. Order the required textbooks and DVD through Amazon as it will be faster. If you already have these textbooks use the ones you have and just order the DVD. Some of you may have Malamed- this is fine, but the recommended DVD is better than Malamed. Be reminded that quiz/test questions are from the Bassett book.
3. **You will soon receive your Blackboard user/password** along with information on navigating the modules.

Once you get on Blackboard, you'll find announcements and more information posted or available as we get closer to the on-campus weekends.

Laurie Petralia, RDH and myself will be moderating the online module, so feel free to email ...we will get back to you. Please be patient.

The information for on-campus and patient requirements is also attached. This will also be posted on Blackboard or in the syllabus.

Thank you and looking forward to seeing you!

*Dr. Vickie Kimbrough RDH, MBA, PhD*

**Director, Dental Hygiene**

Southwestern College

Higher Education Center at National City

880 National City Blvd., National City, CA 91950

619-216-6670 | 619-216-6678 fa

[vkimbrough@swccd.edu](mailto:vkimbrough@swccd.edu)

---

**From:** Braness, Christel [IDB] <Christel.Braness@iowa.gov>

**Sent:** Friday, May 6, 2016 4:13 PM

**To:** Adams, Jamie Leandra

**Subject:** RE: Local Anesthesia Training

Courses that are not completed through ADA-accredited institutions must be reviewed and approved by the Dental Hygiene Committee and the Board. If there is a specific course, or courses, that you would like them to review, please forward the curriculum and/or syllabus including information about the institution and instructors offering the courses to my attention. I will then forward that for review of the next meeting of the Dental Hygiene Committee, which is currently scheduled for July 21, 2016.

Let me know if you have any questions.

Christel Braness, Program Planner

[Iowa Dental Board](#)

400 SW 8th St., Suite D

Des Moines, IA 50309

Phone: 515-242-6369 | Fax: 515-281-7969 | [IDB Online Services](#)

**CONFIDENTIAL NOTICE:** This email and the documents accompanying this electronic transmission may contain confidential information belonging to the sender, which is legally privileged. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reference to the contents of this electronic information is strictly prohibited. If you have received this email in error, please notify the sender and delete all copies of the email and all attachments. Thank you.

---

**From:** Iowa Dental Board [IDB]

**Sent:** Tuesday, May 03, 2016 8:27 AM

**To:** Braness, Christel [IDB] <Christel.Braness@iowa.gov>

**Subject:** FW: Local Anesthesia Training

---

**From:** Adams, Jamie Leandra [<mailto:jamiadams@unc.edu>]

**Sent:** Monday, May 02, 2016 10:14 PM

**To:** Iowa Dental Board [IDB] <[IDB@iowa.gov](mailto:IDB@iowa.gov)>

**Subject:** Local Anesthesia Training

Hello,

California offers a course in Local Anesthesia, Soft Tissue Curettage and Nitrous Oxide Sedation for Dental Hygienists. I am hoping to move to Iowa and I was wondering if you would consider evaluating this for reciprocity. To my knowledge

this course is not ADA accredited however it is very in depth. Please let me know what my options are whether that be evaluating this for reciprocity or having to take a different course to satisfy the Iowa Dental Board requirements.

Thank you,

[http://www.dhcc.ca.gov/formspubs/pub\\_rdh\\_stc\\_la\\_no\\_courses.pdf](http://www.dhcc.ca.gov/formspubs/pub_rdh_stc_la_no_courses.pdf)

Jamie Adams

Here is some basic information:

**LOCAL ANESTHESIA, NITROUS OXIDE SEDATION, SOFT TISSUE CURETTAGE**

***Now including Certificates for California Infection Control and Dental Practice Act***

The Southwestern College Dental Hygiene Program Anesthesia/Nitrous/STC Course has been approved by the Dental Hygiene Committee of California (DHCC).

---

This email message and its attachments may contain confidential information that is exempt from disclosure under Iowa Code chapters 22, 139A, and other applicable law. Confidential information is for the sole use of the intended recipient. If you believe that you have received this transmission in error, please reply to the sender, and then delete all copies of this message and any attachments. If you are not the intended recipient, you are hereby notified that any review, use, retention, dissemination, distribution, or copying of this message is strictly prohibited by law.

**SAMPLE Format of On Campus Weekends**

<b>EXAMPLE</b>		<b>ON CAMPUS WEEKEND # 1</b>	
<b>Day</b>	<b>Time</b>	<b>Activities</b>	<b>Notes</b>
<b>Friday</b> <b>4 Hrs</b>	5:30 to 9:30 PM	Introductions / On campus structure / weekend schedule Submit all required course forms (if necessary CPR, Liab. Ins. DH License) Review patient requirements for weekend #2 / patient forms Complete Self Health History Clinic Tour: Review Infection control/instrument processing Supplies/ equipment Review Medical Emergencies Review of Competency grading forms, documentation requirements Patient assessment for pain control; Excerpts from CA Law	Clinic Attire Bring your instruments to sterilize if needed
<b>SAT</b> <b>8 Hrs</b>	8:00 to 12 noon	REVIEW: topical anesthetics; dose calculations of anesthetic solutions and vasoconstrictors; armamentarium. Maxillary injection techniques/ anatomical landmarks  Partners: Med HX review, vitals, practice with capped needle.  Begin: Partner maxillary injections	Select <b>Partners</b>  Clinic Attire Bring your instruments to sterilize if needed Bring Syringes
	Lunch 12-1:00	Catered lunch provided to all course participants.	
	1:00 to 5 PM	Continue: Partner maxillary injections  REVIEW: Mandibular injections / anatomical landmarks / include GOW Gates  Begin: Partner mandibular injections	Clinic Attire Bring your instruments to sterilize if needed Bring Syringes
<b>SUN</b> <b>6 Hrs</b>	9:00 to 12 noon	N2O equipment / patient selection/ competency form  Begin: Partner N2O	Clinic Attire Bring your instruments to sterilize if needed Bring Syringes
	Lunch 12-1:00		
	1:00 to 3:30 PM	Continue: Partners - N2O Continue: Partners Mandibular injections	Clinic Attire Bring your instruments to sterilize if needed Bring Syringes

**NOTE:** On campus weekends are designed to be flexible in format allowing the progress of participants to be individualized. All participants are required to attend 36 hours in order to attain the Certificate of Completion. There will be wait-time so plan on scaling or observing other participants and techniques.

### SAMPLE Format of On Campus Weekends

Day	Time	Activities	Notes
<b>Friday</b> <b>4 Hrs</b>	5:30 to 9:30 PM	Periodontal Soft Tissue Curettage: review and lab demo (hot dogs)/laser review and lab demo Presentation: Anesthetic reversal agents / trends in anesthesia Oraqix placement Lidocaine Patch Ligajet demo w/ potatoes  Partners: anesthetize one area for scaling and STC	Clinic Attire Bring your instruments to sterilize if needed Bring Syringes
<b>SAT</b> <b>8 Hrs</b>	8:00	<b>Begin Outside patient # 1:</b>  All injections/ Nitrous oxide sedation / STC LIVE SCAN FINGERPRINTING	Clinic Attire Bring your instruments to sterilize if needed Bring Syringes
	Lunch 12-1:00	On own	
	1:00 to 5 PM	<b>Outside patient# 2:</b>  All injections/ Nitrous oxide sedation / STC Add reversal agent experience	Clinic Attire Bring your instruments to sterilize if needed Bring Syringes
<b>SUN</b> <b>6 Hrs</b>  <b>FINAL EXAM PT</b>	8:00 to 2:00	<b>Outside Patient # 3</b> All injections/ Nitrous oxide sedation / STC  Complete Course Evaluation and Certificates Distributed  <b>Evaluation by facilitator required on all procedures</b>	Clinic Attire Bring your instruments to sterilize if needed Bring Syringes

Local Anesthetic Administration (required at least 15 didactic/preclinical hours and 15 clinical hours)

Nitrous Oxide/Oxygen Sedation (required 4 didactic/preclinical and 4 clinical hours)

Soft Tissue Curettage (required 3 didactic/preclinical and 3 clinical hours)

**TOTAL Course:** 54 hours

Faculty-student ratio is maintained at a *maximum* of 1 instructor for every 5 participants. A licensed dentist will be present for all lab/clinical sessions.



The following is a list of the board-approved courses in California for periodontal soft tissue curettage, the administration of local anesthetic, and the administration of nitrous oxide and oxygen (SLN). Completion of these courses through a California board-approved program is **REQUIRED** for licensure as a Registered Dental Hygienist in California.

Listed below are the SLN approved course providers:

**J PRODUCTION DENTAL SEMINARS**

11230 Gold Express Drive, #310-327  
Gold River, CA 95670  
Ph.: 916-801-7170  
Fax: 916-852-7276  
Email: [www.rdakits.com](http://www.rdakits.com)

**SOUTHWESTERN COLLEGE**

880 National City Blvd.  
National City, CA 91950  
Ph.: 619-216-6665 x 4862  
Ph.: 619-216-6670  
Email: <http://www.swccd.edu/>

**CABRILLO COLLEGE**

**DENTAL HYGIENE POST GRADUATE DEPARTMENT**

6500 Soquel Drive, HW2  
Aptos, CA 95003  
Contact: Britta Swearingen, RDH, BS  
Cell: 805-550-5985  
Fax: 831-477-5687  
Email: [www.cabrillo.edu/academics/dentalhygiene](http://www.cabrillo.edu/academics/dentalhygiene)