



# STATE OF IOWA

## IOWA DENTAL BOARD

TERRY E. BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

JILL STUECKER  
EXECUTIVE DIRECTOR

### DENTAL ASSISTANT REGISTRATION COMMITTEE *AGENDA*

June 26, 12:30 P.M.

**Location\*:** Iowa Dental Board, 400 SW 8th St., Suite D, Des Moines, Iowa

**Members:** *George North, D.D.S. Chair; Steve Bradley, D.D.S.; Steven Fuller, D.D.S.; Thomas Jeneary, , D.D.S.; Diane Meier, Board Public Member; Terri Deal, Q.D.A., Dental Assistant Educator; Stephany Anderson, Q.D.A., Practicing Dental Assistant*

#### I. CALL MEETING TO ORDER – ROLL CALL

#### II. COMMITTEE MINUTES

- a. October 10, 2014

#### III. COMMITTEE COMPOSITION

- a. New Dental Assistant Members to Committee

#### IV. PROGRAM UPDATE

#### IV. REQUESTS FOR REVIEW

- a. Adhesives clarification – Dr. Joe Tesene
- b. Letter regarding Board rules, Chapter 20 – Iowa Dental Assisting Educators' Council
- c. Clarification on extraoral duties for a registered dental assistant under public health supervision-Stephanie Chickering, R.D.H.
- d. Re-cementing a temporary crown-Dr. David Davidson

#### V. RULES REVIEW

- a. Proposed Amendment to IAC 650-25.3(4)c, DANB Examination for 15 hours credit rule change
- b. For Discussion - IAC 650-20.11(2)b, Remedial Education
- c. For Discussion - , IAC 650-25.7(2), Continuing Education Exemption for testing for reinstatement – Sarah Johnson
- d. Radiography Reinstatement Fee – Iowa Administrative Code 650—Chapters 14 and 15
- e. For Discussion-IAC 650-20.5(1)a(2), Registration Application Deadline

## **VI. OTHER BUSINESS**

- a. Requirements for Reinstatement of a Dental Assistant Registration
- b. Updates to the Radiography Portion of the Dental Assistant Trainee Manual

## **VII. COMMITTEE MEETING DATE(S)**

## **VIII. ADJOURN**

\*Committee members may participate by telephone or in person.

If you require the assistance of auxiliary aids or services to participate in or attend the meeting because of a disability, please call the Board office at 515/281-5157.

Please Note: At the discretion of the committee chair, agenda items may be taken out of order to accommodate scheduling requests of committee members, presenters or attendees or to facilitate meeting efficiency

#### IV. REQUESTS FOR REVIEW

**Arjes, Janet [IDB]**

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**From:** Tesene Dental Education <tesenedentaleducation@gmail.com>  
**Sent:** Sunday, May 24, 2015 2:00 PM  
**To:** Arjes, Janet [IDB]  
**Subject:** New expanded functions

Hello Janet,

I'm interested in adding the additional two functions to my course offering. I need a little guidance about the removal of adhesives part:

By adhesives does the board mean any material that forms an adhesive bond with the tooth, or is it limited to a certain class of material? Also, is it application specific? Like removal of orthodontic brackets and the adhesive? Or removal of excess cement after crown cementation? I would like to know what clinical applications the board has intended here. Would you be able to provide a list of the applications so my class is comprehensive? Thanks!

Best,

Joe

Sent from my iPad

## Arjes, Janet [IDB]

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**From:** TDE <tesenedentaeducation@gmail.com>  
**Sent:** Thursday, May 28, 2015 7:36 AM  
**To:** Arjes, Janet [IDB]  
**Subject:** Re: New expanded functions

OK. Thanks Janet. If the Board can provide a comprehensive list of allowed applications it will be helpful for me to teach it and answer people's questions.

One DA asked me recently about whether the liquid rubber dam material used for isolation for bleaching, etc was considered an expanded function. Do you know if that is allowed as part of cavity liners, bases, adhesives?

Best,

Joe

Sent from my iPhone

> On May 26, 2015, at 12:12 PM, Arjes, Janet [IDB] <Janet.Arjes@iowa.gov> wrote:

>  
> Dr. Joe Tesene,  
> I know that the removal of orthodontic brackets is not an expanded function duty.  
>

> Janet Arjes

> Executive Officer  
> Iowa Dental Board  
> 515-281-3248

> visit us on the web <http://www.dentalboard.iowa.gov/> Confidentiality

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>  
>  
> -----Original Message-----  
> From: Tesene Dental Education [mailto:tesenedentaeducation@gmail.com]  
> Sent: Sunday, May 24, 2015 2:00 PM  
> To: Arjes, Janet [IDB]  
> Subject: New expanded functions

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> Best,

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> Joe

> Sent from my iPad

>

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May 8, 2015

Phil McCullom & Jill Stuecker  
Executive Director, Iowa Dental Board  
400 S W 8<sup>th</sup> Street, Suite D  
Des Moines, IA 50309

RE: Notice of Intended Action

This letter is a collaborative effort of the Iowa Dental Assisting Educators' Council. At our recent Spring 2015 Meeting, we reviewed the correspondence regarding the Iowa Dental Board (650) Notice of Intended Action to revise Chapter 20 of the Iowa Administrative Rules.

We have some concerns regarding the following items contained in the proposed action:

20.4 (3) education and training requirements;(1)3 Have at least one year of clinical practice as a registered dental assistant; or  
20.4 (4) Have at least one year of clinical practice as a dental assistant in a state that does not require registration;

- Our first concern: an on-the-job trained assistant with limited experience could qualify for expanded functions with only 18 mos. of clinical 'experience'.

Our council requests clarification on the minimum number of hours a candidate would experience prior to qualifying for expanded functions level one.

- For example, a trainee would hypothetically work one day per week, four weeks per month for 18 months and receive only 576 hours of clinical experience prior to expanding into more advanced skills involving direct, quality patient care.
- The council has, as a second concern, 20.4(4) b. Certified Level 1 provider (2) Level 1 procedures include: #10 Removal of adhesives (hand instrumentation only)

Our council requests clarification of "adhesives" referred to in the referenced procedures.

- For example, does "adhesives" by the removal of hand instruments include permanent cementations of indirect restorations?
- Does it refer to "debonding" of orthodontic resin?
- Does it refer to light-cured, chemical-cured or dual-curing resins?
- In reference to 20.4(4) b. Certified Level 1 provider (2) Level 1 providers include:

- #5 Placement and removal of dry socket medications.
- #6 Placement of periodontal dressings.

Our 2015 Iowa Dental Assisting Educators' Council recommends procedures 5 & 6 be "stand alone" expanded functions and not required for Level 2 qualification.

- o These two procedures are not representative of current restorative dentistry necessary to qualify the candidate to proceed to Level 2.
  - o These two procedures are not routinely applied in general practice as reported to us through our affiliated clinical sites.
- In reference to 20.4(4) b. Certified Level 1 provider (2) Level 1 providers include: #8 Monitoring of nitrous oxide inhalation analgesia.

Our 2015 Iowa Dental Assisting Educators' Council recommends procedure #8 be "stand alone" expanded functions and not required for Level 2 qualification.

- o Nitrous oxide is an elective inhalation analgesia and not routinely a standard of care in general dentistry.

The Council respectfully requests that you consider its concerns when you hold your scheduled teleconference next week.

Respectfully submitted,

Carol Sexton-White, CDA, BFA, RDH  
Chair, IDAEC 2014-15  
Program Director, Dental Assisting  
Indian Hills Community College Area 15  
525 Grandview Avenue  
Ottumwa, Iowa 52501  
Ph: 641 683-5298  
Email: Carol.Sexton-White@indianhills.edu

## Arjes, Janet [IDB]

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**From:** Chickering, Stephanie [IDPH]  
**Sent:** Wednesday, June 10, 2015 3:05 PM  
**To:** Arjes, Janet [IDB]  
**Subject:** DA question

**Importance:** High

Hi Janet –

Could you please define “all extraoral duties” as written below?

650—20.16(153) Public health supervision allowed. A dentist may provide public health supervision to a registered dental assistant if the dentist has an active Iowa license and the services are provided in a public or private school, public health agencies, hospitals, or the armed forces.

20.16(1) Public health agencies defined. For the purposes of this rule, public health agencies include programs operated by federal, state, or local public health departments.

20.16(2) Responsibilities. When working together in a public health supervision relationship, a dentist and registered dental assistant shall enter into a written agreement that specifies the following responsibilities.

a. The dentist providing public health supervision must:

- (1) Be available to provide communication and consultation with the registered dental assistant;
- (2) Have age- and procedure-specific standing orders for the performance of services. Those standing orders must include consideration for medically compromised patients and medical conditions for which a dental evaluation must occur prior to the provision of services;
- (3) Specify a period of time in which an examination by a dentist must occur prior to providing further services;
- (4) Specify the location or locations where the services will be provided under public health supervision.

b. A registered dental assistant providing services under public health supervision may only provide services which are limited to all extraoral duties, dental radiography, intraoral suctioning, and use of a curing light and intraoral camera and must:

- (1) Maintain contact and communication with the dentist providing public health supervision;
- (2) Practice according to age- and procedure-specific standing orders as directed by the supervising dentist, unless otherwise directed by the dentist for a specific patient;
- (3) Ensure that the patient, parent, or guardian receives a written plan for referral to a dentist;
- (4) Ensure that each patient, parent, or guardian signs a consent form that notifies the patient that the services that will be received do not take the place of regular dental checkups at a dental office and are meant for people who otherwise would not have access to services; and
- (5) Ensure that a procedure is in place for creating and maintaining dental records for the patients who are treated, including where these records are to be located.

c. The written agreement for public health supervision must be maintained by the dentist and the registered dental assistant and a copy filed with the board office within 30 days of the date on which the dentist and the registered dental assistant entered into the agreement. The dentist and registered dental assistant must review the agreement at least biennially.

d. The registered dental assistant shall file annually with the supervising dentist and the bureau of oral and health delivery systems a report detailing the number of patients seen, the services provided to patients and the infection control protocols followed at each practice location.

e. A copy of the written agreement for public health supervision shall be filed with the Bureau of Oral and Health Delivery Systems, Iowa Department of Public Health, Lucas State Office Building, 321 E. 12th Street, Des Moines, Iowa 50319.

Thank you!

**Stephanie Chickering, BA, RDH**

Oral Health Consultant | Bureau of Oral and Health Delivery Systems | Iowa Department of Public Health | 321 East 12th Street | Des Moines, Iowa 50319 | Phone: 515.240.9819 | Fax: 515.242.6384 | [stephanie.chickering@idph.iowa.gov](mailto:stephanie.chickering@idph.iowa.gov)

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#### IV. REQUESTS FOR REVIEW

Reference materials for Dr. Joe Tesene's request



# STATE OF IOWA

## IOWA DENTAL BOARD

TERRY E. BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

JILL STUECKER  
EXECUTIVE DIRECTOR

May 21, 2015

Dear Expanded Functions Training Provider,

The Iowa Dental Board is in the process of implementing amended rules, which will change the number of expanded function procedures available for delegation to a dental assistant from 9 to 16. All expanded functions are now divided into Level 1 or Level 2 procedures. These rules define the supervision requirements for performing these functions, and establish education and training requirements. They have been formally approved by the Board, and are expected to go into effect mid-July.

***You are receiving this letter because you are currently a Board approved expanded function trainer.***

Under these new rules you are approved to teach all Level 1 procedures as outlined in the attached, with the exception of the 2 new functions listed below.

- Removal of adhesives (hand instrumentation only); and
- Preliminary charting of existing dental restorations and teeth

Dental assistants can only become *Level 1 Certified* if they have successfully completed training for all Level 1 procedures. However, they may elect to perform select Level 1 expanded function procedures, provided they have met the education and training requirements for those procedures.

These new rules are expected to go into effect on July 15, 2015. As a result, you have 2 choices as a current Board approved expanded functions trainer:

1. Submit training information for these two new procedures, so that you can train dental assistants to become Level 1 Certified, or;
2. Continue teaching only those functions for which you are currently approved.

Please note that training for Level 2 procedures are only eligible for Board approval if taught through the University of Iowa College of Dentistry or a program accredited by the Commission on Dental Accreditation of the American Dental Association.

If you wish to submit materials for the 2 new functions described above, please submit the below information to Janet Arjes at [janet.arjes@iowa.gov](mailto:janet.arjes@iowa.gov) by June 26, 2015. The Board will review your information at the July 23, Board meeting. If submitted after this date your information will be referred to the October 22, 2015 meeting. **Please only submit material which is new or revised. You do not need to resubmit material which has already been Board approved.** Include the following information:

- 1.) Expanded Function Prior Approval Form (attached)
- 2.) Detailed Course Description for Each Function
- 3.) Course Outline for Each Function Which Clearly Shows the Following:
  - a. Breakout of Hours Spent on Each Topic Area
  - b. A Didactic Component
  - c. A Laboratory Component, if Necessary
  - d. A Clinical Component (indicate where training is being held and who is supervising)
- 4.) \*An Initial Assessment to Determine Base Entry Level of Participants (Pre-Test)
- 5.) \*A Postcourse Competency Assessment (Post-Test)

*\* You may submit only those questions applicable to the new functions being requested*

The Board is also in the process of promulgating new rules for hygiene expanded functions. These rules would mirror those of dental assistants. They are still pending the public comment period and a final Board vote. If approved, they would go into effect mid-September.

The Iowa Dental Board is currently working on additional guidance for both expanded functions trainers and trainees. We will notify you directly as updates become available. In the meantime, please contact myself or Janet Arjes at 515-281-3248 with any questions.

Sincerely,



Jill Stuecker  
Executive Director, Iowa Dental Board  
515-281-6935

**IOWA DENTAL BOARD  
APPLICATION FOR PRIOR APPROVAL OF EXPANDED FUNCTION TRAINING**

**PLEASE TYPE OR PRINT**

Name of organization or person requesting approval: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Are you requesting continuing education credit hours for your course?  YES  NO

If yes please indicate the total number of credit hours you are requesting: \_\_\_\_\_

Note: There is a \$10 fee for review of continuing education courses (please note this is per course, not per function). Please make check payable to the Iowa Dental Board.

**Expanded Function Course You Are Submitting For Review:**

- Taking Occlusal Registrations
- Placement and Removal of Gingival Retraction
- Fabrication and Removal of Provisional Restorations
- Applying Cavity Liners and Bases, Desensitizing Agents and Bonding Systems
- Placement and Removal of Dry Socket Medication
- Placement of Periodontal Dressings
- Testing Pulp Vitality
- Monitoring Nitrous Oxide Inhalation Analgesia
- Taking Final Impressions
- Removal of Adhesives (Hand Instrumentation Only) **NEW**
- Preliminary Charting of Existing Dental Restorations and Teeth **NEW**

Name of instructor providing training: \_\_\_\_\_

List the resources used for the didactic component of the course:

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Where do you intend to offer the course? \_\_\_\_\_

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Who are the intended recipients of the course? \_\_\_\_\_

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Please also submit the following information in a separate document:

- 1.) Detailed Course Description for Each Function
- 2.) Course Outline for Each Function Which Clearly Shows the Following:
  - a. Breakout of Hours Spent on Each Topic Area
  - b. A Didactic Component
  - c. A Laboratory Component, if Necessary
  - d. A Clinical Component (indicate where training is being held and who is supervising)
- 3.) \*An Initial Assessment to Determine Base Entry Level of Participants (Pre-Test)
- 4.) \*A Postcourse Competency Assessment (Post-Test)
- 5.) If available, please include a copy of the course brochure

*\* You may submit only those questions applicable to the new functions being requested*

Your material will be reviewed by the Dental Board during a regularly scheduled meeting. You will be contacted within 3 days after this meeting and notified of the Board's decision regarding approval of your course. Information on Board meeting dates are located under "calendar" on our website.

**RETURN TO:**

Iowa Dental Board, 400 SW 8<sup>th</sup> St., Suite D  
Des Moines, IA 50309-4687  
Phone: 515-281-5157; Fax: 515-281-7969  
[IDB@iowa.gov](mailto:IDB@iowa.gov)

## DENTAL BOARD [650]

Pursuant to the authority of Iowa Code section 147.76 and 272C.2, the Dental Board adopts an amendment to Chapter 20, "Dental Assistants," Iowa Administrative Code.

The amendments clarify general supervision requirements for dental assistants, adds to the list of permissible services a dental assistant may perform under general supervision, increases the number of expanded function procedures which may be delegated to a registered dental assistant and sets the education and training requirements for those procedures, and permits registered dental assistants to work under public health supervision in certain settings.

The amendments increase the number of services a dentist may delegate to a dental assistant under general supervision by adding the use of a curing light and intraoral camera.

The amendments increase the number of expanded function procedures from 9 procedures to 16 procedures, defines the supervision requirements for the performing of all expanded function procedures, and sets the education and training requirements.

The amendments authorize an Iowa-licensed dentist to provide public health supervision to a registered dental assistant if the services are provided in a public or private school, public health agencies, hospitals, or the armed forces.

Notice of Intended Action was published in the Iowa Administrative Bulletin on April 1, 2015, as ARC# 1940C.

A public hearing was held on April 21, 2015, at 2 p.m. at the office of the Iowa Dental Board. There was one attendee, Tom Cope, representing the Iowa Dental Hygienists Association, who read their previously submitted written comments.

There were eighteen written comments received. All written comments supported the general intent of the changes, several asked for changes to be made to reduce duplicative paperwork and reporting requirements that may also be performed by dental hygienists; several commenters requested that the three years of clinical experience be reduced to one year of clinical experience before being eligible to

work under public health supervision; several requested that some of the duties being changed or removed; and one requested that there be a limit to the number of dental assistant that a dentist can supervise while performing expanded function procedures, and to limit the number of dental assistants that a dentist can supervise under public health supervision.

The Board reviewed and discussed the public comments during their April 23, 2015, open session Board meeting and allowed additional comments from the public.

This amendment was approved by the Board on May 15, 2015.

After analysis and review of these rule amendments, a positive impact on jobs has been found for dental assistants, who will now be able to perform more procedures and work in more settings.

This amendment will become effective on July 15, 2015.

This amendment is intended to implement Iowa Code section 153.38 and 153.39.

The following amendments are adopted.

ITEM 1. Amend rule **650—20.2(153)**, definition of “General supervision,” as follows:

*“General supervision”* means that a dentist has examined the patient and has delegated the services to be provided by a registered dental assistant, which are limited to all extraoral duties, dental radiography, intraoral suctioning, and use of a curing light and intraoral camera. The dentist need not be present in the facility while these services are being provided.

ITEM 2. Adopt the following **new** definition of “Public health supervision” in rule **650—20.2(153)**:

*“Public health supervision”* means all of the following:

1. The dentist authorizes and delegates the services provided by a registered dental assistant to a patient in a public health setting, with the exception that services may be rendered without the patient’s first being examined by a licensed dentist;
2. The dentist is not required to provide future dental treatment to patients served under public health supervision;
3. The dentist and the registered dental assistant have entered into a written supervision agreement that details the responsibilities of each licensee/registrant, as specified in subrule 20.16(2);

and

4. The registered dental assistant has an active Iowa registration and a minimum of one year of clinical practice experience.

ITEM 3. Rescind subrule 20.3(3).

ITEM 4. Renumber subrule 20.3(4) as 20.3(3).

ITEM 5. Renumber rules 650—20.4(153) to 650—20.14(153) as 650—20.5(153) to 650—20.15(153).

ITEM 6. Adopt the following **new** rule 650—20.4(153):

**650—20.4(153) Expanded function requirements.**

**20.4(1) Supervision requirements.** Registered dental assistants may only perform expanded function procedures which are delegated by and performed under the direct supervision of a dentist licensed pursuant to Iowa Code chapter 153. Dental assistant trainees are not eligible to perform expanded function procedures.

**20.4(2) Expanded function training required.** A registered dental assistant shall not perform any expanded function procedures listed in this chapter unless the assistant has successfully met the education and training requirements and is in compliance with the requirements of this chapter.

**20.4(3) Education and training requirements.** All expanded function training must be prior-approved by the board. The supervising dentist and the registered dental assistant shall be responsible for maintaining in each office of practice documentation of successful completion of the board-approved training.

*a.* Expanded function training for Level 1 procedures shall be eligible for board approval if the training is offered through a program accredited by the Commission on Dental Accreditation of the American Dental Association (ADA) or another program, which may include on-the-job training offered by a dentist licensed in Iowa. Training must consist of the following:

(1) An initial assessment to determine the base entry level of all participants in the program. At a minimum, all participants must meet at least one of the following requirements before beginning expanded function training:

1. Be a graduate of an ADA-accredited dental assistant program; or
2. Be currently certified by the Dental Assisting National Board (DANB); or
3. Have at least one year of clinical practice as a registered dental assistant; or
4. Have at least one year of clinical practice as a dental assistant in a state that does not require registration;

- (2) A didactic component;

- (3) A laboratory component, if necessary;

- (4) A clinical component, which may be obtained under the personal supervision of the participant's supervising dentist while the participant is concurrently enrolled in the training program;

and

- (5) A postcourse competency assessment at the conclusion of the training program.

*b.* Expanded function training for Level 2 procedures shall be eligible for board approval if the training is offered through the University of Iowa College of Dentistry or a program accredited by the Commission on Dental Accreditation of the American Dental Association.

**20.4(4) Expanded function providers.**

*a. Basic expanded function provider.* Registered dental assistants who do not wish to become certified as a Level 1 or Level 2 provider may perform select Level 1 expanded function procedures provided they have met the education and training requirements for those procedures. A dentist may delegate to a registered dental assistant only those Level 1 procedures for which the assistant has received the required expanded function training.

*b. Certified Level 1 provider.* Registered dental assistants must successfully complete training for all Level 1 expanded function procedures before becoming a certified Level 1 provider.

- (1) A dentist may delegate any of the Level 1 expanded function procedures to dental assistants who are certified Level 1 providers.

- (2) Level 1 procedures include:

1. Taking occlusal registrations;

2. Placement and removal of gingival retraction;

3. Fabrication and removal of provisional restorations;
4. Applying cavity liners and bases, desensitizing agents, and bonding systems;
5. Placement and removal of dry socket medication;
6. Placement of periodontal dressings;
7. Testing pulp vitality;
8. Monitoring of nitrous oxide inhalation analgesia;
9. Taking final impressions;
10. Removal of adhesives (hand instrumentation only); and
11. Preliminary charting of existing dental restorations and teeth.

*c. Certified Level 2 provider.* A registered dental assistant must become a certified Level 1 provider and successfully pass a board-approved entrance examination with a score of at least 75 percent before beginning training as a certified Level 2 provider. Registered dental assistants must successfully complete training for all Level 2 expanded function procedures before becoming certified Level 2 providers.

(1) A dentist may delegate any of the Level 1 or Level 2 expanded function procedures to a registered dental assistant who is a certified Level 2 provider.

(2) Level 2 procedures include:

1. Placement and shaping of amalgam following preparation of a tooth by a dentist;
2. Placement and shaping of composite following preparation of a tooth by a dentist;
3. Forming and placement of stainless steel crowns;
4. Taking records for the fabrication of dentures and partial dentures; and
5. Tissue conditioning (soft reline only).

These procedures refer to both primary and permanent teeth.

(3) Notwithstanding 650—paragraph 10.3(1)“e” and paragraph 20.3(2)“e,” for the purposes of this chapter, the removal of adhesives by hand instrumentation does not constitute the removal of “hard natural or synthetic material.”

ITEM 7. Amend renumbered subparagraphs **20.5(1)“b”(1)** and **(2)** as follows:

(1) Reapplying for trainee status. A trainee may “start over” as a dental assistant trainee provided the trainee submits an application in compliance with subrule ~~20.6(1)~~ 20.7(1).

(2) Examination scores valid for three years. A “repeat” trainee is not required to retake an examination (jurisprudence, infection control/hazardous materials, radiography) if the trainee has successfully passed the examination within three years of the date of application. If a trainee has failed two or more examinations, the trainee must satisfy the remedial education requirements in subrule ~~20.10(1)~~ 20.11(1). The trainee status application will not be approved until the trainee successfully completes any required remedial education.

ITEM 8. Amend renumbered subrule 20.5(2) as follows:

**20.5(2) Registered dental assistant.** A registered dental assistant may perform under general supervision dental radiography, intraoral suctioning, use of a curing light and intraoral camera, and all extraoral duties that are assigned by the dentist and are consistent with these rules. During intraoral procedures, the registered dental assistant may, under direct supervision, assist the dentist in performing duties assigned by the dentist that are consistent with these rules. The registered dental assistant may take radiographs if qualified pursuant to 650—Chapter 22.

ITEM 9. Amend renumbered subparagraph **20.7(2)“b”(2)** as follows:

(2) Evidence of meeting the requirements specified in ~~20.6(2)“a.”~~ 20.7(2)“a.”

ITEM 10. Amend renumbered paragraph **20.11(1)“b”** as follows:

*b.* A dental assistant who fails the second examination will be required to complete the remedial education requirements set forth in subrule ~~20.10(2)~~ 20.11(2).

ITEM 11. Rescind rule **650—20.15(153)**.

ITEM 12. Adopt the following **new** rule 650—20.16(153):

**650—20.16(153) Public health supervision allowed.** A dentist may provide public health supervision to a registered dental assistant if the dentist has an active Iowa license and the services are provided in a public or private school, public health agencies, hospitals, or the armed forces.

**20.16(1) Public health agencies defined.** For the purposes of this rule, public health agencies include programs operated by federal, state, or local public health departments.

**20.16(2) Responsibilities.** When working together in a public health supervision relationship, a dentist and registered dental assistant shall enter into a written agreement that specifies the following responsibilities.

*a.* The dentist providing public health supervision must:

(1) Be available to provide communication and consultation with the registered dental assistant;

(2) Have age- and procedure-specific standing orders for the performance of services. Those standing orders must include consideration for medically compromised patients and medical conditions for which a dental evaluation must occur prior to the provision of services;

(3) Specify a period of time in which an examination by a dentist must occur prior to providing further services;

(4) Specify the location or locations where the services will be provided under public health supervision.

*b.* A registered dental assistant providing services under public health supervision may only provide services which are limited to all extraoral duties, dental radiography, intraoral suctioning, and use of a curing light and intraoral camera and must:

(1) Maintain contact and communication with the dentist providing public health supervision;

(2) Practice according to age- and procedure-specific standing orders as directed by the supervising dentist, unless otherwise directed by the dentist for a specific patient;

(3) Ensure that the patient, parent, or guardian receive a written plan for referral to a dentist;

(4) Ensure that each patient, parent, or guardian signs a consent form that notifies the patient that the services that will be received do not take the place of regular dental checkups at a dental office and are meant for people who otherwise would not have access to services; and

(5) Ensure that a procedure is in place for creating and maintaining dental records for the patients who are treated, including where these records are to be located.

*c.* The written agreement for public health supervision must be maintained by the dentist and the

registered dental assistant and a copy filed with the board office within 30 days of the date on which the dentist and the registered dental assistant entered into the agreement. The dentist and registered dental assistant must review the agreement at least biennially.

*d.* The registered dental assistant shall file annually with the supervising dentist and the Bureau of Oral Health Delivery a report detailing the number of patients seen, the services provided to patients and the infection control protocols followed at each practice location.

*e.* A copy of the written agreement for public health supervision shall be filed with the Bureau of Oral and Health Delivery, Iowa Department of Public Health, Lucas State Office Building, 321 E. 12th Street, Des Moines, Iowa 50319.

**20.16(3) Reporting requirements.** Each registered dental assistant who has rendered services under public health supervision must complete a summary report at the completion of a program or, in the case of an ongoing program, at least annually. The report shall be filed with the Bureau of Oral and Health Delivery of the Iowa department of public health on forms provided by the department and shall include information related to the number of patients seen and services provided so that the department may assess the impact of the program. The department will provide summary reports to the board on an annual basis.

IV. REQUESTS FOR REVIEW

REFERENCE FOR Dr. David Davidson's request

**20.4(4) Expanded function providers.**

*a. Basic expanded function provider.* Registered dental assistants who do not wish to become certified as a Level 1 or Level 2 provider may perform select Level 1 expanded function procedures provided they have met the education and training requirements for those procedures. A dentist may delegate to a registered dental assistant only those Level 1 procedures for which the assistant has received the required expanded function training.

*b. Certified Level 1 provider.* Registered dental assistants must successfully complete training for all Level 1 expanded function procedures before becoming a certified Level 1 provider.

(1) A dentist may delegate any of the Level 1 expanded function procedures to dental assistants who are certified Level 1 providers.

(2) Level 1 procedures include:

1. Taking occlusal registrations;
2. Placement and removal of gingival retraction;
3. Fabrication and removal of provisional restorations;
4. Applying cavity liners and bases, desensitizing agents, and bonding systems;
5. Placement and removal of dry socket medication;
6. Placement of periodontal dressings;
7. Testing pulp vitality;
8. Monitoring of nitrous oxide inhalation analgesia;
9. Taking final impressions;
10. Removal of adhesives (hand instrumentation only); and
11. Preliminary charting of existing dental restorations and teeth.

*c. Certified Level 2 provider.* A registered dental assistant must become a certified Level 1 provider and successfully pass a board-approved entrance examination with a score of at least 75 percent before beginning training as a certified Level 2 provider. Registered dental assistants must successfully complete training for all Level 2 expanded function procedures before becoming certified Level 2 providers.

(1) A dentist may delegate any of the Level 1 or Level 2 expanded function procedures to a registered dental assistant who is a certified Level 2 provider.

(2) Level 2 procedures include:

1. Placement and shaping of amalgam following preparation of a tooth by a dentist;
2. Placement and shaping of composite following preparation of a tooth by a dentist;
3. Forming and placement of stainless steel crowns;
4. Taking records for the fabrication of dentures and partial dentures; and
5. Tissue conditioning (soft reline only).

These procedures refer to both primary and permanent teeth.

(3) Notwithstanding 650—paragraph 10.3(1) “e” and paragraph 20.3(2) “e,” for the purposes of this chapter, the removal of adhesives by hand instrumentation does not constitute the removal of “hard natural or synthetic material.”

[ARC 2028C, IAB 6/10/15, effective 7/15/15]

V. RULES REVIEW

**25.3(4)** Activity types acceptable for continuing dental education credit may include:

*a.* Attendance at a multiply convention-type meeting. A multiday, convention-type meeting is held at a national, state, or regional level and involves a variety of concurrent educational experiences directly related to the practice of dentistry. Effective July 1, 2000, attendees shall receive three hours of credit with the maximum allowed six hours of credit per biennium. Prior to July 1, 2000, attendees received five hours of credit with the maximum allowed ten hours of credit per biennium. Four hours of credit shall be allowed for presentation of an original table clinic at a convention-type meeting as verified by the sponsor when the subject matter conforms with 25.3(7). Attendees at the table clinic session of a dental, dental hygiene, or dental assisting convention shall receive two hours of credit as verified by the sponsor.

*b.* Postgraduate study relating to health sciences shall receive 15 credits per semester.

*c.* Successful completion of Part II of the National Board Examination for dentists, or the National Board Examination for dental hygienists, if taken five or more years after graduation, or a recognized specialty examination will result in 15 hours of credit. Successful completion of the Dental Assisting National Board (DANB) for dental assistants, if taken five or more years after graduation will result in 15 hours of credit.

**650—20.11(153) System of retaking dental assistant examinations.**

**20.11(1) *Second examination.***

*a.* On the second examination attempt, a dental assistant shall be required to obtain a score of 75 percent or better on each section of the examination.

*b.* A dental assistant who fails the second examination will be required to complete the remedial education requirements set forth in subrule 20.11(2).

**20.11(2) *Third and subsequent examinations.***

*a.* Prior to the third examination attempt, a dental assistant must submit proof of additional formal education in the area of the examination failure in a program approved by the board or sponsored by a school accredited by the Commission on Dental Accreditation of the American Dental Association.

*b.* A dental assistant who fails the examination on the third attempt may not practice as a dental assistant in a dental office or clinic until additional remedial education approved by the board has been obtained.

*c.* For the purposes of additional study prior to retakes, the fourth or subsequent examination failure shall be considered the same as the third.

[ARC 2028C, IAB 6/10/15, effective 7/15/15]

**Arjes, Janet [IDB]**

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**From:** Sarah Johnson <jeffandsarah1997@yahoo.com>  
**Sent:** Wednesday, May 20, 2015 8:09 PM  
**To:** Arjes, Janet [IDB]  
**Subject:** 2015 Renewal

Janet,

I was wondering about the EXEMPTIONS for Renewal: Do the exams I recently took for Jurisprudence, Radiography & Infection Control get exempted from the renewal hrs needed?

Thanks,  
Sarah

## Arjes, Janet [IDB]

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**From:** Jeff and Sarah Johnson <jeffandsarah1997@yahoo.com>  
**Sent:** Sunday, May 31, 2015 5:30 PM  
**To:** Arjes, Janet [IDB]  
**Subject:** CE Renewal Exemptions Info

Janet,

I found this information under "Continuing Education: Extensions & Exemptions"

Dental assistants who are registered **by examination** are also exempt from the continuing education requirements for the current biennium renewal period, **or portion thereof**, following original issuance of the registration. Dental assistant registration expires on August 31 of every odd-numbered year.

- For example, a dental assistant who completed the examinations for registration and was registered on September 1, 2013, has an initial expiration of August 31, 2015. Continuing education would be required for renewal in August 2017.

To be eligible for credit at renewal, courses must be completed during the current compliance period. For dentists those dates are September 1, 2014 to August 31, 2016. For dental hygienists and dental assistants those dates are September 1, 2013 to August 31, 2015.

Persons who qualify for the above exemptions or extensions can mark the appropriate spot on the form for renewal. ***In addition, if you qualify for a continuing education exemption or extension, you must still submit a timely application for renewal and pay the required renewal fee. Also, you must still obtain training in identification and reporting of dependent adult and/or child abuse and submit proof of current certification in CPR (unless issued an exemption from CPR in cases of disability).***

Sarah Johnson  
jeffandsarah1997@yahoo.com  
(712)470-6578

**650—14.7(136C,153) Reinstatement of lapsed radiography qualification.** A dental assistant who allows a radiography qualification to lapse by failing to renew may have the radiography qualification reinstated at the discretion of the board by submitting the following:

**14.7(1)** A completed application for reinstatement of the dental assistant radiography qualification.

**14.7(2)** Payment of the radiography reinstatement application fee and the current renewal fee, both as specified in 650—Chapter 15.

**650—15.6(147,153) Reinstatement fees.** If a license, registration or permit lapses or is inactive, a licensee, registrant or permit holder may submit an application for reinstatement. Licensees, registrants or permit holders are subject to reinstatement fees as described in this rule.

**15.6(1) Reinstatement of a dental license.** In addition to the reinstatement application fee specified in 15.3(8), the applicant must pay all back renewal fees (not to exceed \$750) and the fee for evaluation of a fingerprint packet and criminal background check as specified in 15.7(4).

**15.6(2) Reinstatement of a dental hygiene license.** In addition to the reinstatement application fee specified in 15.3(8), the applicant must pay all back renewal fees (not to exceed \$750) and the fee for evaluation of a fingerprint packet and criminal background check as specified in 15.7(4).

**15.6(3) Reinstatement of a dental assistant registration.** In addition to the reinstatement application fee specified in 15.3(8), the applicant must pay all back renewal fees (not to exceed \$750).

**15.6(4) Combined reinstatement application—dental assistant registration and qualification in radiography.** The fee for a combined application to reinstate both a registration as a registered dental assistant and a radiography qualification is specified in 15.3(8).

**15.6(5) Reinstatement of qualification in radiography.** In addition to the reinstatement application fee specified in 15.3(8), the applicant must pay all back renewal fees (not to exceed \$750).

[ARC 0265C, IAB 8/8/12, effective 9/12/12]

“*Trainee status expiration date*” means the date established by the board office which is 12 months from a person’s first date of employment as a dental assistant. The trainee status expiration date is the date by which a trainee must successfully complete requirements and become registered as a dental assistant, pursuant to Iowa Code section 153.39.

**650—20.5(153) Categories of dental assistants: dental assistant trainee, registered dental assistant.** There are two categories of dental assistants. Both the supervising dentist and dental assistant are responsible for maintaining documentation of training. Such documentation must be maintained in the office of practice and shall be provided to the board upon request.

**20.5(1) Dental assistant trainee.** Dental assistant trainees are all individuals who are engaging in on-the-job training to meet the requirements for registration and who are learning the necessary skills under the personal supervision of a licensed dentist. Trainees may also engage in on-the-job training in dental radiography pursuant to 650—22.3(136C,153).

*a. General requirements.* The dental assistant trainee shall meet the following requirements:

(1) Prior to the trainee status expiration date, the dental assistant trainee shall successfully complete a course of study and examination in the areas of infection control, hazardous materials, and jurisprudence. The course of study shall be prior approved by the board and sponsored by a board-approved postsecondary school.

(2) Prior to the trainee status expiration date, the trainee must apply to the board office to be reclassified as a registered dental assistant.