



# STATE OF IOWA

## IOWA DENTAL BOARD

TERRY E. BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

MELANIE JOHNSON, J.D.  
EXECUTIVE DIRECTOR

Revised 4/26/13

Revised 5/6/13

### IOWA DENTAL BOARD

#### AGENDA

May 9-10, 2013

**Location:** Iowa Dental Board, 400 SW 8<sup>th</sup> St., Suite D, Des Moines, Iowa

**Board Members:** *Steve Bradley, D.D.S., Board Secretary; Steven Fuller, D.D.S.; Matthew McCullough, D.D.S.; Kaaren Vargas, D.D.S.; Tom Jeneary, D.D.S.; Mary Kelly, R.D.H.; Nancy Slach, R.D.H.; Diane Meier, Public Member; Lori Elmitt, Public Member*

\* New material in red (4/26/13)

\* New material in blue (5/6/13)

#### THURSDAY, May 9, 2013

##### **Committee Meetings:**

9:00 a.m. **EXECUTIVE COMMITTEE** (*Bradley, Kelly*)

10:00 a.m. **DENTAL HYGIENE COMMITTEE**  
(*See Separate Committee Agenda*)

**Open** *Kelly, Slach,  
Bradley*

##### **Board Meeting:**

11:15 a.m. **OPEN SESSION**

**Open** *Full Board  
Steve Bradley*

#### **I. CALL MEETING TO ORDER – ROLL CALL**

#### **II. ELECTION OF OFFICERS**

1. Board Chair
2. Board Vice Chair
3. Board Secretary

#### **III. 2013-2014 COMMITTEE APPOINTMENTS**

##### **a. Elected by Vote of Full Board:**

1. Dental Hygiene Committee (Board appoints 1 dentist)
2. Iowa Practitioner Review Committee  
(appoint/reappoint members)
3. Anesthesia Credentials Committee  
(appoint/reappoint members)
4. Continuing Education Advisory Committee  
(appoint/reappoint members)

5. Central Regional Dental Testing Service, Inc. (CRDTS)
  - *Steering Committee* (appoint IDB representative)
  - *Examination Review Committee* (appoint IDB representative)

**b. Appointed by Board Chair:**

1. Continuing Education Advisory Committee  
(appoint Committee Chair)
2. Licensure/Registration Committee  
(appoint members; appoint Committee Chair)
3. Dental Assistant Registration Committee  
(appoint members; appoint Committee Chair)

**IV. 1<sup>ST</sup> OPPORTUNITY FOR PUBLIC COMMENT**

**V. APPROVAL OF OPEN SESSION MINUTES**

- a. January 31 – February 1, 2013 Quarterly Meeting  
*Added draft minutes 4/26/13*
- b. February 11, 2013 Telephonic Meeting  
*Added draft minutes 4/26/13*

**VI. REPORTS**

**a. EXECUTIVE DIRECTOR’S REPORT**

*Melanie Johnson*

**b. LEGAL REPORT**

*Theresa Weeg*

**c. ANESTHESIA CREDENTIALS COMMITTEE REPORT**

1. Recommendations re: Moderate Sedation Permit Applications (*See Separate Committee Agenda*)
2. Recommendations re: General Anesthesia Permit Applications (*See Separate Committee Agenda*)
3. Other Committee Recommendations, If Any

**d. CONTINUING EDUCATION ADVISORY COMMITTEE REPORT**

1. Recommendations re: Continuing Education Course Applications (*See Separate Committee Agenda*)
2. Recommendations re: Continuing Education Sponsor Applications (*See Separate Committee Agenda*)
3. Other Committee Recommendations, If Any

**e. BUDGET REVIEW COMMITTEE REPORT**

*Steven Fuller,  
Matt McCullough*

1. Review of Quarterly IDB Financial Report  
*Added 3/31/13 financials 4/26/13*
2. FY’14 Projected Budget

- 3. Other Committee Recommendations, if any
- f. EXECUTIVE COMMITTEE REPORT** *Steve Bradley*
- g. LICENSURE/REGISTRATION COMMITTEE REPORT** *Matt McCullough*
  - 1. Actions Taken by Committee on Applications
  - 2. Pending Licensure/Registration Applications, If Any – Will Be Discussed Under Agenda Item X
  - 3. Other Committee Recommendations, If Any
- h. DENTAL HYGIENE COMMITTEE REPORT** *Mary Kelly*
  - 1. Pending Dental Hygiene Applications, If Any – Will Be Discussed Under Agenda Item X
  - 2. Report RE: Actions Taken at Dental Hygiene Committee Meeting
  - 3. Committee Recommendations, If Any
- i. DENTAL ASSISTANT REGISTRATION COMMITTEE REPORT**
- j. EXAMINATIONS REPORT**
  - 1. CRDTS (Central Regional Dental Testing Service) - *Dental Steering Committee Report* *Steve Bradley*
  - 2. CRDTS - *Dental Hygiene Examination Review Committee Report* *Mary Kelly*
  - 3. CRDTS - *Dental Examination Review Committee Report* *Steve Bradley*
- k. AD HOC EXPANDED FUNCTIONS COMMITTEE REPORT** *Mike Kanellis*
- i. IOWA PRACTITIONERS REVIEW COMMITTEE REPORT**
  - 1. Quarterly IPRC report *Added Report 4/26/13* *Brian Sedars*
- VII. ADMINISTRATIVE RULES** *Melanie Johnson*
- VIII. LEGISLATIVE UPDATE** *Melanie Johnson*
- IX. OTHER BUSINESS** *Steve Bradley*
  - a.** Update re: Dental Asst. Trainees and Trainee Status Expiration Date Extensions *Added Report 4/26/13* *Melanie Johnson*
  - b.** Review of FAQs for Website *Added Report and FAQs 4/26/13*
  - c.** Letter from RMBF re: Pediatric Dental Patients *Added copy of letter 4/26/13*
  - d.** AADB Chicago Mid-Year Meeting Report *Mary Kelly*
  - e.** Update on AMANDA Database Project *Phil McCollum*
  - f.** 2014 Quarterly Board Meeting Schedule
  - g.** Discuss Board Membership if Disciplinary Action is Taken *Added 5/6/13*
- X. APPLICATIONS FOR LICENSURE /REGISTRATION & OTHER REQUESTS \*** *Steve Bradley*

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Please Note: At the discretion of the Board Chair, agenda items may be taken out of order to accommodate scheduling requests of Board members, presenters or attendees or to facilitate meeting efficiency.

a. Ratification of Actions Taken by Executive Director on Applications Since Last Meeting

*Melanie Johnson*

b. Pending Licensure/Registration Applications\*

**XI. 2<sup>nd</sup> OPPORTUNITY FOR PUBLIC COMMENT**

*Steve Bradley*

**XII. DISCIPLINARY HEARINGS\*\***

2:00 p.m.

1. In the Matter of Angel King, R.D.A. (#12-181)

**TBD**

**Closed**

**XIII. \*CLOSED SESSION**

**XIV. ACTION, IF ANY, ON CLOSED SESSION ITEMS**

1. Licensure/Registration Applications
2. Statement of Charges
3. Combined Statement of Charges, Settlement Agreement and Final Order
4. Settlement Agreements
5. Final Hearing Decisions
6. Final Action on Non-Public Cases Left Open
7. Final Action on Non-Public Cases Closed
8. Other Closed Session Items

**FRIDAY, MAY 10, 2013**

8:30 a.m.

**XV. BOARD RECONVENES**

**Closed**

*Steve Bradley*

**XVI. DISCIPLINARY HEARINGS\*\***

8:30 a.m.

a. In the Matter of Jay Buckley, D.D.S. (#12-104)

**TBD**

**XVII. CONTINUE WITH ANY CLOSED SESSION AGENDA ITEMS**

**Closed**

**XVIII. OPEN SESSION**

**Open**

**a. ACTION, IF ANY, ON CLOSED SESSION AGENDA ITEMS**

1. Licensure/Registration Applications
2. Statement of Charges
3. Combined Statement of Charges, Settlement Agreement and Final Order
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8. Other Closed Session Items

**b. OTHER OPEN SESSION ITEMS, IF ANY**

**XIX. ADJOURN**

**- NEW BOARD MEMBER ORIENTATION SESSION-**

**Next Quarterly Meeting: August 1-2, 2013**

If you require the assistance of auxiliary aids or services to participate in or attend the meeting because of a disability, please call the office of the Board at 515/281-5157.

\* These matters constitute a sufficient basis for the board to consider a closed session under the provisions of section 21.5(1), (a), (c), (d), (f), (g), and (h) of the 2011 Code of Iowa. These sections provide that a governmental body may hold a closed session only by affirmative public vote of either two-thirds of the members of the body or all of the members present at the meeting to review or discuss records which are required or authorized by state or federal law to be kept confidential, to discuss whether to initiate licensee disciplinary investigations or proceedings, and to discuss the decision to be rendered in a contested case conducted according to the provisions of Iowa Code chapter 17A.

\*\*Pursuant to Iowa Code section 272C.6(1) a licensee may request that their disciplinary hearing be held in closed session.