



STATE OF IOWA

IOWA DENTAL BOARD

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

MELANIE JOHNSON, J.D.
EXECUTIVE DIRECTOR

DENTAL HYGIENE COMMITTEE

OPEN SESSION MINUTES

August 1, 2013
Conference Room
400 S.W. 8th St., Suite D
Des Moines, Iowa

Committee Members

Mary C. Kelly, R.D.H.
Nancy A. Slach, R.D.H.
Matthew J. McCullough, D.D.S.

August 1, 2013

Present
Present
Present

Staff Members

Melanie Johnson, Christel Braness, Brian Sedars, Phil McCollum, Janet Arjes

Attorney General's Office

Sara Scott, Assistant Attorney General

I. CALL TO ORDER FOR AUGUST 1, 2013

Ms. Kelly called the meeting of the Dental Hygiene Committee to order at 9:00 a.m. on Thursday, August 1, 2013. A quorum was established with all members present.

Roll Call:

<u>Member</u>	<u>Kelly</u>	<u>Slach</u>	<u>McCullough</u>
Present	x	x	x
Absent			

OPEN SESSION

II. ELECTION OF OFFICERS

- *Committee Chair*

- ❖ MOVED by SLACH, SECONDED by MCCULLOUGH, to nominate Ms. Kelly as chair. Motion APPROVED unanimously.

- *Committee Vice-chair*

❖ MOVED by KELLY, SECONDED by MCCULLOUGH, to nominate Ms. Slach as vice-chair. Motion APPROVED unanimously.

- *Committee Secretary*

❖ MOVED by KELLY, SECONDED by SLACH, to nominate Dr. McCullough as secretary. Motion APPROVED unanimously.

III. APPROVAL OF OPEN SESSION MINUTES

- *March 28, 2013 – Telephonic Meeting Minutes*
- *May 9, 2013 – Quarterly Meeting Minutes*
- *June 27, 2013 – Telephonic Meeting Minutes*

❖ MOVED by KELLY, SECONDED by SLACH, to approve the minutes for March 28, May 9 and June 27 as submitted. Motion APPROVED unanimously.

IV. 1st OPPORTUNITY FOR PUBLIC COMMENT

Ms. Kelly allowed the opportunity for public comment.

Ms. Kelly asked all attendees who would also be attending the open session meeting of the Board to be sure to sign-in.

Mr. Cope, Iowa Dental Hygiene Association (IDHA), thanked the Board for taking the time to review the public health supervision topic prior to making any significant changes to the administrative code. Mr. Cope reported that there is vast support for this area of practice. Mr. Cope stated that the program seems to be working well.

Ms. Temple agreed with Mr. Cope's comments. Many hygienists use the program, and it appears to be working well. Ms. Temple stated that in her experience there is a rotation of dentists to whom these patients are referred. She would just ask that any proposed changes not be cumbersome.

Ms. Moore wanted add to Ms. Temple's comments. The services provided are based on need, particularly, for children.

Dr. Bradley agreed with the comments, and feels that the supervising dentist has the ultimate authority and responsibility. It is for those reasons that the changes are being proposed.

V. LEGAL REPORT

Ms. Scott indicated that there was nothing to report.

VI. OTHER BUSINESS

PUBLIC HEALTH SUPERVISION

Ms. Kelly reported that public health supervision is meant to involve and utilize the supervising dentist for support and reference.

Ms. Kelly thanked those who provided input in response to the Board's recommendation to collect information and data from interested parties. Ms. Kelly has been working with interested parties to come up with a proposal to better address this. Ms. Kelly indicated that the Board may want to focus on recommendations for 'best practices' as opposed to proposing changes to the administrative code. In consultation with the Board's attorney, it has been determined that this is a viable option to address some of these concerns without requiring specific rule changes.

Ms. Slach agreed. Ms. Slach encouraged public health hygienists to interact and work with the supervising dentists to find agreements that work well. Mr. McCullough agreed with the previously stated comments.

Ms. Kelly stated that she make report this to the Board.

LICENSING RENEWALS

Ms. Kelly reported that this is the first time that the Board has had the option of online license renewals. Ms. Kelly indicated that she has received a number of positive responses in regards to the new online database. Ms. Kelly asked staff to comment on any issues of which they may be aware.

Mr. McCollum reported that all dental hygienists and dental assistants are up for renewal this year. As of the morning of the meeting, almost 1900 licenses, registrations and permits have been renewed. Mr. McCollum provided some additional data.

Mr. McCollum reported that Board staff has listened to some of the comments and has responded with corrections and additions to the online database in order to address some of these concerns. Mr. McCollum gave examples of some of the changes, which the Board staff has implemented as a result of some of the feedback.

Mr. McCollum stated that the Board will look into changing the payment features in the future to allow payment of multiple fees at one time.

Mr. McCollum addressed the question of the online services fee. Mr. McCollum reported that these fees are not collected by the Board to generate revenue; rather these fees are established to cover the fees incurred with the processing credit cards for payment.

Ms. Cacioppo asked about problems with the online database. Mr. McCollum stated that problems sometimes arise when multiple people attempt to use one email address. Mr. McCollum stated that people with common names may have issues since many people may have the same name.

Ms. Brown asked for specifics about how to get around these issues. Mr. McCollum provided some clarification and suggestions. Mr. McCollum explained the DAS-ITE's single sign-on system, which is being used to create the user accounts. Mr. McCollum and Ms. Braness stated that staff is working with the ITE Help Desk, and vice versa, to resolve some of the problems that licensees may encounter.

Ms. Kelly stated that, in the past, comments have been received regarding the separate local anesthesia permit renewal and fee. Some licensees have indicated a preference to have a joint renewal and fee for the hygiene license and local anesthesia permit. Ms. Kelly stated that this is an issue where not everyone holds a local anesthesia permit; and these concerns may not apply to all dental hygiene licensees.

VII. APPLICATIONS FOR LICENSURE & OTHER REQUESTS

- *Lindsay A. Fitzgerald, R.D.H. – Application for Dental Hygiene License*

Ms. Kelly reported that this will be discussed in closed session.

XI. 2nd OPPORTUNITY FOR PUBLIC COMMENT

- Ms. Kelly moved the agenda item for public comment up to convenience those who attended the open session portion of the meeting.

Ms. Patterson-Rahn thanked the Dental Hygiene Committee for their recommendation to the Board regarding public health supervision since it leaves this up to the supervising dentist and places the responsibility on the licensees who enter into these agreements.

Ms. Brown asked if there are ever public comments regarding applications for license, which require additional review. Ms. Scott indicated that the public comment on anything they wish. Ms. Brown would like to strongly recommend Ms. Fitzgerald as a commendable candidate for license.

VIII. CLOSED SESSION

- ❖ **MOVED** by SLACH, **SECONDED** by MCCULLOUGH, to go into closed session pursuant to Iowa Code 21.5(1)(a)(d) to discuss and review complaints and other information required by state law to be kept confidential.

Roll Call:

<u>Member</u>	<u>Kelly</u>	<u>Slach</u>	<u>McCullough</u>
Yes	x	x	x
No			
Absent			

Motion APPROVED by ROLL CALL.

- The Dental Hygiene Committee convened in closed session at 9:26 a.m.

IX. RECONVENE IN OPEN SESSION

- ❖ MOVED by KELLY, SECONDED by SLACH, to return to open session. Motion APPROVED unanimously.

- The Dental Hygiene Committee reconvened in open session at 9:37 a.m.

X. ACTION ON CLOSED SESSION ITEMS

- *March 28, 2013 – Telephonic Meeting Minutes (Closed)*
- *May 9, 2013 – Quarterly Meeting Minutes (Closed)*
- *June 27, 2013 – Telephonic Meeting Minutes (Closed)*

- ❖ MOVED MCCULLOUGH, SECONDED by SLACH to approve the closed session minutes for March 28, May 9 and June 27 as submitted. Motion APPROVED unanimously.

- #13-0013

- ❖ MOVED MCCULLOUGH, SECONDED by SLACH to **close** this case. Motion APPROVED unanimously.

- *Lindsay A. Fitzgerald, R.D.H. – Application for Dental Hygiene License*

- ❖ MOVED MCCULLOUGH, SECONDED by KELLY to **approve** dental hygiene application. Motion APPROVED unanimously.

XII. OTHER BUSINESS

There was no other business to discuss.

XIII. ADJOURN

- ❖ MOVED by SLACH, SECOMDED by MCCULLOUGH to adjourn. Motion APPROVED unanimously.

The meeting of the Dental Hygiene Committee adjourned at approximately 9:37 a.m. on August 1, 2013.

NEXT MEETING OF THE COMMITTEE

The next meeting of the Dental Hygiene Committee is scheduled for October 31, 2013, in Des Moines, Iowa.

These minutes are respectfully submitted by Christel Braness, Program Planner 2, Iowa Dental Board.